

Reference No. Appoint/2020/060320

Date: Jun 03, 2020

Atiq Israk House-7, Road-6 Nikunja-2, Khilkhet Dhaka-1229

Sub: Letter of Internship Acceptance.

Mr. Israk,

We are pleased to offer you an internship program with us for a period of four months starting from the first day of July, 2020.

You will work for IT development & you will also write a meaningful content for our website.

You will directly report to the Managing Director.

As an intern, you are not employee of the company. You will be paid Tk. 25,000 at the end of this internship program. During the internship, you will have access to the company's clients and confidential information. You will not share this information with anyone outside the company and not use it for your benefits. On the completion of the internship program, you will return the equipment, property and all the documents of the company.

It is our hope you will work to your level best to improve the efficiency.

Congratulations and best wishes.

(Nur-E-Elias)

Managing Director

RFM Eco Savers Limited