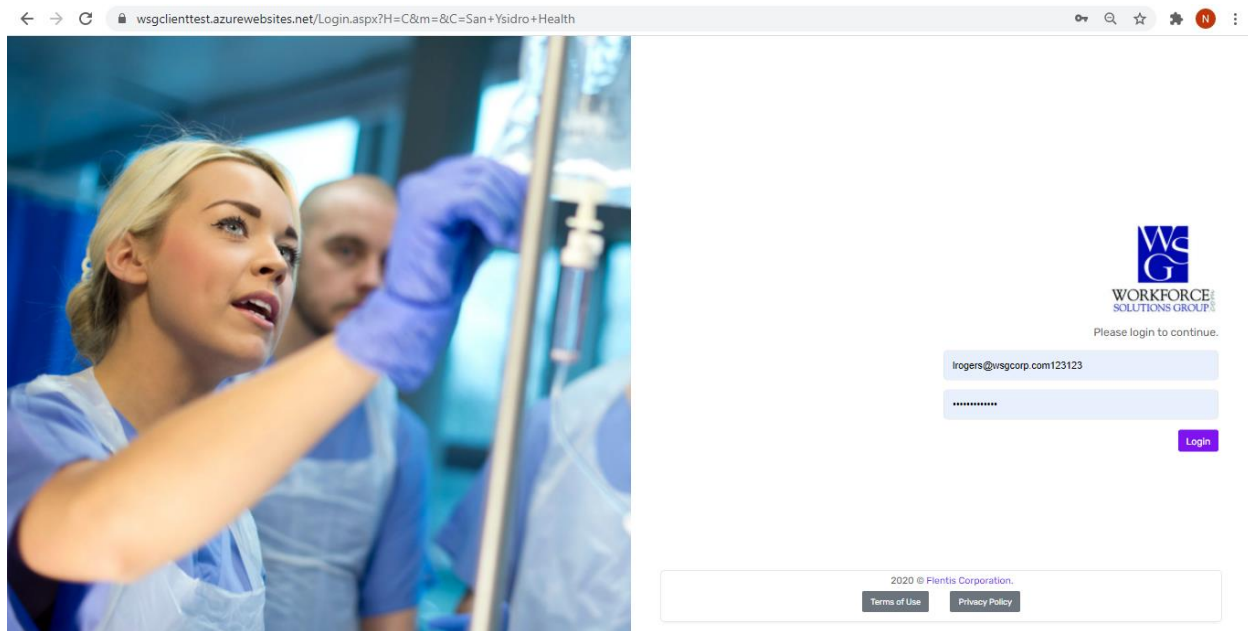


Executed By - Nawaz Alam

Ticket 150 - Client- Requisitions - Edit Data Fields Clear

QA Test - Passed

Step 1) Login with the proper Credentials on WSG Test Client Portal.



wsclienttest.azurewebsites.net/Login.aspx?H=C&m=&C=San+Ysidro+Health

WSG
WORKFORCE
SOLUTIONS GROUP

Please login to continue.

