

Aishwarya Khandelwal

Role: Technical Project Manager | Agile Scrum Master

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Location: Pune, India

Professional Summary

- Technical Project Manager & Certified Scrum Master with **7.5 years** of experience, including **4.5 years** in **Agile frameworks** across **Telecom, Manufacturing, and EdTech** domains.
 - Proven expertise in **Change Request (CR)–based Release Management, Stakeholder Engagement, Risk Mitigation**, cross-functional team coordination, and full SDLC execution.
 - Successfully led the **SQL to Snowflake migration of 170+ dashboards** and drove a complete **Waterfall to Agile transformation** initiative.
 - Proficient in **JIRA, Confluence, Power BI, and Data Analysis tools (Excel and SQL)**.
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Professional Experience

AT&T (via Xcaliber) — Technical Project Manager and Scrum Master

Nov 2022 – Present

- Engage with Product Managers / Business Analysts to gather and understand business requirements.
- Define project scope, prepare the project roadmap, and create Work Breakdown Structure (WBS).
- Collaborate with the tech team to estimate efforts and finalize timelines.
- Conduct functional testing of dashboards to ensure business expectations are met before UAT.
- Identify and mitigate risks, track progress, and escalate blockers where necessary.
- Conduct Agile ceremonies including Daily Stand-ups, Sprint Planning, and Sprint Retrospectives.
- Maintain the JIRA board for Sprint backlog tracking, progress monitoring, and issue resolution.
- Track sprint velocity and monitor burn-down charts to ensure delivery commitments.
- Prepare weekly/monthly status reports, KPI dashboards, and other Agile metrics for leadership.

- **Achievement –**

1. Managed **SQL to Snowflake Migration** of 170 dashboards, ensuring performance optimization.
2. Carried **Waterfall to Agile transformation**.
3. Created a **custom JIRA project with integrated Power BI dashboard**.

Byju's — Technical Project Analyst

Feb 2022 – Nov 2022

- Collaborated with stakeholders and product managers to gather and understand business requirements and ensure alignment with project goals.
 - Coordinated between cross-functional teams to analyze impacts and dependencies across multiple components.
 - Followed Agile methodology and managed tasks using Jira.
 - Conducted Daily Scrum calls and led Grooming and Sprint Planning sessions for story elaboration, risk identification, effort estimation, and task assignment.
 - Created and maintained project timelines with biweekly updates shared with stakeholders.
 - Monitored active projects to ensure adherence to schedules, recommending adjustments when necessary.
 - Ensured end-to-end delivery of sprint goals through efficient process and stakeholder communication.
 - Participated in product validation and gathered feedback to verify requirement fulfillment.
 - Shared weekly project updates and progress status with leadership.
- **Achievements-**
 1. Successfully led product launches for Byju's website marketing campaigns.
 2. Collaborated on projects data integrating in loan management systems with leading banking institutions such as Avanse and ICICI Bank.
 3. Also implemented automation solutions for student operations across diverse verticals including Aakash Byju's, Byju's Govt Exam Prep, and the Disney Byju's US launch.

M/S T L Khandelwal Pvt Ltd — Sales & Marketing Executive

Nov 2018 – Jan 2022

- Handled customer relations, market research, and product strategy planning.
- Represented the company in trade exhibitions and conferences.

- Strategically planned technological advancements based on comprehensive market research.

DRÄXLMAIER India — Project Coordinator (Audi Wire Harness)

Oct 2017 – Oct 2018

- Managed technical documentation and ensured availability at sprint start.
 - Created and maintained BRDs and TRDs in collaboration with technical teams.
 - Acted as bridge between QA, and Support teams to clarify requirement.
 - Led 8D meetings for root cause analysis and implemented corrective actions.
 - **Achievement -**
Handled end-to-end ownership of Audi Process Automation project.
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Education

Bachelor of Engineering (Mechanical)

Dr. D. Y. Patil Institute of Technology, Pune

Certifications

- **Certified Scrum Master (CSM)**
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Technical Skills

- **Project Tools:** JIRA, Confluence, MS Project, SharePoint, OneDrive
 - **Reporting & Design:** Power BI, Excel, Figma, Draw.io
 - **Languages:** SQL, HTML, CSS
 - **Agile Practices:** Scrum, Kanban, SDLC
 - **Documentation:** BRD, FRD, ROP
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Soft Skills

Stakeholder Communication | Conflict Resolution | Agile Delivery | Resource Planning | Cross-functional Collaboration