

S.N.	Member Name	Membership Number	Level	Type (N/R)	Enrollment/Renewal Date	Expiry Date	CC/ChequeNo./Online Trn.No	CC Approval Code	Receipt No.	Payment Mode	Batch Number	Amount	Tax	Total Amount	GSTIN	State Code	Remarks
1	test test	102283146	Level 1	N	16 Oct 2020	31 Dec 2021	0680769		PAY-058961	Online		900	162	1062		DL	
2	Test Guest	108537157	Level 1		16 Oct 2020	30 Jan 2022			00	Hotel Transfer		-900.18	-162.04	-1062.22		DL	Test
3	Stuti Singh	109419362	Level 1		16 Oct 2020	31 Dec 2021	3662460		PAY-058964	Online		900	162	1062		DL	Success Test Bank Transaction.
4	Pras Hant	106704956	Level 1		16 Oct 2020	31 Dec 2021	1292307		PAY-058967	Online		900	162	1062		DL	
5	Abhishek Tripathi	107961358	Level 1	N	22 Oct 2020	31 Dec 2021			55555	Cash		900	162	1062		DL	
6	New User	274063782	Level 1		22 Oct 2020	31 Oct 2021	1828935		PAY-058982	Online		14200	1988	16188		254	
7	New User	274274338	Level 1		22 Oct 2020	31 Oct 2021	2599806		PAY-058983	Online		0	0	0		254	
8	Test Member	270484578	Level 1	N	22 Oct 2020	31 Oct 2021			00	Hotel Transfer		14200	1988	16188		254	Test
9	Dinesh Primary	106127142	Level 1	N	22 Oct 2020	31 Dec 2021			00	Hotel Transfer		900	162	1062		DL	Test
10	Mritunjay Kumar	106415416	Level 1	N	22 Oct 2020	31 Dec 2021			www33	Cash		900	162	1062		DL	OK

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11	sdf sf	100261943	Level 1	N	23 Oct 2020	31 Dec 2021				Complimentary		0	0	0		DL	sf
12	Minal Tripathii	103716562	Level 1	N	24 Oct 2020	31 Dec 2021			33	Mpesa		900	162	1062		DL	awda
13	Minal Tripathii	105378074	Level 1	N	24 Oct 2020	31 Dec 2021			44	Complimentary		0	0	0		DL	sff
14	Minal Tripathii	105733585	Level 1	N	24 Oct 2020	31 Dec 2021			33	Mpesa		900	162	1062		DL	awda
15	Minal Tripathii	107763136	Level 1	N	24 Oct 2020	31 Dec 2021			asd	Bank Transfer		900	162	1062		DL	ad
Total Month Sales : 13												35599.82	5271.96	40871.78			

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Summary By Payment Mode			
S. No.	Type	No. Of Sales	Amount
1	Online	5	19374
2	Hotel Transfer	3	16187.78
3	Cash	2	2124
4	Complimentary	2	0
5	Mpesa	2	2124
6	Bank Transfer	1	1062
Total		15	40871.78

Break-up of sales			
S. No.	Type	No. Of Sales	Amount
1	New(N)	4	10000
2	Renewal(R)(N)	5	9000
3	Cancellation (C)	6	12000
Total (N+R-C)		15	40871.78

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Summary By Level			
S. No.	Type	No. Of Sales	Amount
1	Level 1	5	5000
2	Level 2	7	15000
3	Level 3	3	3000
4	Level 4	2	4000
Sub Total of Paid sales		3	5000
5	Spouse Complimentry	2	4000
6	Other Complimentry (includes MGM)	2	4000
7	Reissue (INR 500)	2	4000
8	Wedding Bunding	2	4000
Total		15	40871.78

Annexure – 1 Certificate Numbers Issued for Audit purpose					
S. No.	Date	Member Name	Membership Number	Level	Certificate Number issued
1	15/12/2020	Shubham Thute	113677894	Level 3	21123rybc3oksdd
1	15/12/2020	Shubham Thute	113677894	Level 3	21123rybc3oksdd

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Annexure – 2 Credit card batch closure			
S. No.	Type	No. Of Sales	Amount
1	Online	5	19374
2	Hotel Transfer	3	16187.78
3	Cash	2	2124
4	Complimentary	2	0
5	Mpesa	2	2124
6	Bank Transfer	1	1062
Total		15	40871.78

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## Annexure – 3 Explanation

This is an auto generated Daily Sales Report of < Program Name>. Please do not reply to this email and contact the Program management team for any questions. Explanations and Definitions are given below.

1. Member Name – The full name of the Member
2. Membership Number – A Nine-digit unique number for every membership
3. Type – New or Renewal Membership. N for New and R for Renewal
4. Enrolment Date – The date when the membership was enrolled or renewed
5. Expiry Date – The date when the membership expires
6. Payment Mode – The mode of payment through which a member pays the membership amount
7. Online Transaction No. – A unique transaction number to identify a membership (Not the UTR number)
8. CC Approval Code – An approval code that appears on the charge slip that gets printed from a credit/debit card charging machine
9. CC Batch Number – Batch Number that appears on the charge slips that gets printed from a credit/debit card charging machine
10. Cash Receipt Number – The number that appears on a Cash receipt issued by the hotel/program
11. Cheque Details – Cheque number, Bank Name and Deposit Date
12. Amount – Net Amount without Tax
13. Tax – Goods and Services Tax
14. Total Amount – The amount that the member has paid
15. GSTIN – The GST number that the member has provided
16. State Code – Two-digit code that appears before the PAN number in a GSTIN provided
17. Remarks – Comments entered by the person enrolling a membership in the TLC CRM
18. Certificate Number – The number printed on the back of a physical voucher or on a digital certificate. This can be used by the Audit teams to reconcile any used certificate.

### Disclaimer

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