

## NEHA BATRA

LinkedIn: <https://www.linkedin.com/in/neha-batra-204475249>

M: (+92) 03013687720 E: [batra2537@gmail.com](mailto:batra2537@gmail.com)

### EDUCATION

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#### 2020 – 2024 SZABIST – Bachelor of Computer Science

- Aspiring software engineer with a strong foundation in computer science, seeking an opportunity to grow and learn from experienced professionals. Eager to apply academic knowledge and passion for software development to real-world projects, and contribute to a dynamic team.

### WORK EXPERIENCE

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#### Alkaram Studio [July – August 2024]

##### IT Intern

- Managed and optimized applications by creating effective workflows for internal processes.
- Developed a front-end FAQ page for retail stores to enhance end-user experience.
- Designed and implemented a front-end page for internal applications, improving user accessibility.
- Converted PSD designs into responsive HTML code for in-house projects, ensuring consistent and high-quality web standards.

#### Alpha Insurance Company Ltd. [April 2025 – Present]

##### Management Trainee Officer

- Managed and maintained company databases, ensuring data accuracy, integrity, and timely backups.
- Handled daily operations of internal software systems, resolving technical issues and coordinating with vendors for system updates.
- Efficiently manage and prepare all IT audit documentation, ensuring compliance with regulatory and organizational standards.

##### Projects

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- Assess Pro X (FYP):** I have made an Android-based mobile application using Android Studio, VS Code, Node JS, and MongoDB. Assess Pro X is a comprehensive assessment application designed for evaluating and enhancing user performance and skills development
- Hotel Management System:** Created a user-friendly project to help hotels handle bookings, payments, and customer details, showcasing Java programming skills.
- Hospital Management System:** Developed a comprehensive software solution facilitating seamless management of hospital operations, patient records, and administrative tasks, showcasing proficiency in Java programming.
- Heart Disease Prediction:** Developed an effective predictive model using Python for early detection of heart disease, integrated with Power BI for insightful data visualization.

##### Skills

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- Programming:** HTML, CSS, JavaScript, Python, Flutter
- Frameworks & Tools:** Bootstrap, Power BI, Android Studio, VS Code, Jira, Selenium, Figma.
- Database Management:** MySQL, MongoDB
- Software Development:** SDLC, Responsive Design, Front-end Development
- Soft Skills:** Decision Making, Fast Learner, Effective Communication

##### Certificates

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- QA Fundamentals**  
(10Pearls University)
- Web Development**  
(Aptech Computer Education)
- Introduction to Frontend Development**  
(Meta – Coursera)
- Introduction to Microsoft Excel**  
(Project Network – Coursera)