

Reference Id: **GD2025-145959-7DCB346D**

IV - Graduation Day (August - 2025)

Dear: KOTIPALLI VENKATA LAKSHMI, Congratulations!

Registration Acknowledgement

H.T.No: **23A81E0035**Name of the Candidate: **KOTIPALLI VENKATA LAKSHMI**Father /Guardian Name: **KOTIPALLI NARASIMHA MURTHY**Program / Branch: **MBA - MBA**Scan for Verification
GP-23A81E0035

Details of the Companions:

S. No	Name	Relation	Contact No.
1.	Narasimha Murthy	Father	9000709118
2.	Lakshmi	Mother	9000953630

Instructions to the Graduates:

Dear Graduate,

1. Be at the venue at least 01 hour before the ceremony begins to ensure you have time to check in and get seated.
2. Proceed to the designated check-in area to receive your name card and any additional instructions.
3. Obtain Graduation Day kit from the department by showing this registration form.
4. Wear the appropriate academic regalia (cap and gown)
5. Follow the instructions for the processional order. Walk in a straight line, keeping a steady pace, and maintain a professional demeanor
6. Once seated, remain in your assigned seat and avoid moving around unless directed to do so
7. Turn off or silence your cell phone to avoid interruptions
8. Maintain a respectful attitude throughout the ceremony. Applaud and cheer appropriately for fellow graduates.
9. When your name is called, walk to the stage confidently, shake hands with the dignitaries if required, and return to your seat smoothly.
10. After the ceremony, you may have time for photos with family and friends. Be considerate of other graduates and the venue space.

Congratulations on your graduation! Enjoy the day and celebrate your achievements.