

From: Keith Wilkins <kwilkins@swin.edu.au>

Date: Tuesday, 20 October 2015 at 9:21 am

To: Dean Lusher <dlusher@swin.edu.au>, "Andrew.Terhorst@csiro.au" <Andrew.Terhorst@csiro.au>, Andrew Terhorst <aterhorst@swin.edu.au>

Cc: RES Ethics <resetethics@swin.edu.au>, Dianne Bolton <dbolton@swin.edu.au>

Subject: SHR Project 2015/254 Swinburne Ethics Clearance (CSIRO Project 010/15)

To: Dr Dean Lusher/Mr Andrew Terhorst, FBL

Dear Dean and Andrew

SHR Project 2015/254 Pathways to Market: Knowledge Sharing and Knowledge Creation in Food Innovation Networks

Dr Dean Lusher, FBL; Mr Andrew Terhorst, Assoc Prof Dianne Bolton et al.

Approved Duration: 20-10-2015 to 31-12-2017

(CSIRO Project 010/15. CI: Mr Andrew Terhorst.)

I refer to the ethics clearance application concerning Swinburne involvement in the above collaborative project led by the Commonwealth Scientific and Industrial Research Organisation (CSIRO).

Relevant documentation pertaining to your application, as emailed on 16 October 2015 and including a copy of the Student Agreement between CSIRO and Swinburne, was given expedited ethical review on behalf of Swinburne's Human Research Ethics Committee (SUHREC) by a delegate significantly on the basis of the prior ethical review carried out at CSIRO.

I am pleased to advise that ethics clearance has been given for Swinburne involvement in the project to proceed in line with standard on-going ethics clearance conditions here outlined (as applicable). (NB CSIRO's HREC secretariat may need to be apprised of the Swinburne ethics clearance.)

- All human research activity undertaken under Swinburne auspices must conform to Swinburne and external regulatory standards, including the current *National Statement on Ethical Conduct in Human Research* and with respect to secure data use, retention and disposal.
- The named Swinburne Chief Investigator/Supervisor remains responsible for any personnel appointed to or associated with the project being made aware of ethics clearance conditions, including research and consent procedures or instruments approved. Any change in chief investigator/supervisor requires timely notification and SUHREC endorsement.
- The above project has been approved as submitted for ethical review by or on behalf of SUHREC. Amendments to approved procedures or instruments ordinarily require prior ethical appraisal/ clearance. SUHREC must be notified immediately or as soon as possible thereafter of (a) any serious or unexpected adverse effects on participants and any redress measures; (b) proposed changes in protocols; and (c) unforeseen events which might affect continued ethical acceptability of the project.
- At a minimum, an annual report on the progress of the project is required as well as at the conclusion (or abandonment) of the project. [Information](#) on project monitoring and variations/modifications, self-audits and progress reports can be found on the Research Intranet pages. (A copy of any progress, annual or final report submitted to the relevant CSIRO ethical or other review body also being submitted may satisfy these requirements, all things being equal; similarly with any request to modify approved protocols.)
- A duly authorised external or internal audit of the project may be undertaken at any time.

Please contact the Research Ethics Office if you have any queries about on-going ethics clearance, citing the Swinburne project number. A copy of this email should be retained as part of project record-keeping.

Best wishes for the project.

Yours sincerely

Keith

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