

NATALIA BATYCH

PROJECT MANAGER

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SUMMARY

Project manager with **3+** years of experience in IT and design specializing in cross-functional team coordination and workflow optimization for predictable delivery. I have launched **17** digital products, including websites and Shopify apps, while continuously expanding my skills to adapt to evolving business and user needs.

SKILLS AND LANGUAGES

Jira, Trello, Notion | Microsoft 365 | Figma | Waterfall, Agile (Scrum, Kanban)

English (C1) | German (B2) | Ukrainian (Native) | Russian (Native)

WORK EXPERIENCE

Project Manager | Agenturro | January 2023 – Present

- Released **6** Shopify apps and **11** websites in various industries, oversaw the design of **32** solutions, and administered **107** websites, contributing to user engagement and consistent revenue growth.
- Built an MVP using Softr and implemented automated workflows with Airtable, cutting down manual work and boosting productivity for **2** units.
- Owned the full life cycle of up to **10** concurrent projects by preparing estimates, setting priorities, and allocating resources, which shortened turnaround times and reinforced stakeholder confidence.
- Led a distributed group of up to **6** specialists and handled communications with international B2B clients, eliminating bottlenecks and fostering stronger collaboration through a clear information flow.
- Facilitated daily stand-ups and one-on-one meetings, accelerating strategic decision-making by defining transparent accountability and early risk identification.

Junior Project Manager | Agenturro | October 2022 – December 2022

- Transitioned from Junior to PM within **3** months due to demonstrated problem-solving skills, achieving timely execution of projects for **5** customers and strengthening long-term trust.
- Promoted Agile practices and introduced an employee feedback form to encourage better team alignment, with a measurable **30%** improvement in estimation accuracy and delay mitigation.
- Supported recruitment and internal organization by assisting with candidate evaluation and process coordination, resulting in a more cohesive environment and smoother handoffs.
- Performed inspection of websites and Shopify apps, catching critical bugs at an initial stage, preventing production complaints, and enhancing overall quality.
- Structured content across **30+** pages in WordPress and Shopify CMS, reducing publishing time and ensuring consistency by using standardized templates.

PROFESSIONAL DEVELOPMENT

Project Management Essentials in IT | RedCamp

2024

CERTIFICATIONS

Google Project Management | Google

2025

SQL Introduction | Stepik

2024

"Python Generation": course for beginners | Stepik

2022