

# Device Management Policy

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## 1. Company Devices

Company laptops must be enrolled in device management and kept up to date.

## 2. Updates

Security updates must be installed within 7 days of release unless exceptions are approved.

## 3. Lost Devices

Report lost or stolen devices immediately to IT and Security.

## 4. Notes

This document is confidential and intended for internal use only. If you have questions, contact the Policy Owner listed in the Responsibilities section.