



INTERNSHIP CONTRACT AGREEMENT

Type: Remote Internship

Position: JavaScript / Web Development Intern

This Internship Contract ("Agreement") is made between:

Company: Macro Solutions Tools LTD

AND

Intern Name: _____

CNIC: _____

Address: _____

Both parties agree to the following terms:

1. Internship Duration

The internship will begin on 01/12/2025 and end on 30/02/2026 .

Total duration: **3 months**

2. Nature of Internship

- This is a **non-paid**
- The intern will work **remotely**, using their own laptop and internet.
- The internship is for learning, training, and gaining hands-on experience.

3. Working Hours

Timing: 6:00 PM – 10:00 PM (Pakistan Time)

Total: 4 Hours per day

Days: Monday to Saturday

Weekly Total: 24 Hours



4. Responsibilities of Intern

The intern agrees to:

- Work on tasks assigned by the Team Lead / Supervisor.
 - Write clean code in HTML, CSS, JavaScript, and related technologies.
 - Join meetings when required.
 - Complete assignments on time.
 - Maintain communication on WhatsApp / Taskify.
 - Respect company policies, privacy, and deadlines.
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5. Company Responsibilities

The company agrees to:

- Provide proper training and guidance.
 - Assign suitable tasks/projects.
 - Review performance weekly.
 - Issue a **Internship letter/ Experience letter** after successful internship.
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6. Confidentiality

The intern agrees NOT to:

- Share company code, projects, client information, documents, or ideas.
- Use company material for personal projects without written permission.
- Share screenshots or internal discussions publicly.

Violation may result in immediate termination.

7. Code Ownership

- All work done by the intern during internship belongs 100% to the company.
 - The intern cannot claim copyright or ownership of the code.
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8. Assessment & Removal

The company may terminate the internship if:

- The intern is inactive for more than 3 days without notice.
 - Work progress is poor.
 - They violate confidentiality or professionalism.
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9. Communication Policy

Intern must:

- Respond to messages within reasonable time.
 - Provide updates daily.
 - Attend mandatory online meetings.
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10. Certificate & Letter of Recommendation

Upon successful completion, the intern will receive:

- **Experience Letter** (based on performance)
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11. This internship is unpaid and for educational purposes.

12. Agreement & Signatures

By signing below, both parties agree to all the terms of this internship.

Company Representative

Name: _____

Signature: _____

Date: _____

Intern

Name: _____

Signature: _____

Date: _____

