Role Based Access Control – UCP User Guide

CLOUD4C SERVICES PVT LTD

Document control

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V 1.0	Harmandeep Singh	30-04-2022

Change Control

Version	Change Reason	Effective Date
V 1.0	Initial Release	

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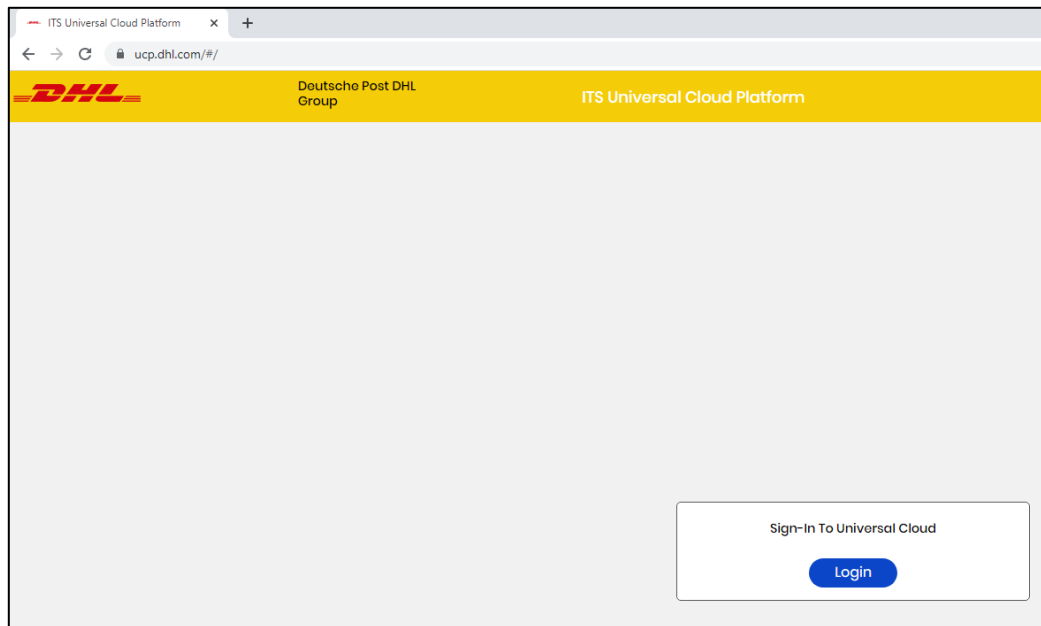
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1. Introduction to UCP RBAC User Access Management

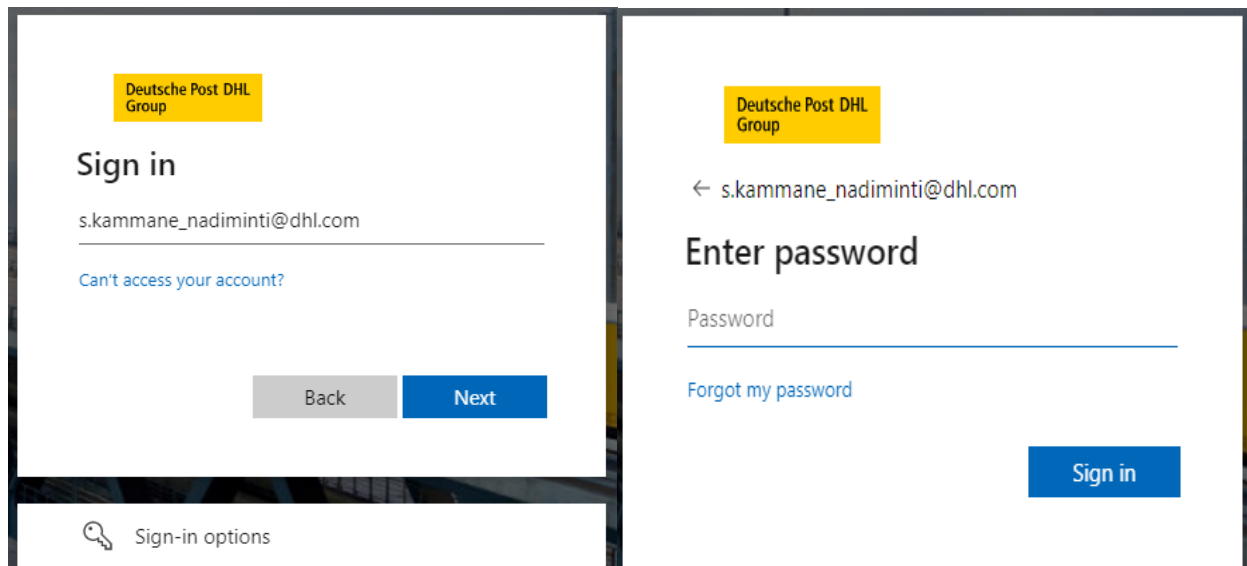Welcome to the UCP user guide for User Access management for UCP.

