

OWAIS ALI

HOUSE NO B-91/2 KHOKHRAPAR NO 4 MALIR KARACHI PAKISTAN

0316-8053754 & 0326-0024688 | www.owaisali432@gmail.com

Objective

To provide accurate and timely financial management support to the organization, ensuring compliance with accounting standards and regulatory requirements and also develop and implement strategies to improve store operations.

Experience

- **Allied Cables Ltd** 6-8-2019 - 30-10-2021
Store management
Managed daily store operations, including inventory management.
- Implemented effective inventory control systems to minimize losses and optimize stock levels.
- Maintained store displays and ensured compliance with company policies.
- **JUNAID TIMBER TRADERS** 11-1-2021 - 31-12-2022
ACCOUNTS EXECUTIVE
Financial accounting and reporting
Bookkeeping and ledger management
Bank Reconciliation and tally vendors ledgers
- **ACCOUNTS EXECUTIVE** 1-1-2023 - Present
JAFFRANI CORPORATION LTD
Financial accounting and reporting
Bookkeeping and ledger management
Bank Reconciliation and vendors ledgers tally
Manage Accounts payable
Get in Touch with customer and ageing customer ledger for payment and issue vendor PDC cheques
Manage Daily petty cash expenses

Education

- **The innovative public school** 2018
Matric In computer science
A1
- **Murad memon Degree College** 2020
Intermediate In commerce
C
- **Karachi University**
Bcom
In process
- **Aman Tech institute** 2021
IT course
A

Skills

- Detail-oriented Accountant with 4 years of experience in accounts payable, accounts receivable, and general ledger management, with a strong commitment to accuracy and efficiency
- Ability to manage inventory levels, track stock movements, and minimize losses
- Knowledge of warehouse operations, including receiving, storing, and dispatching products

- Ability to manage stock levels, including stock counting, stock reconciliation, and stock adjustments
- Knowledge of financial record-keeping, including accounts payable, accounts receivable, and general ledger management.
- Proficiency in accounting software, SAP, ERP or BUSY Accounting Software Ms excel and Ms office etc.
- Handled payroll processing, including salary calculations, deductions, and benefits administration, for a company of employees
- Reporting and analytics Knowledge of reporting and analytics tools within ERP systems.
- Basic Excel skills Creating and editing worksheets Formatting cells and data Basic calculations (SUM, AVERAGE, COUNT)
- Willingness to take responsibility for own work and outcomes
- Ability to stay motivated and focused without supervision.
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Languages

- English
- Urdu

Reference

- Will be finished upon Request