

To memorize the 12 principles of the Agile Manifesto, let's break them down into clusters and create easy-to-remember cues. Here's a guide that may help you retain each principle:

### 1. Customer Focus

- Cue: Think "Customer is the Core."
- Principle: "Our highest priority is to satisfy the customer through early and continuous delivery of valuable software."
- Memory Trick: Picture the customer at the center of everything, with everyone working to please them.

# 2. Embrace Change

- Cue: "Change is good."
- Principle: "Welcome changing requirements, even late in development."
- Memory Trick: Imagine a door always open to change, with change entering as an opportunity.

## 3. Frequent Delivery

- · Cue: "Ship it often."
- Principle: "Deliver working software frequently, with a preference for a shorter timescale."
- Memory Trick: Think of frequent, small deliveries like mini milestones.

### 4. Collaboration

- · Cue: "Team sync."
- Principle: "Business people and developers must work together daily."
- Memory Trick: Visualize a team huddle where everyone's in sync, working together each day.

## 5. Support and Trust

- Cue: "Motivate and Trust."
- Principle: "Build projects around motivated individuals. Give them support and trust."
- Memory Trick: Picture a team encouraged to innovate, with management trusting them to do their best.

### 6. Face-to-Face Communication

- Cue: "Talk it out."
- Principle: "Face-to-face conversation is the most effective way to convey information."
- Memory Trick: Imagine a group in a room communicating directly, instead of through emails.

## 7. Working Software = Progress

- · Cue: "Show, don't tell."
- Principle: "Working software is the primary measure of progress."
- Memory Trick: Remember, results count; focus on software that actually works.

## 8. Sustainable Pace

- · Cue: "Keep it steady."
- Principle: "Agile processes promote sustainable development."
- Memory Trick: Think marathon, not sprint; pace yourself.

## 9. Technical Excellence

- Cue: "Quality counts."
- Principle: "Continuous attention to technical excellence and good design enhances agility."
- Memory Trick: Picture quality as the foundation that keeps everything running smoothly.

# 10. Simplicity

- · Cue: "Less is more."
- Principle: "Simplicity—the art of maximizing the amount of work not done—is essential."
- Memory Trick: Imagine clearing out clutter to focus on what truly matters.

# 11. Self-Organizing Teams

- Cue: "Autonomous team."
- Principle: "The best architectures, requirements, and designs emerge from selforganizing teams."
- Memory Trick: Think of a team naturally taking ownership, with ideas bubbling up from within.

# 12. Reflect and Adjust

- · Cue: "Reflect and improve."
- Principle: "The team reflects on how to become more effective and adjusts its behavior."
- Memory Trick: Imagine a mirror where the team reflects regularly and makes improvements.

# Quick Recap with Key Phrases:

- 1. Customer First
- 2. Embrace Change
- 3. Frequent Delivery
- 4. Team Sync
- 5. Motivate and Trust
- 6. Talk it Out
- 7. Show, Don't Tell
- 8. Keep it Steady

- 9. Quality Counts
- 10. Less is More
- 11. Autonomous Team
- 12. Reflect and Improve

Try repeating these cues and imagining the visuals daily for a few minutes. This method will help lock the principles in your memory!

The 12 principles of the Agile Manifesto serve as a guide for teams to effectively apply Agile methodologies. Here they are to help you remember:

#### 1. Customer Satisfaction

Our highest priority is to satisfy the customer through early and continuous delivery of valuable software.

### 2. Welcome Changing Requirements

Even late in development, **welcoming changing requirements** is key. Agile processes harness change for the customer's competitive advantage.

### 3. Frequent Delivery

**Deliver working software frequently,** from a couple of weeks to a couple of months, with a preference for the shorter timescale.

#### 4. Collaboration

Business people and developers must work together daily throughout the project.

#### 5. Support and Trust

Build projects around **motivated individuals**. Give them the environment and support they need, and trust them to get the job done.

#### 6. Face-to-Face Communication

The most efficient and effective method of conveying information to and within a development team is face-to-face conversation.

#### 7. Working Software as the Measure of Progress

Working software is the primary measure of progress.

#### 8. Sustainable Development

Agile processes promote **sustainable development**. The sponsors, developers, and users should be able to maintain a constant pace indefinitely.

#### 9. Technical Excellence and Good Design

Continuous attention to technical excellence and good design enhances agility.

### 10. Simplicity

Simplicity—the art of maximizing the amount of work not done—is essential.

### 11. Self-Organizing Teams

The best architectures, requirements, and designs emerge from self-organizing teams.

### 12. Reflect and Adjust Regularly

At regular intervals, the team reflects on how to become more effective, then tunes and adjusts its behavior accordingly.