

Daily Sales Reports -

S.N.	Member Name	Membership Number	Type (N/R)	Expiry Date	Enrollment/ Renewal Date	CC/Cheq /Online
{!srno}	{!p.Member_Name_Report__c}	{!p.Membership_Number_Formula_Field__c}	{!p.Type_N_R__c}	{!p.Expiry_Date_dd_mm_yyy_y__c}		{!p.CC_CheqNo_CheqNo__c}
Total Month Sales : {!salesCount}						

Summary

Type	No. Of Sales	Amount
{!summary.type}	{!summary.recordCount}	{!summary.amount}
Total	{!recordCount}	{!allTotalAmount}

Prepared By _____

Checked and Signed by

Manager / Asst. Manager Hotel (Acceptance) _____

Hotel Personnel Accepted By

Name

Signature

Date

Enclosures

- 1. Credit Card Batch Closure (MC / Visa / Diners)
- 2. Batch Closure (Amex / Diners)
- 3. Cash Deposit receipt at the Hotel (copy)
- 4. Cheque deposit at Hotel receipt copy
- 5. Comp card authorization if available, else reason