

# SIMRAN KAJANIYA

## Research Executive

+919892869687

@ simrankajaniya2000@gmail.com

<http://www.linkedin.com/in/simrankajaniya> Vikhroli West, Mumbai

## EXPERIENCE

### Content Moderator

#### Accenture Solutions Pvt. Ltd

05/2022 - 09/2022 Airoli, Navi Mumbai

- Managed the ethical complexities of digital content by applying analytical skills to ensure compliance with content standards
- Conducted data analysis to evaluate the effectiveness of content moderation processes
- Contributed to data governance practices

### Planning Officer Assistant

#### Hindustan Petroleum Corporation Ltd

10/2022 - 01/2024 Vashi terminal

- Allocated petroleum tankers to petrol pump terminals using SAP and JAVA, coordinating with drivers and terminal authorities to ensure efficient distribution
- Issued warning letters for non-compliance with regulations and counseled drivers on road safety and adherence to rules

### Research Executive

#### Renovate India

02/2024 Kurla, Mumbai

- 10+ impact, need, and baseline assessments coordinated, including projects for Magic Bus, IAVL, TISS, and Concern India, managing multiple stakeholders (clients, NGOs, enumerators)
- 20+ research tools developed for data collection, utilizing both quantitative and qualitative research methodologies across multiple projects
- Trained and oriented 100+ enumerators for fieldwork and data collection processes, ensuring accurate and consistent data gathering
- 15+ reports proofread, drafted, and finalized, including baseline studies, need assessments, and impact assessment reports for projects such as Magic Bus, RPG, and Little More
- Led multi-stakeholder collaboration across 10+ projects, ensuring smooth execution of research studies and timely delivery of research findings

## EDUCATION

### Bachelor in Science

#### R.j. college of Arts, Commerce and science

01/2018 - 01/2022 Ghatkopar

- Bachelor in Science (Zoology)

## LANGUAGES

### English

Advanced



### Hindi

Advanced



### Marathi

Advanced



## SKILLS

JAVA

Ms-office

Proposal Writing

SAP

Terminal