**JAMES W. NUNNALLY II**

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# EDUCATION

* Southwestern Baptist Theological Seminary 2008-2010

Master of Arts in Christian Education/Administration

* Bluefield College 1999- 2004

Bachelor of Science: Interdisciplinary Studies

* Virginia Commonwealth University 2012

META-SEPIA Special Education Provisional License

* Trainings: MANDT, VeriTracks, Crisis Wave, CPR/First Aid/AED

# PROFESSIONAL EXPERIENCE

**Transitional Specialist for Intercept Youth Services (2013-Present)**

* Responsible for creating client IAP’s, progress notes, contact logs and monthly reports for the purpose of creating documentation for community based services.
* Developing therapeutic relationships with youth clients, creating attainable life goals and developing personal and social skills for the future.
* Creatively and concisely plan outings for clients with therapeutic and educational purposes.
* Develop trust and opportunities for client to open up about personal issues and frustrations.
* Provide youth with a listening ear while providing insight on developing coping skills.
* Address issues such as anger and conflict management, budgeting and time management skills, encourage personal hygiene, manners and honesty.

**Instructional Assistant for Caroline County Public Schools (2012-2013)**

**Caroline County, VA**

* Work with individuals, small groups and large groups under the teachers directions
* Supervise seat work
* Support the teacher in maintaining classroom control that fosters learning
* Set up materials for activities as outlined in lesson plans and time schedule

**Burkwood Fitness Club/ Member Relations/Lifeguard Manager (2011-2013)**

**Mechanicsville, VA**

* Maintaining relationships with new and long-time members.
* Assisting Aquatics director with efficiency ideas and insight to programs.
* Responsible for member relations and answering detailed questions about classes and programs.
* Delegate and encourage Lifeguards in their duties throughout their shift
* See that members and guest are safe and comfortable.
* Monitor entire outdoor and indoor facility assuring that all codes, rules and duties are being followed.

**Semester Missionary at Mission Centers of Houston (2010)**

**Houston, TX**

* Served as a student intern at Mission Centers of Houston and worked with Gano mission site and assisted in carrying out the mission of the Center. This includes children and youth programs, food distribution, working with volunteers, adult and children’s programs, general site maintenance and neighborhood outreach
* Skills used were: Planning, discipleship, relationship building, patience, and mentoring
* Develop and implement effective evangelical and teaching methods within new and current programs
* As a team, we brainstorm for effective ways to reach out area homeless, families and youth through food pantry, meals, Bible studies/ recreational activities

**Summer Learning Director at Richmond Baptist Association/ African Christian Community Church (2010)**

**Richmond, VA**

* Responsible for developing a summer program for Liberian children in Richmond, Virginia
* Delegate volunteers daily on implementing daily curriculum and activities
* Responsible for public relations for the summer programs and networking with outside volunteers and speakers
* Keep records and journals of daily and weekly functions of the summer program
* Delegate field trips weekly organizing transportation and refreshments
* Develop strategies and organize ideas for future programs
* Act as both teacher and Principal of the summer program
* Host activities and give Bible studies for kids from ages 2-17 with two weeks of planning and limited volunteers
* Specific skills : Planning, discipleship, relationship building, patience, cultural awareness and mentoring

**First Wallis Baptist Church Student Ministry Intern (2009)**

**Wallis, Texas**

* Summer Intern for Youth at First Wallis Baptist Church
* Responsible for preparing Bible study lesson and groups events
* Plan, develop and implement curriculum to students within several settings such as mission centers, bible studies and youth groups
* Teach Sunday bible study at First Wallis Baptist Church. Class attendance ranges from 5-10 students. Plans were provided, however I enjoyed providing more historical and theological insight
* Involved in outreach to a boys home nearby
* Participate in church affairs and activities
* Responsible for planning monthly get-togethers events and coordinating activities for each event
* Coordinate volunteers for youth meal nights
* Supervise 8 volunteers

**North American Mission Board Short Term Missionary, Shepherd’s Inn (2006)**

**Port Arthur, TX**

* Responsible for preparing rooms for inmate families and youth groups
* Give orientations for rules and operation
* Responsible for relationship building, mentoring and counseling among families of prison inmates

While at Intercept Youth Services, responsibilities included initial mentee client set up interview. During each outing, counseling, coping skills and behavioral management skills were essential for intervention.

As an Intercept employee, Mentors are responsible for corresponding and collaborating with social workers, Guardian ad Litems, and Probation officers. Each mentor is given a psychological, social and criminal history of each youth offender. A general working knowledge of the criminal justice system is essential for each mentor.

Mentors are called to adhere to the regulations, guidelines and statutes of both the group homes, county government, state government and human rights act. (i.e., Mentors develop IAP's, maintain progress notes, monthly reports and contact logs for the communication of goals and success as a resource to any authorized to a particular youth case).