# MOHD ATIF KHAN

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### **EDUCATION**

### Jamia Hamdard University

Bachelor of Technology - CSE

New Delhi, India September 2023 - July 2027

Email: khanmdatif566@gmail.com

# **National Institute of Open Schooling**

Senior Secondary - PCM (82%)

Bulandshahr, India July 2022 - June 2023

#### **SKILLS SUMMARY**

Languages: Python, SQL, C, HTML, CSS, NLP, Pandas

• Tools: MS Excell, PowerPoint, Tableau, MySQL, Visual Studio, Canva, Capcut, Automation 360, Jupyter

**Soft Skills:** Leadership, Communication, Event Management, Empathy & Compassion, Conflict Resolution, Graphic Design, Active Listening, Time Management, Multi Tasking, Moral and Ethical decision

making, Problem Solving, Relationship building, Outreach, etc.

### **WORK EXPERIENCE**

# Chief Outreach Officer | Coding Ninjas

Jan 2025 - Present

 Led operational strategies that boosted efficiency by 20%, reduced costs by 15%, and streamlined crossfunctional team collaboration.

### AICTE Internship - AI: Transformative Learning | TechSaksham (Microsoft & SAP CSR Initiative)

Feb 2024 - Present

July 2024

- Worked on Al technologies, focusing on transformative learning and real-world applications.
- Developed an Al-powered system to scan and rank resumes, enhancing the efficiency of candidate shortlisting.

# UHV1 Facilitator | AICTE

 Facilitated Universal Human Values (UHV1) sessions, guiding students in values-based learning and fostering personal growth as recognized by AICTE

# **Bot Developer Intern | Warp Velocity**

Jul 2023 - Nov 2024

• Facilitated Universal Human Values (UHV1) sessions, guiding students in values-based learning and fostering personal growth as recognized by AICTE

### Member - Editorial Board | IEEE - JH

Dec 2023 - Dec 2024

 Contributed to content creation and review, ensuring high-quality publications for IEEE - JH's technical and research communications

### Student Coordinator | Spoken Tutorial, Virtual Labs | IIT Bombay

July 2024 - Present

 Coordinated workshops, encouraging 500+ students to enroll in courses and take certification tests through IIT Bombay's Spoken Tutorial and Virtual Labs

## **Deloitte Australia Data Analytics Job Simulation on Forage**

Jan 2025

- · Completed a Deloitte job simulation involving data analysis and forensic technology
- Created a data dashboard using Tableau
- Used Excel to classify data and draw business conclusions

# **VOLUNTEERING EXPERIENCE**

- Led student volunteer teams for two International Conferences (ICIDSSD 24 and IRSD 2024)
- Coordinated student volunteers for the B.Tech Induction Program 2024.
- Volunteered at the Canam Education Fair 2024.
- · Assisted in organizing events for Sports Week 2024.

### **CERTIFICATES**

Inculcating Universal Human Values in Technical Education (AICTE)	July 2024
Data Visualisation: Empowering Business with Effective Insights (Tata Group - Forage)	July 2024
Power BI Job Simulation (pwc switzerland- Forage)	July 2024
Python for Data Science (IBM)	Jan 2025
Active Listening Skills for Students (Infosys)	July 2024
B.Tech Induction Programme 2024	August 2024
Discovering Scope of Copilot Studio (Microsoft Student Learn Ambassador)	July 2024
Student Coordinator in ICIDSSD'24 (Jamia Hamdard)	May 2024
Student Coordinator in IRSD'24 (Jamia Hamdard)	April 2024
Automating Task using Automation 360 in Universal Recorder (Automation Anywhere)	Oct 2024