

## SJVN LIMITED

(A Joint Venture of Govt. of India & Govt. of Himachal Pradesh) À Navratna PSU | ISO 9001:2015 Certified Company CIN: L40101HP1988GOI008409

Recruitment of Executive Trainees Against Advt. No.: 122/2025 dated 28.04.2025 Computer Based Test on 11th / 14th August 2025

### **ADMIT CARD**

Please take a coloured printout of this admit card in PORTRAIT MODE

### **Computer Based Test - Post Name Executive Trainee IT**

Candidate Name	MOHIT KUMAR					
Guardian Name	PAWAN GUPTA					
Application Seq. No.	SJVN25028701					
Date of Birth	05-01-2000	PwD (Yes/ No)	No		(T)	
Date of Test	14/08/2025	Disability Type	N.A			
Roll Number	142508000284	Ex-Servicemen	No			
Category	OBC-NCL	Name of Scribe	N.A			
Mobile Number	9123252197	DOB of Scribe	N.A			
Nearest Railway Station to Test Centre	Ghaziabad		(Please attach Scribe declaration and ID Card copy while presenting this admit card)			
Mailing Address: PURANI BAZAR MAHAVIR ASTHAN,NEAR BABU JHARI LAL SHAH SHOP LAKHISARAI BIHAR,Lakhisarai,Bihar,811311  Test Venue Address: Aadarsh Pariksha Kendra CENTER B - Gate No 2 - Noida Sector 64						
A-31, Block A, Sector 64, , , Noida, Uttar Pradesh, India - 201301						
Reporting Time:	11:30 AM	Gate Closing Time		12:30 PM		
Registration Time	11:30 AM - 12:30 PM	Examination Time		1:00 PM - 3:00 PM		
To be signed at the venue						

Candidate's Signature	Invigilator's Signature
Date:	Issuing Authority
	Instruction : Overleaf

### **IMPORTANT INSRUCTION FOR CANDIDATES**

# PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY AND ABIDE BY THEM: Things to be brought compulsorily for admission to test/examination centre

- 1. Candidate must carry with him/ her the following documents/ materials for admission to test/ examination centre:
  - Printed coloured copy of e-Admit Card
  - Original Photo ID proof as mentioned below
  - → Blue ball Pen with transparent body for rough work
  - → 2 Passport size photographs (coloured)
- 2. Based on the details submitted by you in the online application, this admit card is issued to you on **Provisional basis**. 'Before reporting for Computer Based Test', please ensure that you meet all the eligibility criteria for the post applied for in response to the said Advertisement. If you do not fulfill eligibility criteria set for the Post applied for, you should not appear for the Test. PLEASE NOTE THAT NO CHANGE WILL BE ALLOWED IN THE TEST CENTRE/VENUE ALLOTTED TO YOU. You are advised to go through all the instructions and guidelines very carefully.
- 3. The E-Admit Card is made available on the website <a href="https://sjvn.nic.in/">https://sjvn.nic.in/</a> for downloading & printing by the candidates. This E-Admit Card is computer generated and shall not be sent by post.
- 4. Candidate must carry the printed copy of the downloaded E-Admit Card for verification on the day of examination at the allocated venue of Examination Centre along with at least one ORIGINAL (not photocopy or scanned copy) valid Photo Identification Document/ Card i.e. Driving License, Voter ID, Aadhar Card, Passport, PAN Card issued by Government Authorities.
- 5. The candidate must check his/her particulars viz., Name, Date of Birth, Category, Sub-category, etc. mentioned in E-Admit Card carefully and also the eligibility in all respects as per the **Recruitment Advertisement**. Please check the details printed on your admit card. In case of any discrepancy with the printed version of the application form, please report it to the coordinator at your test venue.
- 6. Please note that this admit card does not confirm an offer of employment or eligibility criteria. Your candidature for this Test is purely PROVISIONAL and is subject to your fulfilling the educational and all other eligibility criteria prescribed for the post applied for as per the applicable advertisement. Mere appearance in the "Computer Based Test" does not entitle you for consideration for further selection process in SJVN.
- 7. Candidates will not be allowed to enter the Test Centre without valid E-Admit Card and Photo Identification card. Admission to the Test Center will only be on production of following.
  - I. This Admit Card (Colour printout)
  - ii. One photo identity proof (PAN card/ Passport/ Driving License/ Voter ID card/ Aadhaar Card/ Govt. Issued Identity card, etc.) in **Original only** for verification purpose. The candidate's photograph and signature should be legibly printed and visible on the photo ID card and should match the name on E-Admit Card.
  - iii. Internal candidates should also bring their original SJVN ID Card along with a photocopy of the same.

