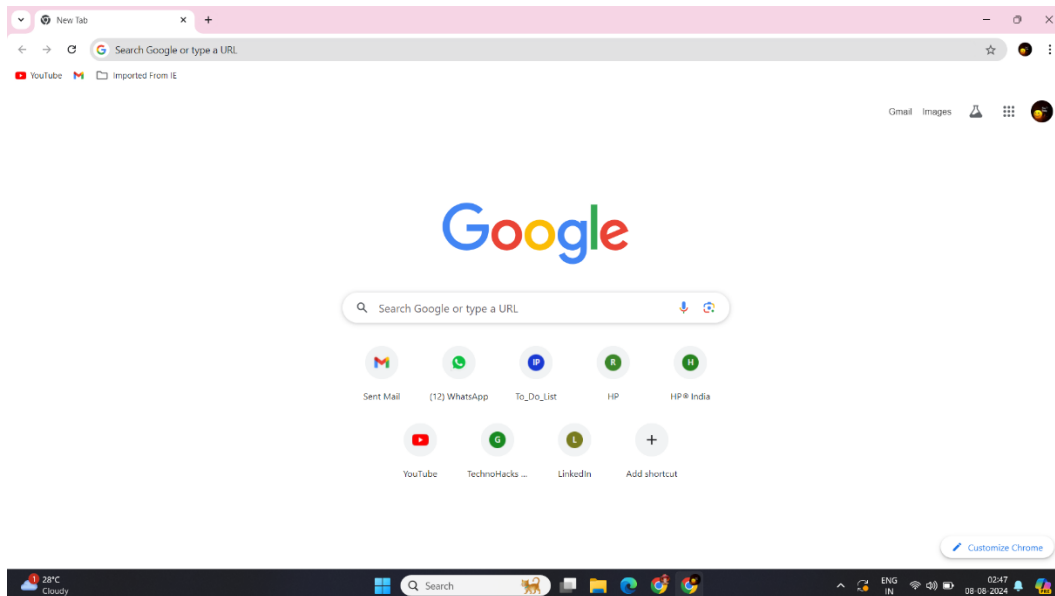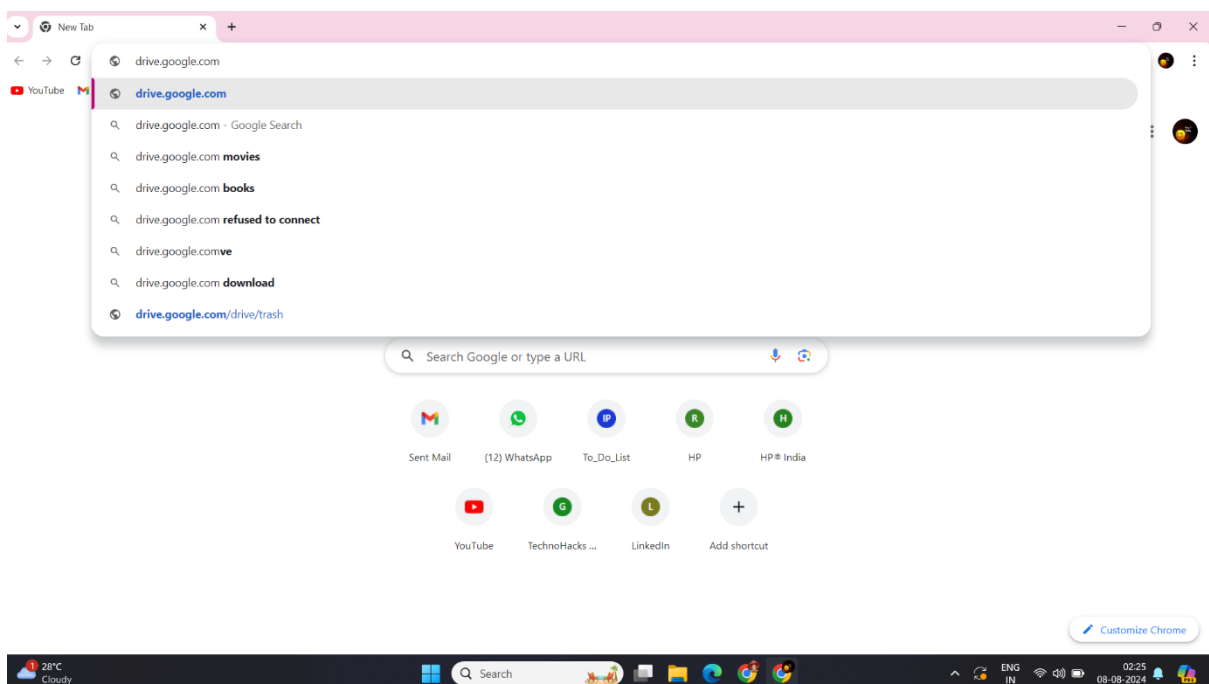**Name :- Atharv Paresh Naik   Roll no. :- 34**