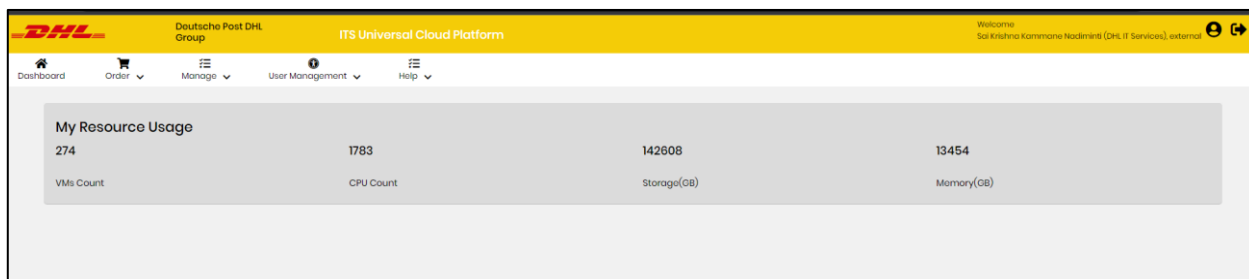This document emphasizes on providing Role based access to users within UCP.

2. Procedure
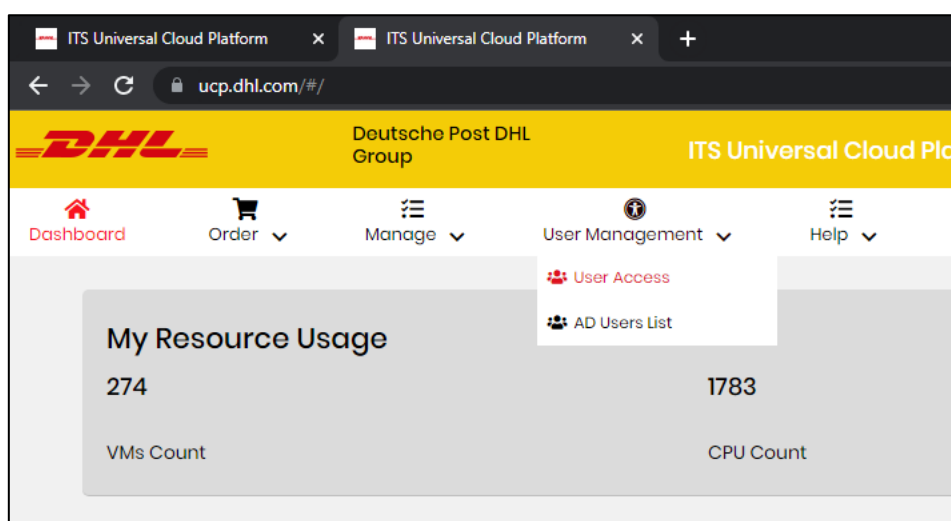
Step 1 – Navigate to https://ucp.dhl.com

Step 2 – Enter your DHL email id AD Credentials

The user will be landing on the dashboard as shown hereunder

Step 2 – Navigate to User Management -> User Access

The user will be landing on this page.

Based on the following filters a user can search for the other users (Team Manager/ Team Members) within the resource groups he/she is part of.

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
The result of the search will appear as shown below.

S. No.	Subscription	Resource Group	User Name	Role	Action
1	ITS-SPCS-Azure-Managed-VM-PROD-122	rg-dhl-testing	a.tran@dhl.com	Team Member	✏️🗑️
2	ITS-SPCS-Azure-Managed-VM-TEST-123	rg-dhl-testing	joanne.on@dhl.com	Team Manager	✏️🗑️
3	ITS-SPCS-Azure-Managed-VM-TEST-123	rg-spcs-tat	joanne.on@dhl.com	Team Manager	✏️🗑️
4	ITS-SPCS-Azure-Managed-VM-TEST-123	rg-spcs-uat1	joanne.on@dhl.com	Team Manager	✏️🗑️
5	ITS-SPCS-Azure-Managed-VM-TEST-123	rg-spcs-uat2	joanne.on@dhl.com	Team Manager	✏️🗑️
6	ITS-SPCS-Azure-Managed-VM-PROD-122	rg-its-spcs-prod-eus-001	sunil.n2@dhl.com	Team Manager	✏️🗑️

Note: The roles of Team Manager & Team Member are explained in the Azure UCP Role Based Access document.

