

## Step 1: Enable IMAP and/or POP3

You need to enable IMAP and/or POP3 access in the Gmail account settings before you can access email using IMAP/POP3:

- 1. Go to the "Settings", e.g. click on the "Gears" icon and select "Settings".
- 2. Click on "Forwarding and POP/IMAP".
- 3. Enable "IMAP Access" and/or "POP Download"

## Step 2: Enable Third-Party Mail Clients

Google may block (by default) third-party (less secure) mail clients like e.g. Outlook, Thunderbird, MailList Controller or Inbox2DB.

- See: https://support.google.com/accounts/answer/6010255?hl=en for details.
- The page contains a link to enable "Less secure apps" in MyAccount.
- You can also enable "Less secure apps" (third-party mail clients) from:
  - "MyAccount" > "Sign-in & security" > "Connected apps & sites" > "Allow less secure apps"

## **Gmail IMAP Server**

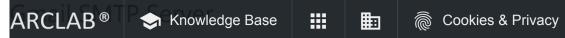
Enter the following information in the IMAP account settings of your mail client:

- Server: imap.gmail.com
- Encryption/Authentication: SSL
- Port: 993
- Username: Your Gmail email address
- Password: Your account password

## **Gmail POP3 Server**

Enter the following information in the POP account settings of your mail client:

- Server: pop.gmail.com
- Encryption/Authentication: SSL
- Port: 995
- Username: Your Gmail email address
- Password: Your account password



Enter the following information in the SMTP account settings of your mail client:

Server: smtp.gmail.com

Encryption/Authentication: SSL

Port: 465

or

Server: smtp.gmail.com

Encryption/Authentication: StartTLS

Port: 587

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