

Alia Toth-Smith

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Work Experience

Small Group Tutor

September 2022 - June 2023

Learning Support Services, University of California, Santa Cruz - Santa Cruz, CA

- Tutored undergraduate students in an introduction to Python class
- Guided students individually and in groups to solve practice problems
- Utilized a wide variety of teaching strategies to aid students
- Effectively diagnosed and communicated student needs with teaching team
- Accurately tracked, collected, and reported data on-time

Assistant Director

April 2022 - May 2022

Miriam Ellis International Playhouse, French Production - Santa Cruz, CA

- Coordinated all aspects of the production, from actors to costuming
- Set meetings and sent reminders to other participants
- Participated for college credit

Sales Associate

April 2021 - August 2021

Sunglass Hut - Walnut Creek, CA

- Memorized style, branding, and utility information to match products to customer's needs
- Frequently opened and operated store with no supervisor present
- Worked on commission, in addition to salary
- Handled sales, returns, and customer service issues with positive attitude
- Kept accurate inventory of all products on sales floor

Sales Associate

June 2020 - November 2020

Spirit Halloween - Vacaville, CA

- Sold costumes and other Halloween-associated products
- Set up merchandise displays from scratch in accordance with a floor plan
- Utilized active listening and knowledge of the merchandise to help discover customers' needs
- Worked collaboratively with sales team to prevent loss and make sales

Education

October 2020 - June 2024 (expected)

B.A. in Art and Design: Games and Playable Media

University of California, Santa Cruz - Santa Cruz, CA

Relevant Training and Skills

Interpersonal Skills: Communication | Active Listening | Leadership | Facilitation | Lesson Planning
Technology Skills: Google Drive, Docs, and Sheets | Gmail | Python | HTML | CSS | Javascript

Trainings:

Preventing Harassment & Discrimination: Non-Supervisors | Cyber Security Awareness Fundamentals