



Harjai Computers Pvt. Ltd.

303, Advent Atria, Chincholi Bunder Road, Malad (W), Mumbai - 400 064.
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E-mail : contactus@harjai.com • Website : www.harjai.com



01st January, 2020

HCPL / ASR / 01 / 2020

Dear Mr. Avuthu Siva Vardhana Reddy,

We refer to your letter of appointment no. HCPL/ASR/12/2018 dated 31st December, 2018 wish to inform you that the Management has reviewed your performance during your tenure with the Company and is pleased to inform you that effective 01st January, 2020 your salary has been increased. The details of the revised increased salary are given below.

Basic Salary	Rs.	17,000.00
House Rent Allowance	Rs.	8,500.00
Conveyance Allowance	Rs.	8,050.00
Medical Allowance	Rs.	8,050.00
Advance Statutory Bonus	Rs.	2,400.00
Gross Salary Per Month	Rs.	44,000.00
Mediclaim	Rs.	500.00
Gross Cost to the Company per month	Rs.	44,500.00
Gross Cost To The Company Per Annum	Rs.	5,34,000.00

Please note all other allowances and reimbursements approved by client shall be paid only after receiving payment from client.

Taxes and other deductions shall be made as per prevailing rules.

All other terms and conditions of your employment shall remain unaltered.

We wish you good luck.

Regards,

(Sanjay Harjai)

To,
Mr. Avuthu Siva Vardhana Reddy
10-57/A, Main Road, Chinaparimi,
Tsunduru Mandalam, Chinaparimi, Guntur,
Andhra Pradesh – 522313.

ISO 9001 : 2015 Certified Company

CIN : U72100MH1996PTC104114

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