

Password & MFA Policy

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1. Passphrases

All user accounts must use a passphrase of at least **14 characters**.

2. Reuse

Do not reuse any of your last **10** credentials.

3. MFA

Multi■factor authentication is required for all accounts that access production data or admin panels.

4. Storage

Passwords must never be stored in plaintext. Use an approved password manager.

5. Notes

This document is confidential and intended for internal use only. If you have questions, contact the Policy Owner listed in the Responsibilities section.