

Date: 27/09/2021

To, ASADULLAH, Room No.22 Wajid ali ,Compound 90 feet road , Sakinaka Mumbai -400072

SUB: <u>ACCEPTANCE OF RESIGNATION</u>

This refers to your resignation letter dated **27th September 2021**, tendering resignation from the services of our organization.

In view of the circumstances mentioned in your letter, your resignation has been accepted and you will be relieved from the services of the organization on **12th October 2021**, at the close of working hours.

You are required to meet HR Department for exit interview and completion of clearance formalities. Your full and final settlement dues, if any, will be paid to you as per the usual practice on completion of the same.

We wish you all success in your future endeavors.

Yours sincerely,

Manager – HR

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