



SUPERSTREAM READY?

The Federal Government has introduced new standards that require you to pay your employees' super electronically. Prime Super can help you with your obligations.

SuperStream is here

If you have more than 20 employees you should be SuperStream* compliant, or are close to being compliant as SuperStream officially started on 1 July 2015. If you are still working on your solution you should ring your Regional Manager as soon as possible so they can help you become compliant.

If you have less than 20 employees you should get started **now** to ensure you are SuperStream ready by 1 July 2016.

Prime Super has a clearing house solution to help you become SuperStream compliant. If you aren't making contributions online you should sign up for *EmployerOnline* to get started. Read on to find out more.

You can use *EmployerOnline* to:

- remit contribution files
- update employees' details
- register new staff
- generate contribution reconciliation and member reports
- access employer super information and updates
- audit facility for third party verification of payments

If you aren't using *EmployerOnline* contact your Regional Manager to sign up.



SuperStream deadlines – ensure you're complying



Prime Super's *EmployerOnline* service

Prime Super's *EmployerOnline* is our existing online super management solution for employers. It is a secure internet-based system that allows you to manage all of your super obligations online. Prime Super's *EmployerOnline* service complies with SuperStream requirements for online transacting from 1 July 2015. *EmployerOnline* makes contribution payments quick and hassle-free.

The Prime Super clearing house* can also help you comply

Under the SuperStream changes, you're required to make contributions through a payment system that lets you:

- make super payments electronically
- provide employee data online in a standard format, and
- link money and data with a unique payment reference number.

If you register for the Prime Super clearing house now, you'll be all set to make the transition to electronic payments a smooth one. Our clearing house meets SuperStream requirements, is suitable for all types of employers and it's free for employers who use Prime Super as their default fund.

A single online payment

If your employees have 'choice of fund' you are probably paying super into multiple different super funds.

This can be a complex and time consuming process, requiring you to contact and pay each fund separately.

The Prime Super clearing house is a SuperStream compliant service that allows employers to pay all their super contributions in a single online payment. The clearing house then distributes employee super payments to all the funds on your behalf.

How does the clearing house work?

The Prime Super clearing house service is fully integrated with *EmployerOnline*.

- A single login enables employers to pay all contributions in one transaction – for both Prime Super members and members of other super funds.
- Either enter contribution details manually online ('direct entry'), or simpler still, upload your compatible payroll file ('payroll upload')
- Make one electronic payment for all your employees' SG contributions and we then forward it to their funds.
- Confirm when the super payments have been sent to the relevant super funds at any time by logging into your online account.

What does the clearing house cost?

The Prime Super clearing house service is offered at no additional cost to employers who use Prime Super as their default fund and all employers with fewer than 20 employees.

Please speak to your local Regional Manager to confirm you are registered as a Prime Super default employer.

How to get started

EmployerOnline users

You simply need to login to your account and follow the prompts to get started using the clearing house.

Non EmployerOnline users

Please contact your local Regional Manager – their mobile numbers and email addresses are available below.



Contact your Prime Super Regional Managers

We have a dedicated team that work across Australia. Where ever you are located, they can help you manage all your super needs. Either give them a call or email them if you have any questions about our online services, clearing house or SuperStream.

Name	Region	Mobile	Email
David Luker	Western & South East Victoria	0400 068 224	dluker@primesuper.com.au
Nicole Ladds	Melbourne Metro	0427 464 526	nladds@primesuper.com.au
Rod Stewart	Tasmania	0428 558 158	rstewart@primesuper.com.au
Scott Boyle	Southern NSW, ACT & NE VIC	0488 989 444	sboyle@primesuper.com.au
Geoff Higgins	Central NSW	0488 072 222	ghiggins@primesuper.com.au
Ben Cassidy	Sydney & Central Coast NSW	0428 483 923	bcassidy@primesuper.com.au
Annette Mackay	Northern NSW	0488 588 161	amackay@primesuper.com.au
Karen Hyland	Southern QLD	0409 030 722	khyland@primesuper.com.au
Wayne Wright	Central QLD & North NSW	0407 777 449	wwright@primesuper.com.au
Eddie Isaac	Northern QLD & NT	0488 999 711	eisaac@primesuper.com.au
Alisha Wilde	Western Australia	0437 049 314	awilde@primesuper.com.au
Radek Kotlarczyk	Western Australia	0429 410 426	rkotlarczyk@primesuper.com.au
Chris Pole	South Australia	0488 588 233	cpole@primesuper.com.au

SuperStream snapshot

- Government initiative to streamline super contribution payments
- All employers with over 20 employees must submit their contributions electronically from 1 July 2015
- Prime Super clearing house is SuperStream compliant
- Employers using EmployerOnline and paying contributions by BPay are SuperStream compliant
- Cheque payments cannot be accepted after 1 July 2015



Open from 8.00am-8.00pm, Mon-Fri Sydney time

Free call 1800 675 839 **Free fax** 1800 023 662

Email administration@primesuper.com.au **Web** www.primesuper.com.au

Postal Address Prime Super Locked Bag 5103, Parramatta NSW 2124

Disclaimer The information in this factsheet is current as at the date of the factsheet and subject to change. This factsheet provides general information only and may not be relied on as personal legal or financial advice. Before acting on this information, you should consider the appropriateness of this information having regard to your personal objectives, financial situation or needs.

Prime Super ABN 60 562 335 823 is a Regulated Superannuation Fund issued by Prime Super Pty Ltd ABN 81 067 241 016, AFSL 219723, RSE L0000277, RN 1000276. A Short-Form Product Disclosure Statement (Short-Form PDS) can be obtained from the issuer by calling 1800 675 839.

[^] The Prime Super clearing house service is provided by SCH Online. SCH Online is operated by The Superannuation Clearing House Pty Limited (ABN15 086 576 721, AR 290290) issued by Pacific Custodians Pty Limited (ABN 66 009 682 866, AFSL 295142). Separate fees, terms and conditions apply. Please refer to the Superannuation Clearing House Pty Ltd's Financial Services Guide and refer to the SCH Online PDS available from www.sch-online.com.au for more details.