



# OSAMA FAROOQ

## CONTACT

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## EDUCATION

2017 - 2019  
COMPREHENSIVE COLLEGE

- Intermediate Of  
Pre - Engineering

## SKILLS

- Facebook Marketing
- Shopify Expert
- Web Designing
- Social Media Marketing
- E-Commerce Expert
- Communication

## CERTIFICATION

- DANKASH INSTITUTE
- Certification Of Social Media  
Marketing

## LANGUAGE

- English (Fluent)
- Urdu

## PROFILE

Results-driven professional with expertise in social media marketing and Shopify management. Proven track record in enhancing online presence, optimizing product listings, and driving sales through strategic marketing initiatives. Adept at order fulfillment, inventory management, and resolving customer inquiries to ensure exceptional service and business growth.

## WORK EXPERIENCE

### Patel Corporation

2023 - PRESENT

Customer Support Executive

- Resolve customer inquiries on Alibaba, providing effective solutions and support.
- Manage sales processes and drive revenue through exceptional customer service.
- Assist with order processing and ensure timely fulfillment of customer requests.

### Yameen Fabric Textile

2021 - 2023

Shopify Store Specialist

- Fulfill customer orders, manage inventory, and ensure timely delivery of products.
- Handle product listing on Shopify, optimizing listings to enhance visibility and drive sales.
- Monitor and update stock levels to prevent shortages and overstock situations.

### Techsys Technology

2020- 2021

Sales Representative

- Conduct outbound sales calls targeting clients in the UK, delivering key product insights and meeting sales objectives.
- Cultivate and maintain strong client relationships to ensure ongoing satisfaction and repeat business.

### Hi5 Solution

2019 - 2020

Sales Representative

- Conduct outbound sales calls to USA clients, providing product information and achieving sales targets.
- Maintain customer relationships and utilize CRM software to manage interactions and track activities.