Working on google drive spreadsheets.
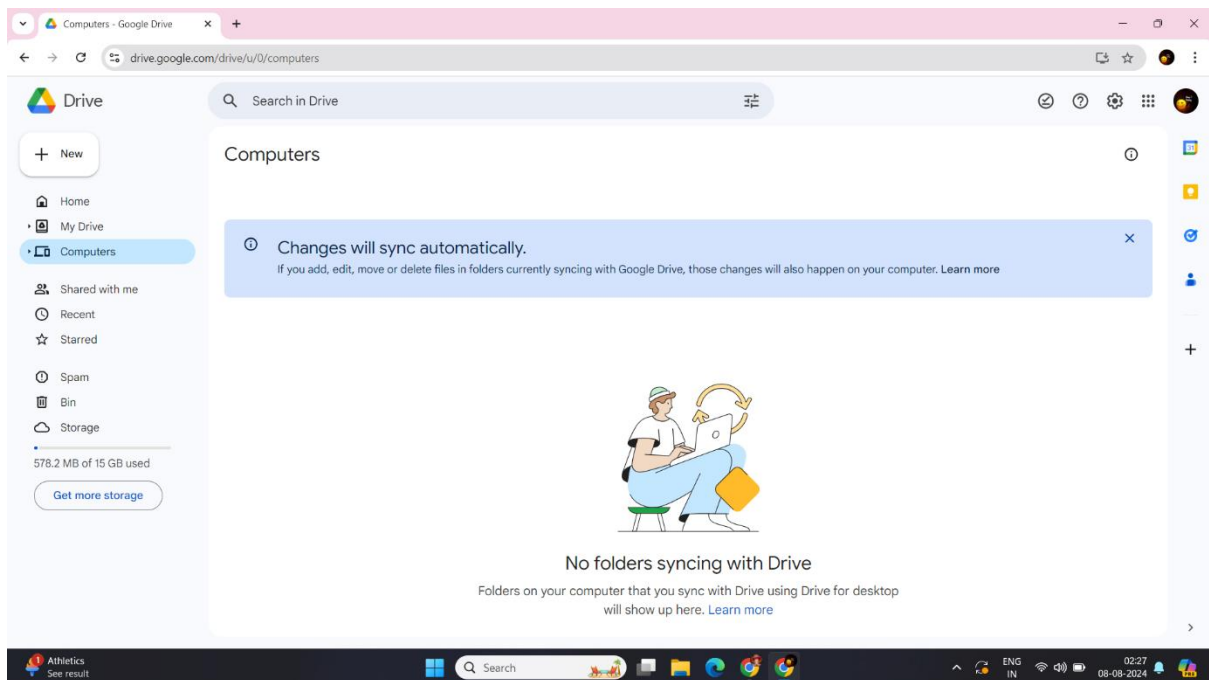
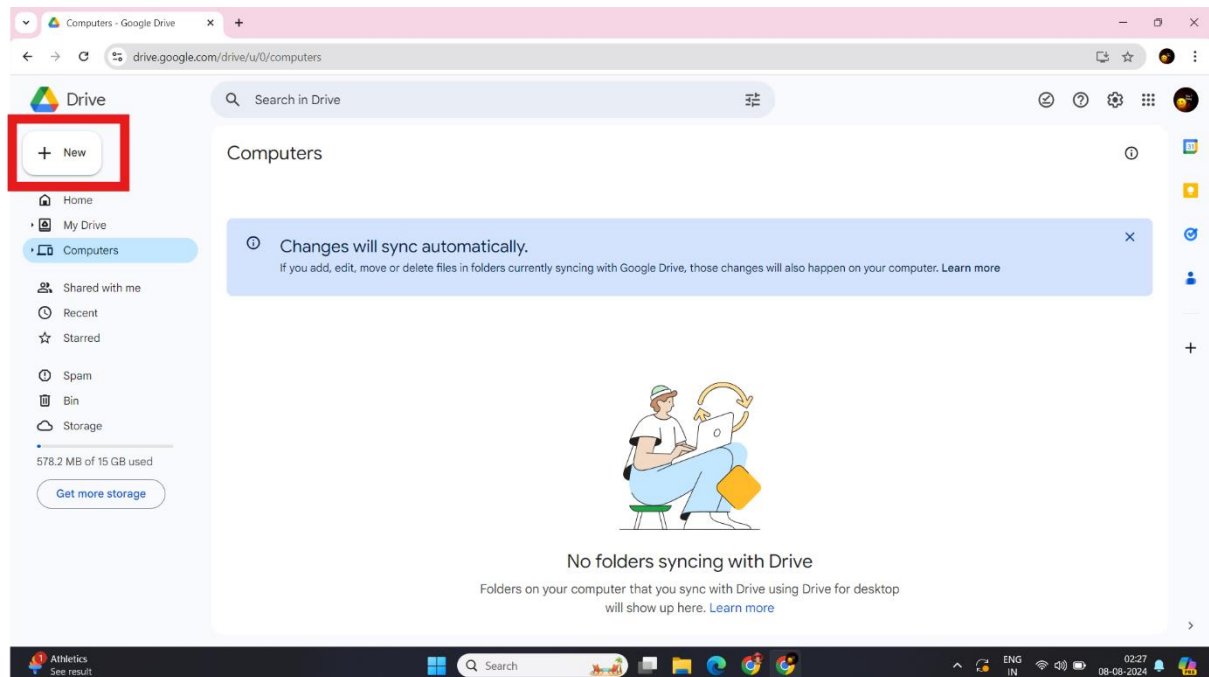# **Step 1 :** Go to Google Chrome.