**Note:** The candidate's photograph and signature should be legibly printed and visible on the photo ID card and should match the name on E-Admit Card. The Photo ID card should not be damaged or smudged.

- 8. Candidate's admission to all the stages of the examination is purely PROVISIONAL and subject to satisfying the prescribed eligibility conditions. Mere issuance of E-Admit Card to the candidate will not imply that his/her candidature has been finally considered by SJVN.
- 9. Candidate's candidature is liable to be rejected at any stage of recruitment/ selection process without any notice in advance or if joined, his/her services are liable to be terminated, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or SJVN comes across any evidence/ knowledge that the qualification /experience /and any other particulars indicated in application/ personal resume/ other forms/ formats are not recognized/ false/ misleading and/ or amounts to suppression of information/ particulars which should have been brought to the notice of SJVN or that the candidate has been shortlisted for next stage in the process/ has secured employment in SJVN through or by adopting any unfair means.
- 10. Mobile Phones, Electronic Calculator, Watch, any kind of transmitter/ receiver or any other such electronic device, text book, notes, scales, logarithmic tables, electronic gadgets etc. are STRICTLY PROHIBITED inside the Examination Hall. Candidates have to make their own arrangement to keep these items out of the Examination Hall at their own risk. SJVN shall not be responsible for any loss of personal belongings.
- 11. SJVN reserves the right to increase/decrease the number of posts or cancel the entire recruitment process at any stage without assigning any reason.
- 12. Any canvassing directly or indirectly will disqualify the candidate.

- 13. Information/Guidelines for PwBD Candidates:
  - a) PwBD candidates may get the provision of compensatory time i.e. 20 Minutes per hour. PwBD candidates in the category of Locomotor Disability who are compelled to avail Scribe due to their disability, shall be allowed to bring the scribe. The provision of scribe can be allowed on production of a certificate from the Chief Medical Officer / Civil Surgeon / Medical superintendent of a Government Health Care Institution as per proforma prescribed by the GOI to the effect that the candidate concerned has physical limitation to write / operate computer and help of scribe is essential to appear at the examination.

**Note for PwBD Candidates:** The qualification of the scribe accompanying the candidate should be lower than the candidate's qualification. The candidate has to submit a letter of undertaking for using own scribe in this regard. The proforma can be downloaded from https://careers.SJVN.in

- 14. Candidates are required to reach their allotted exam centers on reporting time as mentioned in the E-Admit Card so that entry formalities can be done smoothly. The main gate of the examination centre will be closed half an hour before the commencement of the examination time. No late coming is allowed. Candidates are, therefore, advised to locate their test centre and its accessibility at least a day before the test so that they can reach the centre on time on the day of the test.
- 15. No candidate shall be allowed to leave the examination hall before the completion of the computer based Test/Examination.
- 16. Before commencement of the test, candidates are required to register themselves at the registration desk.
- 17. Entry Verification and Exit Verification (Fingerprint, Photograph capture and IRIS scan are mandatory for all candidates in the exam process).

Once the attendance/Capturing of IRIS, photograph & Bio-metric at the Registration Desk is done, such candidate will not be allowed to leave the Exam Room/Hall before the end of the examination. There will also be an exit verification (Capturing of photograph & Biometric) after the end of examination.

