



# ALAN CORTEZ

## SUMMARY

Constantly looking for ways to improve my skills and knowledge. I am a fast learner and always ready to take on new challenges. I am currently deepening my knowledge of the Python language and cybersecurity, a field I am very interested in and would like to work in.

## CERTIFICATIONS

- Fortinet Certified Fundamentals in Cybersecurity - Jan 2024
- ISC2 Certified in Cybersecurity (CC) - Nov 2023

## COURSES

- Active Directory on Windows Server. Udemy - Issued Aug 2023
- Working in a Digital World: Professional Skills. IBM - Issued Aug 2023
- CompTIA Security+ (SY0-601) Complete Course & Exam. Udemy - Issued Jul 2023
- Codo a codo 4.0 - Django. Issued Jun 2023
- Codo a codo 4.0 - Full Stack - Python. Issued Dec 2022

## EDUCATION

### Universidad de Buenos Aires

Degree in Sociology. - 2022

## SKILLS

- Spanish: Native.
- English: Full professional proficiency.
- Access Control.
- Identity Access Management.
- Python programming language.
- R programming language.
- HTML, CSS, JS.

## PROFESSIONAL EXPERIENCE

### IT Responsible

Tostado Café Club | Nov 2020 - Present

- Identity and Access Management: Creating, deleting, and assigning roles and permissions in the Tango, NCR Back Office, and Aloha Point of Sale systems. Creating and deleting email accounts.
- Help Desk: IT support to 40 stores and company departments.
- User training on applications use.
- Equipment purchase, operating system installation, and configuration.
- NCR Back Office Manager system: Item and vendor creation and deletion.
- Aloha POS system: Item creation and deletion, and price assignment.

### Administration

Almacén de Pizzas | Jun 2016 - Nov 2019

- Cash flow and billing tracking.
- Merchandise purchase and inventory control.
- Payment to suppliers.
- Staff payroll management, schedule creation, and report of updates.

### IT Support

Prosystem | Nov 2013 - Aug 2014

- IT support for businesses and individuals.
- Operating system installation (Windows, Linux).
- Equipment assembly and upgrade.
- Equipment maintenance and performance optimization.