

March 4, 2024

DEPED MEMORANDUM NO. 014, S. 2024

**CORRECTIONS AND CLARIFICATIONS TO DEPED MEMORANDUM NO. 013, S. 2024
(ADMINISTRATION OF THE FISCAL YEAR 2023 NATIONAL QUALIFYING EXAMINATION FOR
SCHOOL HEADS)**

TO : *Undersecretaries*
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) issued **DepEd Memorandum (DM) No. 013, s. 2024**, titled **Administration of the Fiscal Year 2023 National Qualifying Examination for School Heads**, dated February 26, 2024, which covered the schedule of the Fiscal Year 2023 National Qualifying Examination for School Heads, including the specific guidelines, qualifications, and online application process. ^{aDSiHc}

2. However, the following items of the said Memorandum are corrected and clarified:

a. Item 5

5. Aspiring school heads, regardless of their current positions, are qualified to apply as takers of NQESH, provided that the applicants meet the qualification requirements and have acquired any of the following requirements as of **February 29, 2024**, consistent with DO 39, s. 2007, titled **Modified Qualification Standards for the Positions of Head Teachers and Principals**, and DO 41, s. 2016:

- a. One year as Head Teacher, or
- b. Two years as Master Teacher, or
- c. Two years as Teacher-in-Charge (TIC), or
- d. Teaching experience for five years as follows:

- i. Teacher III or other teacher positions with same salary grade; or
 - ii. Incumbent public school teacher who has managerial and supervisory experience in a DepEd-recognized private institution or Commission on Higher Education (CHED)-recognized higher education institution; or
 - iii. **Aggregate experience as Head Teacher, TIC, Master Teacher, and Teacher III.**
- e. **Assistant School Principal with issued appointment without NQESH eligibility.**
- b. **Item 6.b**
- 6.b Assistant School Principal with issued appointment without NQESH eligibility.**
- c. **Item 7**

7. FY 2021 NQESH takers who belong to Category B shall no longer take the examination. Upon completion of their coaching and mentoring sessions, they will undergo an evaluation and certification process by the National Educators Academy of the Philippines (NEAP), while **FY 2021 NQESH takers who belong to Category C shall NOT be allowed to take the test this year and are encouraged to undergo professional development intervention.** A separate guideline from the NEAP will be issued for this purpose.

3. For more accessibility, the link of the **NQESH Online Application System (NQESH-OAS) Applicant User Guide** is revised. The file shall now be accessed through this link:

<https://bit.ly/FY2023NQESHApplicantResources>

4. For more information, please contact the **Bureau of Human Resource and Organizational Development-Human Resource Development Division**, 4th Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at bhrod.hrdd@deped.gov.ph.

5. Immediate dissemination of this Memorandum is desired. ATTC:s

By Authority of the Secretary:

(SGD.) WILFREDO E. CABRAL
Regional Director

*Officer-in-Charge, Office of the Undersecretary for
Human Resource and Organizational Development*

References:

DepEd Order Nos. 97, s. 2011, 41, s. 2016, 19, s. 2016, and 007, s. 2023

DepEd Memorandum Nos. (013, s. 2024) 100, s. 2022 and 025, s. 2023

To be indicated in the Perpetual Index under the following subjects:

BASIC EDUCATION
BUREAUS AND OFFICES
CHANGE
EXAMINATIONS
OFFICIALS
PROMOTION
QUALIFICATIONS
RULES AND REGULATIONS
TEACHERS