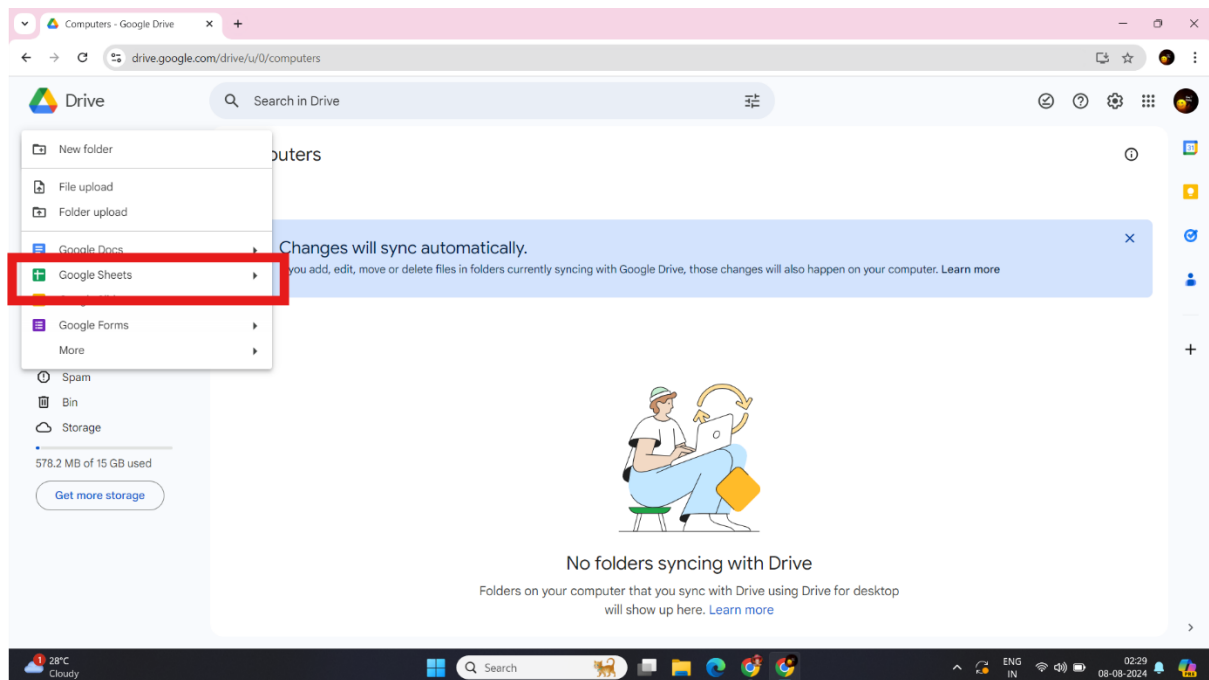# **Step 2 :** Search drive.google.com

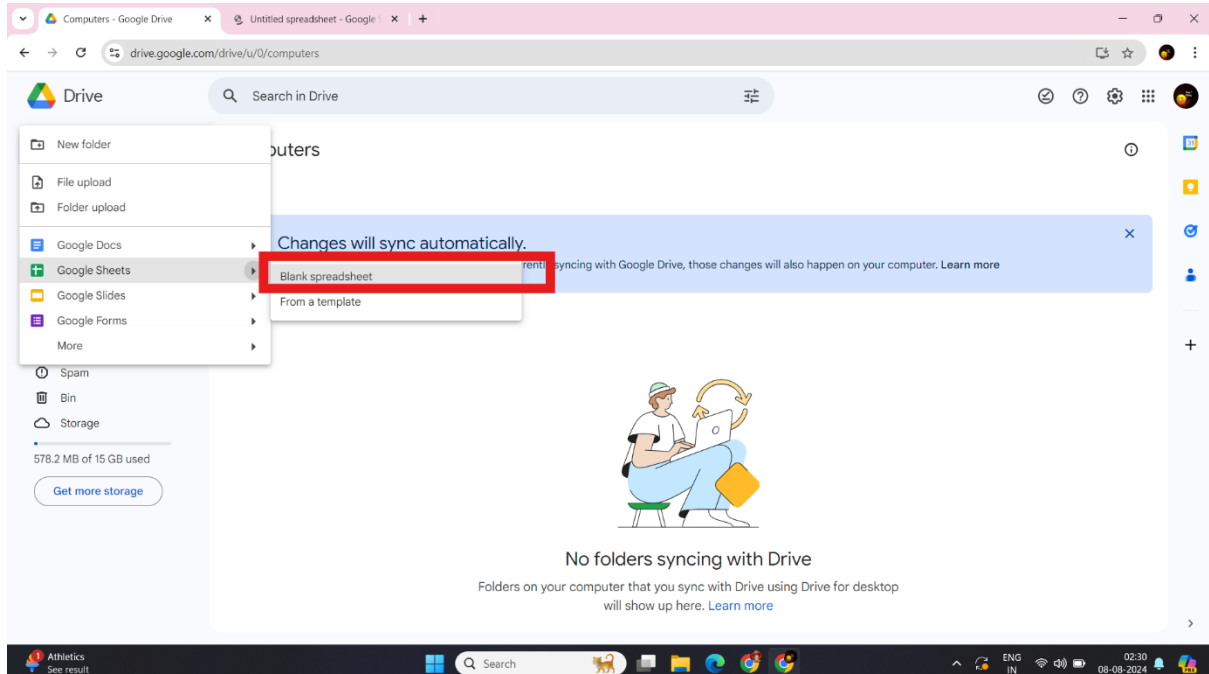**Step 3 :** click the drive is open.

Step 4 : Now click on new button.

Step 5 : select google sheets & click on.

Step 6 : Now select Blank spreadsheet and click on it.

Step 7 : The Spreadsheet is ready.