
PERSONAL SUMMARY

A thorough Security Guard with a diverse history in security and administration, as well as the ability to direct and improve security operations to ensure the safety and protection of people and property.

SIA-licensed door supervisor with experience in facilities management, CCTV operations, and reporting. Expert at developing high-level training plans and enforcing standards to improve security operations and team performance. Demonstrates a track record of successful collaboration with emergency services. To preserve security and service, the police and customers are involved. Experienced in safeguarding facilities with an emphasis on visitor, property, and equipment protection.

EDUCATION & QUALIFICATIONS

Computer Science Foundation

Jan 2021 - Sept 2021

International College Robert Gordon University, Aberdeen

Modules include: Hyper Text Markup Language (Html), Cascading Style Sheet (CSS)

COMPUTER SCIENCE PROJECT

A web development group course work which involved creating a website with the use of Hyper Text Markup Language (html) and Cascading Style Sheets (css). Also familiarize with group member and focus on the goals and encourage / support each other to promote productivity.

WORK EXPERIENCE

Amazon warehouse Edi4, Dunfermline.

vigiPro security officer

Key responsibilities

- Ensuring that only authorized vendors, contractors, and visitors gain access by conducting thorough security checks and closely monitoring CCTV cameras and access systems.
- Ensuring that staff and guests have valid identification and visitors' cards, as well as patrolling allocated areas to ensure the safety of visitors, property, and equipment.

- Suspicious activities are detected, illegal acts and rule violations are identified, and rules and regulations are enforced.
- Examining fire alarms, locks, and fire exits, as well as firefighting equipment and building controls.

Security Guard

Key responsibilities

- Monitor CCTV to identify suspicious person and apprehended individuals suspected of concealment in a discreet and safe manner.
- Guarded the door and ensured that any suspicious individual was apprehended following triggered alarms or identification via camera viewers.
- Protect and maintain confidential information.

ACT Security Group:

Security Patrol officer

Key responsibilities

- Helps, directions, and information to visitors.
- Signs visitors in and out of assigned facilities
- Escorts visitors and staff on and off building premises on request
- Make rounds of each floor of the floor of the assigned building and/or makes rounds of assigned building.
- Monitors security camera system and verifies proper operations of building electronic door lock system.
- Report security violations, questionable activities and emergencies to appropriate authority

Other Qualification

- Valid SIA License
- First Aid certificate
- Basic Fire Safety Certificate

Core Skills

- Security management
- Routine patrols
- Camera /CCTV surveillance
- Good observation skills
- Aware of health and safety issues
- Ability to communicate effectively at all levels.
- Excellent time-management skills.
- Having a professional approach to all routine tasks.

- Security system knowledge
- IT literacy skills Microsoft office including Word, Excel and PowerPoint

Amazon Warehouse DAB1, Aberdeen

June 2021 – Dec 2021

Phosters FM cleaning representative

- Ensuring cleaning of all Industrial machinery, tools, and equipment is carried to the highest standard and adhering to cleaning instructions and schedules, to ensure tasks meet the required hygiene standards.
- Cleaning of factory floors, walls, work surfaces and production lines within allocated area
- Safe use of cleaning materials and chemicals, in line with training
- Maintain to Health and Safety Standards and accomplishing any other duties as required by management and within the competency of the post holder.

EXPERIENCE

REFEREES

Available on request

AVAILABILITY

IMMEDIATELY