- 18. Candidates shall take their seats after finishing with the Registration Process System before commencement of Test.
- 19. Computer Based Test: The test shall be the objective type with each question having 4 answer options. All questions are compulsory and of 1 mark each. There shall be 150 questions (120 questions on specific discipline, 30 questions on General Aptitude). The duration of the test shall be two hours. There will be no negative marking.
- 20. At Test Venue, you must occupy the seat allotted against your Roll no. Interchanging seats, creating disturbance in the hall, exchanging notes, consulting/ talking to each other/ copying of questions in any form etc. will result in dismissal from the Examination Hall, non-evaluation of answer sheet and other disciplinary proceedings.
- 21. Please ensure that your signature & signature of Invigilator are put on the Admit card. Without this, the answers will be treated as invalid.
- 22. Rough Sheet(s) will be provided to candidate for rough work, which will have to be returned to the invigilator after the end of the examination. Candidate should clearly write his/her name and Roll No. on each rough sheet.
- 23. The medium of the question paper is bilingual i.e. English and Hindi.
- 24. User ID and password for the Computer Based Test (CBT) will be provided to the candidate 10 minutes before commencement of the test/exam at their respective seat. The Candidate will be required to enter Login ID and Password which will be provided at examination centre to appear for Computer Based Test. Please ensure that your name and photograph appearing on the computer screen are correct after login.
- 25. Candidates must refrain from creating any obstruction during the conduct of examination. If any candidate is found obstructing the conduct of the examination or creating disturbance at the examination venue, his/her candidature shall be summarily cancelled. Such a candidate shall also be liable to be debarred from future examinations of SJVN and legal proceedings could be initiated against him/her.
- 26. In the examination, if a candidate is (or has been) found guilty of: (i) using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the examination hall or (iv) resorting to any irregular or improper means in connection with his/her candidature for selection or (v) obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable: (a) to be disqualified from the examination for which he/she is a candidate and (b) to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by SJVN.
- 27. Candidate is also advised to read the "Online Examination Instructions" carefully for computer-based test/exam available with this E-Admit Card
- 28. Candidates are also advised to keep visiting website <a href="https://sjvn.nic.in/">https://sjvn.nic.in/</a> for further updates.
- 29. Objection management link will be opened for candidates after **3-4 days** of the conduct of the examination to raise their objection(s) against a particular question(s)/ answer(s) and submit the objection(s) to SJVN via the link.

### **ONLINE EXAMINATION INSTRUCTIONS**

- 1. Total duration of test/examination is as mentioned in the E-Admit card.
- 2. The clock will be set on the server. The countdown timer in the top right corner of screen will display the remaining time available for you to complete the examination. When the timer reaches zero, the examination will end by itself. You will not be required to end or submit your examination.
- 3. The Question Palette displayed on the right side of screen will show the status of each question using one of the following symbols:
  - 1 You have not visited the question yet.
  - You have not answered the question.
  - You have answered the question.
  - You have NOT answered the question, but have marked the question for review.
  - The question(s) "Answered and Marked for Review" will be considered for evaluation.

### Navigating to a Question:

- 4. To answer a question, do the following:
  - a. Click on the question number in the Question Palette to go to that question directly.
  - b. Click on Save & Next to save your answer for the current question and then go to the next question.
  - c. Click on Mark for Review & Next to mark the current question for review, and then go to the next question.
  - d. **Caution:** Note that your answer for the current question wil not be saved, if you navigate to another question directly **(without saving the answer)** by clicking on its question number.

### **Answering a Question:**

- 5. Procedure for answering a multiple-choice type question:
  - a. To select your answer, click on the button of one of the options.
  - b. To deselect your chosen answer, click on the button of the chosen option again or click on the Clear Response button.
  - c. To change your chosen answer, click on the button of another option
  - d. To save your answer, you MUST click on the **Save & Next** button.

To mark the question for review, click on the Mark for Review & Next button. If an answer is selected for a question that is Marked For Review, that answer will be considered in the evaluation since there is no negative marking for wrong answer.