

ALEX LING

EDUCATION

New York University - Gallatin School of Individualized Study 2014 - 2018

Individualized Major: "Visual Storytelling and Deconstructing Narratives"

- Art Crimes; How Art Works; Museums as Sites of Social Change; Anthropology of Museums; Design; Special Topics: Contemporary Art
- Gallazine: Founder and President (2016-present); Emerging Leader Award (2016); Dean's List (2016); Intercollegiate Athletics Honor Roll (2015)

New York University Shanghai Aug 2016 - Dec 2016 (Study Abroad)

- Communications Lab; Projects in Chinese and Western Art

Princeton Day School 2011 - 2014

- Cum Laude Society; Honor Roll (2011-2014); Visual Arts Award

EXPERIENCE

Visit.org - Visual Editor Intern Feb 2016 - June 2016

- Responsible for visual program: find, curate, edit, and crop images for Visit.org and organization pages, upload images from back end to WordPress, organize image storage and sharing
- Photographers network: create, manage, and outsource global freelance photographers network to aggregate pictures for Visit.org and organizations

Whitney Museum of American Art - Whitney Ambassador Jan 2016 - June 2016

- Greet visitors and answer questions about the museum and exhibitions
- Assist with crowd control and ensure a welcoming gallery environment

The Hole - Gallery/Operations Intern Sept 2015 - Nov 2015

- Responsible for daily maintenance and front desk management: open/close gallery, greet visitors, answer questions about exhibitions, and organize art fair/exhibition images
- Create postcard designs for exhibits, add clients/artists to MailChimp and ArtBase, add artwork to Artsy
- Install/deinstall exhibitions: wall painting, cleaning gallery, sanding frames, hanging art and exhibit decorations
- Art handling: lifting, storing, packaging, and installing work in clients' home

Scholastic - Art Department Administrative Assistant Feb 2015 - June 2015

- Facilitate efficient office operation: invoice processing and record-keeping, filing, scanning, shipping, contract editing, sample warehouse ordering
- Assist Art Department: image and photo research, file conversion, assemble proto-type products for review, format in InDesign, create "child-like" drawings and handwriting for products, prepare presentations

The Metropolitan Museum of Art - Digital Media Intern July 2013 - Aug 2013

- Edit 80+ thumbnail images for new audio guide production in Photoshop
- Verify, organize, and tabulate content of 10+ museum audio guides containing 100+ audio guide tour stops into MS Excel
- Create and lead a tour and group gallery discussion

CONTACT

NYC/NJ

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SKILLS

Photoshop

Illustrator

InDesign

HTML

CSS

Photography

Audacity

JavaScript

WordPress

MailChimp

InVision

PaintTool SAI

Google Drive

MS Office

Mandarin

(conversational)

INTERESTS

Making comics

Making GIFs

Drawing

Painting

Gallery-hopping


B-films


Puns


Funny socks

Green tea

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