Step 3 – Addition of user to a Resource Group

    a. In order to add a user to required resource group, click on Add Role.

A pop-up will appear to select the following details

b.   Select the desired user, select the Subscription, Resource Group(s) & the desired Role and click the Submit Button.

Note: Change in Role assignments requires logging-out of all sessions of UCP and login again; for the new role assignment to be affected.

Step 4 – Modifying the Role Assignments

a.   Search for the desired user

b.   Click on the Edit Button in the Action coloumn

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Resource Group	User Name	Role	Action
rg-its-sap-we-001	s.kammane_nadiminti@dhl.com	Team Manager	✏️ 🗑️
rg-its-sap-test-we-001	s.kammane_nadiminti@dhl.com	Team Manager	✏️ 🗑️
rg-dhl-testing	s.kammane_nadiminti@dhl.com	Team Manager	✏️ 🗑️
rg-spcs-tat	s.kammane_nadiminti@dhl.com	Team Manager	✏️ 🗑️

c. Change the role from Team Manager to Team Member and click on Submit.

Assign User ✕

User Name : s.kammane_nadiminti@dhl.com

Assign User

User* : s.kammane_nadiminti@dhl.com

Subscription* : ITS-SAP-PROD-120

Resource Group*: rg-its-sap-we-001

Role*

Team Manager ⌄

--SELECT--
Team Manager
Team Member

d. The user role is now changed to Team Member

Subscription	Resource Group	User Name	Role
ITS-SAP-PROD-120	rg-its-sap-we-001	s.kammane_nadiminti@dhl.com	Team Member

Step5 – Delete an user role.

a. To delete a user role from UCP, click on the trash icon and the user will lose the access to the particular Resource group as that particular role forever.

Note: Until the user logs out of UCP and logs back in, his existing role will still be in effect. The user might also observe some inconsistencies in the way he operates UCP. Logging out of UCP after change in the role or deletion of role is a MUST.

Resource Group	User Name	Role	Action
rg-its-sap-we-001	s.kammane_nadiminti@dhl.com	Team Manager	✏️ 🗑️
rg-its-sap-test-we-001	s.kammane_nadiminti@dhl.com	Team Manager	✏️ 🗑️
rg-dhl-testing	s.kammane_nadiminti@dhl.com	Team Manager	✏️ 🗑️
rg-spcs-tat	s.kammane_nadiminti@dhl.com	Team Manager	✏️ 🗑️

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b. A confirmation pop-up appears. Once the Delete button is clicked the user role will be removed from RBAC

Are you sure to delete?

Cancel   Delete
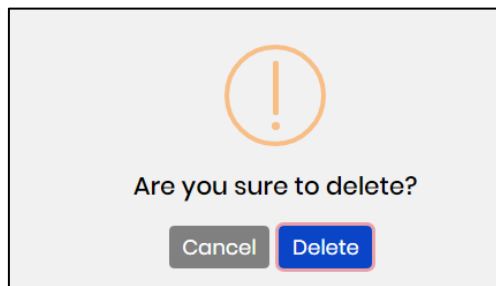
c. As shown below, the user has lost access to that particular resource group as Team Manager.

S. No.	Subscription	Resource Group	User Name	Role
310	ITS-SAP-PROD-120	rg-its-sap-we-001	s.kammane_nadiminti@dhl.com	Team Member
337	ITS-SPCS-Azure-Managed-VM-TEST-123	rg-dhl-testing	s.kammane_nadiminti@dhl.com	Team Manager
338	ITS-SPCS-Azure-Managed-VM-TEST-123	rg-spcs-tat	s.kammane_nadiminti@dhl.com	Team Manager
339	ITS-SPCS-Azure-Managed-VM-TEST-123	rg-spcs-uat1	s.kammane_nadiminti@dhl.com	Team Manager

3. Glossary

3.1 Definition

Terms	Abbreviation
VM	Virtual Machine
UCP	Universal Cloud Platform