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School of Computing Technologies

COSC2615 Professional Computing Practice
Assignment 1 Milestone 2: Report Presentation

Assessment Type: Slide pack & presentation

WORD LIMIT: 4 minutes / 500 words

Due Date: 0900H 9am AEST
Monday 8th April 2024

Weighting: 10%

Overivew

You are expected to prepare a set of professional grade slides (five slides, 500 words) to present the highlights

of your report submitted for Assignment 1, Milestone 1.

Assessment criteria

This assessment will measure your ability to:

• Communicate ideas effectively (3%)

• Organise the presentation in a logical manner (3%)

• Conceptualise, summarise and synthesise the topic area (4%)

Course learning outcomes

This assessment is relevant to the following course learning outcomes:

• CLO1 Recognise the need for computing ethics in the Information Technology (IT) industry and the complexities involved in computer ethical issues, and use the available legal tools to safeguard a developer's interests when developing / publishing / marketing software

• CLO2 Discuss, explain and apply concepts of business organization, business practices, system acquisition, marketing principles and the major ethical theories

• CLO3 Discuss, explain and apply ethical, social media, political, economic, legal, and marketing issues relevant to the IT industry; and methods available to resolve these issues including the legalities involved in starting a computer (software) company

• CLO6 Demonstrate self-directed learning and more specifically the role of life-long learning for the longevity and progression of your career in IT.

Assessment Details

You are expected to prepare a set of professional-looking slides and present the highlights of the report submitted for Assignment 1 Milestone 1.

Each presentation must be up to 4 minutes (plus or minus 10 seconds presentation), with a maximum of 5 slides, to a total of 500 words (+/-10%).

It is important that you present a professional look during the session, be well prepared, avoid reading from

notes and do your best to communicate well and engage the audience.

Instructions

Present the highlights of the report by recording a four-minute presentation (see the requirements section below). The aim is to communicate your ideas effectively, organise the presentation in a logical manner and summarise and synthesise the topics impactfully.

To submit, you will upload and share your presentation video file.

Requirements

Your presentation is limited to a **maximum of 4 minutes**. It must be uploaded as a video file. You can use PowerPoint to create your slides, but they then must be converted to video. Raw PowerPoint slides are not permitted.

The quickest and easiest way to create a video presentation is to use Microsoft Powerpoint. You can audio record your slides used in the presentation and later save the slides as a single video file. Please see the instructions on Microsoft Office Support website. For more information, please see this webpage on creating video presentations.

Referencing guidelines

The Bibliography section must use a modified version of RMIT Harvard referencing style. That is, you must also add page numbers to the citations, which is not part of RMIT Harvard style. The Easy Cite tool by RMIT Library can help you to learn how RMIT Harvard referencing is used. Make sure all the citations you have contains the relevant page number.

Submission format

Use Microsoft Word or similar. The assessment will be submitted in Canvas as a file upload.

Academic integrity and plagiarism

Academic integrity is about honest presentation of your academic work. It means acknowledging the work of others while developing your own insights, knowledge and ideas.

You should take extreme care that you have:

- Acknowledged words, data, diagrams, models, frameworks and/or ideas of others you have quoted (i.e. directly copied), summarized, paraphrased, discussed or mentioned in your assessment through the appropriate referencing methods
- Provided a reference list of the publication details so your reader can locate the source if necessary. This includes material taken from Internet sites

If you do not acknowledge the sources of your material, you may be accused of plagiarism because you have passed off the work and ideas of another person without appropriate referencing, as if they were your own.

RMIT University treats plagiarism as a very serious offence

constituting misconduct. Plagiarism covers a variety of inappropriate

behaviors, including:

- Failure to properly document a source

- Copyright material from the internet or databases

- Collusion between students

For further information on our policies and procedures, please refer to the University website.

Assessment declaration

When you submit work electronically, you agree to the assessment declaration

Criteria	Ratings						Pts
	HD	**D**	**C**	**P**	**N**	**DNS**	
Communicate ideas effectively	Structure and organisation present the main points in a logical, clear and persuasive way that is appropriate to the audience. Confident and enthusiastic presentation. Delivery is clear, easy to hear and understand and uses appropriate expression for oral presentation	Structure and organisation present the main points in a logical and clear way that is appropriate to the audience. Delivery is clear, easy to hear and understand	Structure and organisation present the main ideas clearly in a mostly appropriate way for the audience Delivery is mostly clear and understandable	Structure and organisation present the main ideas clearly enough to be understood Delivery is understandable	Structure and organisation do not present the main ideas clearly enough to be understood. Delivery is not understandable	No slides or recording submitted	
	3 pts	**2.5 pts**	**2 pts**	**1.5 pts**	**1 – 0 pts**	**0 pts**	**3pts**
Organise the presentation in a logical manner	Excellent preparation, presentation is well-organised, well-timed, clear and has a logical structure Coverage and clarity of topic and critical/content balance is logical, clear and persuasive	Very good preparation, presentation is organised and timed with a logical structure Coverage and clarity of topic and critical/content balance is logical and clear	Good preparation, presentation is organised, timed and structured. Coverage and clarity of topic , critical/content balance and clear.	Basic preparation, presentation is somewhat organised, timed and structured Some coverage of topic, somewhat clear, critical/content balance is included	Presentation was difficult to understand and/or poorly timed and/or organised	No slides or recording submitted	
	3 pts	**2.5 pts**	**2 pts**	**1.5 pts**	**1 – 0 pts**	**0 pts**	**3pts**

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Conceptualise, summarise and synthesis the topic area	Comprehensively conceptualises the topic and its significance..	Clearly conceptualises the topic and its significance..	Good conceptualisation of topic and its significance..	Some conceptualisation of topic and its significance.	Conceptualisation of topic lacked clarity and topic significance..	No slides or recording submitted	
	Demonstrates understanding of topic through succinct and clear summary and synthesis of key concepts, issues and impacts.	Demonstrates understanding of topic through clear summary and synthesis of key concepts, issues and impacts.	Demonstrates some understanding of topic through summary and synthesis of key concepts, issues and impacts	Demonstrates partial understanding of topic through summary and synthesis of key concepts, issues and impacts	Demonstrates poor understanding of topic through summary and synthesis of key concepts, issues and impacts		
	4 pts	**3 pts**	**2.5 pts**	**2 pts**	**1 pts**	**0 pts**	**4 pts**

Total: 10 pts