

# MEETING REPORT

**Team Name:** Beta Business

**Date of Meeting:** 12.04.2017

**Start Time:** 12:30 **End Time:** 14:30 **Meeting Location:** Epoka Canteen

**Moderator:** Albi Trashani

**Recorder:** Erinaldo Gjomakaj

**Other Members Present:** IgliTola

Arnold Valteri

Ornela Torra

**Members Absent:** -

## **Topics Discussed:**

- The main topics that were discussed in this meeting are the major functions that the product will perform , User Stories , Sketching Design , use Cases and activity Design.
- This requirement includes the organization of the functions to be understandable to the customer or a first time reader.
- We have also discusses the business scenario.

## **Decisions Made:**

- First of all we took into consideration the user Stories ( Scenario)
- In this section, we describe the general factors that affect the User Scenario, its requirements in enough details and organize these requirements in a way that works best for our project.
- Then we discuss about the general Scenario that we need to organize about our project and also perform a sketching design.
- Later on we deal with the use cases and activity design .
- We took care to states the desired objectives and shows the " Actors" and where they fit in the business model.

## **Tasks Assigned:**

- Erinaldo took the responsibility to proceeds with the design of the project.
- Others have duty to do research and fill Requirements Specification template about the topics that were mentioned above.

**Time, Place, and Agenda for Next Meeting:**

- **The next meeting will take place at one of the meeting rooms at A- Building at Epoka University, on Friday, and will be discussed the progress of the project, what went wrong through the process and what should be improved .**