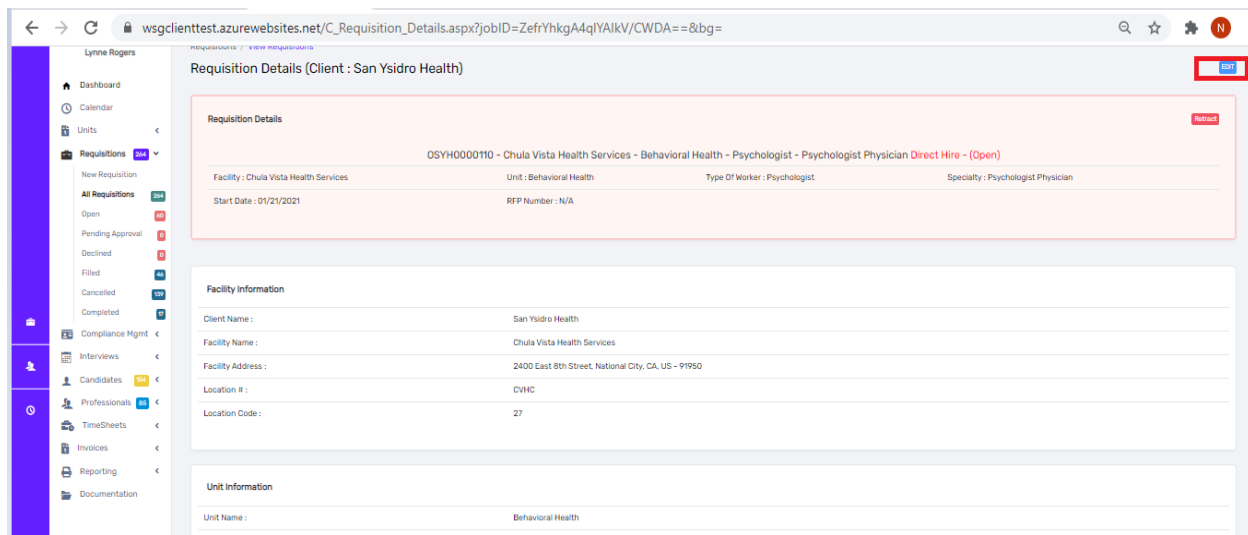
lrogers@wsgcorp.com123123

Login

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Step 2) Access the Requisition ID -110, Click on Edit Button.



wsclienttest.azurewebsites.net/C_Requisition_Details.aspx?jobID=ZefrYhkgA4qYAIkV/CWDA==&bg=

Lynne Rogers

Requisition ID: view requisitions

Requisition Details (Client : San Ysidro Health)

Requisition Details

OSYH0000110 - Chula Vista Health Services - Behavioral Health - Psychologist - Psychologist Physician **Direct Hire - (Open)**

Facility: Chula Vista Health Services Unit: Behavioral Health Type Of Worker: Psychologist Specialty: Psychologist Physician

Start Date: 01/21/2021 RFP Number: N/A

Facility Information

Client Name: San Ysidro Health

Facility Name: Chula Vista Health Services

Facility Address: 2400 East 8th Street, National City, CA, US - 91950

Location #: CWHC

Location Code: 27

Unit Information

Unit Name: Behavioral Health

Step 3) Edit the Number of Positions and Salary of Requisition

The screenshot shows the 'New Requisition' form. The 'Start Date' is 01/21/2021. The 'Positions' dropdown is set to '15'. The 'Salary(\$)' field is set to '100'. The 'Requisition Requirements' section includes fields for Background Check, Education Verification, Reference, Resume, License and Certification Verification, and Presentation Form. The 'Rate Information' section is at the bottom.

Requirement	Expiration Required	Required for Submission
Background Check	Yes	No
Education Verification	No	No
Reference	No	No
Resume	No	Yes
License and Certification Verification (if applicable)	Yes	Yes
Presentation Form	No	Yes

Rate Information

Salary(\$): 100

Step 4) Click on Preview Button and changes are correctly displaying here.

The screenshot shows the 'Preview Requisition - (Direct Hire)' form. The 'Status' is 'Open'. The 'Title' is 'Chula Vista Health Services - Behavioral Health - Psychologist - Psychologist Physician'. The 'Facility' is 'Chula Vista Health Services'. The 'Unit' is 'Behavioral Health'. The 'Type of Worker' is 'Psychologist'. The 'Specialty' is 'Psychologist Physician'. The 'Start Date' is 01/21/2021. The 'RFP Number' is blank. The 'Number of Openings' is 10. The 'To be Released On' is 12/21/2020. The 'Salary' is \$80.00. The 'Rate Type' is 'Percentage(%)'. The 'Percentage' is 0.00. The 'Amount' is \$0.00. The 'Requisition Description' is 'Licensed Clinical Psychologist - RFP 2379_20200908181243594.pdf'. The 'Hiring Manager Name' is 'Gaurav Mishra'. The 'Reason For Requisition' is 'High Census'.

Field	Value
Status	Open
Title	Chula Vista Health Services - Behavioral Health - Psychologist - Psychologist Physician
Facility	Chula Vista Health Services
Unit	Behavioral Health
Type of Worker	Psychologist
Specialty	Psychologist Physician
Start Date	01/21/2021
RFP Number	
Number of Openings	10
To be Released On	12/21/2020
Salary	\$80.00
Rate Type	Percentage(%)
Percentage	0.00
Amount	\$0.00
Requisition Description	Licensed Clinical Psychologist - RFP 2379_20200908181243594.pdf
Hiring Manager Name	Gaurav Mishra
Reason For Requisition	High Census

Step 5) After Clicking on Update Button, It is displaying correct changes.

Background Check Yes No

Education Verification No No

Reference No No

Resume No Yes

License and Certification Verification (If applicable) Yes Yes

Presentation Form No Yes

Rate Information

Salary	\$80.00
--------	---------

Rate Type: Percentage(%)

Percentage: 0.00

Amount: \$0.00

Submitted Candidates

CSV Excel Print

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