

**Francisco Javier Lopez Jr.**

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**OBJECTIVE:**

Heighten myself as an adult and further build upon my skills in the workforce.

**EDUCATION:**

**High School Diploma**

May 2017

Chandler High School, Chandler, AZ

GPA: 3.74 / 4.0

Graduated with honors

**Arizona State University, Tempe, AZ**

Fall 2017- Fall 2019

Completed 64 credits towards a Bachelors of Fine Arts

**PREVIOUS EXPERIENCE:**

**Store Clerk**

April 2022 - September 2022

FedEx, Tempe, AZ

- Help customers correctly package and ship their items.
- Check that all guidelines are met and all paperwork is filled out for each box being shipped.
- Help customers with printing projects like making copies, banners or brochures to their liking.
- Assist in moving packages to their respective shelving or onto trucks for transportation.

**Sales Associate**

November 2022 - May 2023

Best Buy, Chandler, AZ

- Familiarize myself with the layout of the store as well as inventory.
- Provide a personalized solution for customers by informing them on what products best suit their needs
- Help associates across the store with customer management or inventory restock.
- Sell Best Buy exclusive services to customers.

**Dishwasher**

July 2023 - August 2023

Honor Health, Scottsdale, AZ

- Follow guidelines for patient safety and sanitation to avoid compromised conditions.
- Responsible for the cleaning and organizing of kitchenware used by patients and cooks.
- Carry soiled dishes from designated areas back to our station throughout the day.
- Clean designated areas as instructed to company standards, and move trash to the compactor by end of day.

**Team Member**

October 2023 - February 2024

Pieology, Chandler, AZ

- Prep food for the line based on the daily needs of the restaurant.
- Keep the oven and the line clean and sanitized, especially for customers with food preferences or allergies.
- Create pizzas to each customer's preference in a timely manner.
- Clean dishes and frequently touched areas to provide a safe place to purchase and eat food.

**Cashier**

March 2024 - May 2024

Floor and Decor, Mesa, AZ

- Handle transactions and capture customer info to make their business easier.
- Help on the floor when needed with flexibility and readiness.
- Learn many types of product in stock as well as their locations for customers.
- Handle cash and paperwork at the end of the night for company records.

**Customer Service Rep**

May 2024 - January 2025

Circle K, Mesa, AZ

- Attend to customers at checkout with all items ready to pay for.
- Follow rules and regulations set for restricted sales and other specific transactions.
- Clean and organize the store and fuel area for a welcoming and respectable environment.
- Handle cash and merchandise inventory for managers to work efficiently.

**Service Porter**

January 2025 - Current

Autonation Chevy, Mesa, AZ

- Greeted and assisted customers to designated bays.
- Worked with advisors to schedule and confirm customer appointments while working as a bridge between the two.
- Moved vehicles to be parked in the correct lots for technicians to find and work on.
- Washed and presented cars to customers when ready for pick-up.