

Andrew Gardner

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🌐 atg25.github.io/LinksPage/

🔗 github.com/atg25

in [linkedin.com/in/andrew-gardner2026](https://www.linkedin.com/in/andrew-gardner2026)

EDUCATION

B.S. in Web & Information Systems

Sep 2022 - May 2026

NJIT - Ying Wu College of Computing

Newark, NJ

GPA: 3.64 | Dean's List Fall '22 - May '26

TECHNICAL SKILLS

•Java •Python •C++ •Web Development •Testing & Debugging •Figma •Troubleshooting •Prototyping

Personal skills: Critical thinking, problem solving, customer service, interpersonal skills, project management

PROJECTS

Highlander Hustle Prototype

Sep 2024 - Dec 2024

Identified a need for improved information systems in NJIT's athletics department and collaborated with a team to research, design, and prototype a comprehensive solution during the Fall 2024 semester.

Contact Website

Oct 2023 - Nov 2023

**Accessible at <https://atg25.github.io/LinksPage/>*

Crafted and engineered a dynamic contact website akin to LinkTree, leveraging insights acquired through coursework to furnish recruiters with crucial information while fortifying programming proficiency.

CO-CURRICULAR ENGAGEMENT

• **Crossroads Community Church | Shamong, NJ**

- Spearhead the distribution of free meals to thousands of community members in need, showcasing strong interpersonal skills and a commitment to social welfare
- Play a key role in planning and executing community events, enhancing organizational and logistical skills

• **Public Relations Officer | First Fellows NJIT**

- Developed and executed integrated PR campaigns (social media, email newsletters, campus posters) to raise awareness of First Fellows' mission and events among first- and second-generation college students.
- Crafted compelling content and press releases for club activities, securing features in NJIT's student news outlets and social medias.
- Designed branded marketing materials (flyers, graphics, digital ads) using Canva and Figma to drive event attendance and membership engagement.
- Collaborated with executive board and campus partners to coordinate outreach initiatives, fostering a supportive community and expanding resource sharing for underrepresented student populations.

EMPLOYMENT

Student Ambassador

Oct 2024 - Present

NJIT Office of Admissions

Newark, NJ

- Managed and facilitated prospective student outreach by preparing and mailing **hundreds of admission letters weekly** and processing transcripts through our database on Slate
- Contributed to the coordination and execution of admissions events, overseeing tours and creating a hospitable atmosphere with themed decorations and interactive activities
- Enhanced visitor experiences by boosting visitor engagement and satisfaction through efficient management of front desk operations and general office tasks

Community Assistant

Oct 2023 - May 2024

American Campus Communities

Newark, NJ

- Leveraged cloud software (Salesforce CRM) to analyze data and **optimize individualized communication strategies**, incorporating personalized email templates and behavior-based segmented messaging for current and prospective lessees
- Utilized automation tools and **AI to auto-generate leases tailored to the applicant's needs and preferences**
- Utilized company databases to address residents' inquiries and issues, successfully resolving **95% of their concerns** by applying strong customer service skills

Circulation Desk Attendant

Oct 2022 - May 2024

Robert Van Houten Library (NJIT)

Newark, NJ

- Supported students in accessing textbooks, novels, or articles by **tapping into library, online, and academic databases** to enhance resource availability
- Used scheduling software to manage study room reservations and **promptly notified students of availability** via email and in-person interactions
- Utilized Library of Congress training and **data science techniques** to categorize and maintain thousands of books, ensuring accurate item tracking and location management