## 2016 EDF Climate Corps Pathway to the Fellow Training

1



**Schedule Orientation Call with EDF Engagement Manager:** Your "EM" will help guide and support your work throughout the summer. The orientation call covers an important review of next steps and resources to prepare for your fellowship.

Additional Instructions for Steps 2-5 can be found on the Fellow Portal (http://edfclimatecorps.force.com/)

2



**Share Travel Details for the Training:** Make your travel arrangements for the training, and then submit the <u>Pre-Training Travel Form</u>.

3



**Submit Bio and Photo:** Help us get to know you by submitting your bio and a professional headshot. These will both be published on your EDF web page.

4



**Upload Workplan and Start/End Dates:** Work with your Host Supervisor to build out your workplan and determine the days you will begin and end your fellowship. Submit both to EDF.

5



**Complete Pre-work:** Complete the training pre-work prior to the start of the training.

6



**Additional Paperwork:** If you are an EDF-Paid and/or an international student obtaining work authorization, your engagement manager will contact you with additional instructions to complete your fellowship orientation. (There is no action required prior to your EM contacting you.)

7



**Join our LinkedIn Groups:** EDF will send an invitation for you to join our exclusive LinkedIn Network Group and 2016 fellows' group.

8



**Join Kick-Off Call:** Once you've submitted your start/end dates and workplan, your EM will set up a call with you and your host.

9



**Attend the Training:** We look forward to seeing you at the training May 23-26 in New York City.