

Employee Data Analysis using Excel



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PROJECT TITLE

Employee Performance Analysis using Excel

AGENDA

1. Problem Statement
2. Project Overview
3. End Users
4. Our Solution and Proposition
5. Dataset Description
6. Modelling Approach
7. Results and Discussion
8. Conclusion



PROBLEM STATEMENT

A problem statement is a description of an issue to be addressed, or a condition to be improved upon. It identifies the gap between the current problem and goal. The first condition of solving a problem is understanding the problem, which can be done by way of a problem statement.



PROJECT OVERVIEW

•project overview is a detailed description of a project's goals and objectives, the steps to achieve these goals, and the expected outcomes. In addition, a project overview enables you to outline the project schedule, budget, necessary resources, and status.



WHO ARE THE END USERS?



The term end user typically is the people your products or services are designed for. They are often your customers, defined as people who purchase products from you.



OUR SOLUTION AND ITS VALUE PROPOSITION



Every employee brings their unique skills, experience, goodwill and commitment into work each day. You reward them with a salary, benefits, incentives, work life balance, career development opportunities, personal growth, company values, mission and a great company culture.

Dataset Description

A Dataset is a set or collection of data. This set is normally presented in a tabular pattern. Every column describes a particular variable. And each row corresponds to a given member of the data set, as per the given question. This is a part of data management.

THE "WOW" IN OUR SOLUTION



- **When someone makes us feel appreciated, respected and heard, we are impressed. 'Wow' is down to how you make your customers feel.**



MODELLING

The spelling tends to vary based on whether you're using UK or US English: In UK English, “modelling” (double “l”) is standard, but “modeling” (one “l”) is acceptable. In US English, “modeling” (one “l”) is correct.

RESULTS

Select a cell in a data range.

Select Home > Analyze Data. The Analyze Data pane will appear and show different visual and analysis types, such as: Rank. Trend. Outlier. Majority.



conclusion

An Excel-based Employee Performance Rating Card and Dashboard is very useful and adaptable tool. It can significantly enhance your performance management process.