

Branch Tickets Announcements

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New Ticket

Log	n
Username:	

Password:

Forgot your Password?

Log In

# **EPL Web Ticketing**

Welcome to the Edmonton Public Library web ticketing system. Please login to manage or create tickets!

Trouble logging in?
Click here for help.

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### Announcements

Whitemud Branch Wifi Outage: The wireless internet at the Whitemud branch has been down since Thursday, December 1st. This is a known issue that IT is currently working to solve.

**Make sure you logout**: Be careful to logout of your account when you finish working on a public computer!

Ipad lock change: We are aware that several Ipads have had their lock pass codes changed and are currently working to solve this issue.

### **My Tickets**

Laptop Screen Flickering	Open
<u>Laptop Ocieen i ilckenny</u>	Open
One of the Desktops	Open
Laptop screen crack	Closed
Wifi down!!!	Open
TV screen has a stran	Closed
Computer wont stop b	Closed

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Laptop Screen Flickering	Submitted 12/17/2016
Trouble with wireless	Submitted 12/17/2017
Need an AVI Cable	Submitted 12/16/2017
One of the Desktops	Submitted 12/16/2017
Desktop image stuck	Submitted 12/16/2017
Internet down on some	Submitted 12/15/2017
laptop won't start	Submitted 12/13/2017
desktop Cracked	Submitted 12/9/2017
Help! laptop won't sto	Submitted 12/8/2017

## Help

Having trouble connecting to Wifi? Click here for an easy to use guide on connecting to the wireless internet at an Edmonton Public Library branch.

**Monitor problems?** If you are experiencing trouble with screens not correctly displaying, please make sure that you double check all cables are firmly attached before contacting IT.

Have you tried turning it off and on again? Sometimes simply restarting a computer can solve IT problems. If you're having a technical issue please try rebooting before contacting IT.

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### **Announcements**

#### Whitemud Branch Wifi Outage

**February 3, 2017** 

The wireless internet at the Whitemud branch has been down since Thursday, December 1st. This is a known issue that IT is currently working to solve.

Make sure you logout

**February 1, 2017** 

Be careful to logout of your account when you finish working on a public computer!

Ipad lock change

January 31. 2017

We are aware that several Ipads have had their lock pass codes changed and are currently working to solve this issue.

**Scheduled Maintenance** 

January 26, 2017

There is scheduled maintenance for the ticketing system from the hours of 00:00 to 08:00 Friday January 27th, 2017, during this time the ticketing system will be down. Sorry for any inconvenience this causes.

**IT Holiday Hours** 

**December 21, 2016** 

From December 24th to December 27th, IT will not be responding to tickets. Tickets will be resolved as soon as possible afterward.

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### Help



### **Frequently Asked Questions**

#### Having trouble connecting to Wifi?

For an easy to use guide on connecting to the wireless internet at an Edmonton Public Library branch.

### Monitor problems?

If you are experiencing trouble with screens not correctly displaying, please make sure that you double check all cables are firmly attached before contacting IT.

#### Have you tried turning it off and on again?

Sometimes simply restarting a computer can solve IT problems. If you're having a technical issue please try rebooting before contacting IT.

Reset an iPad
Change printer ink

**Tutorials** 

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**New Ticket** 1. Select a category Service Software General Hardware **Password** 

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# Hardware **Step 1: Equipment Type** Please select the type of Hardware Type equipment that you are having trouble with Next **Step 2: Asset Tag Step 3: Computer/Device Name Step 4: Description of Problem Step 5: Error Messages**

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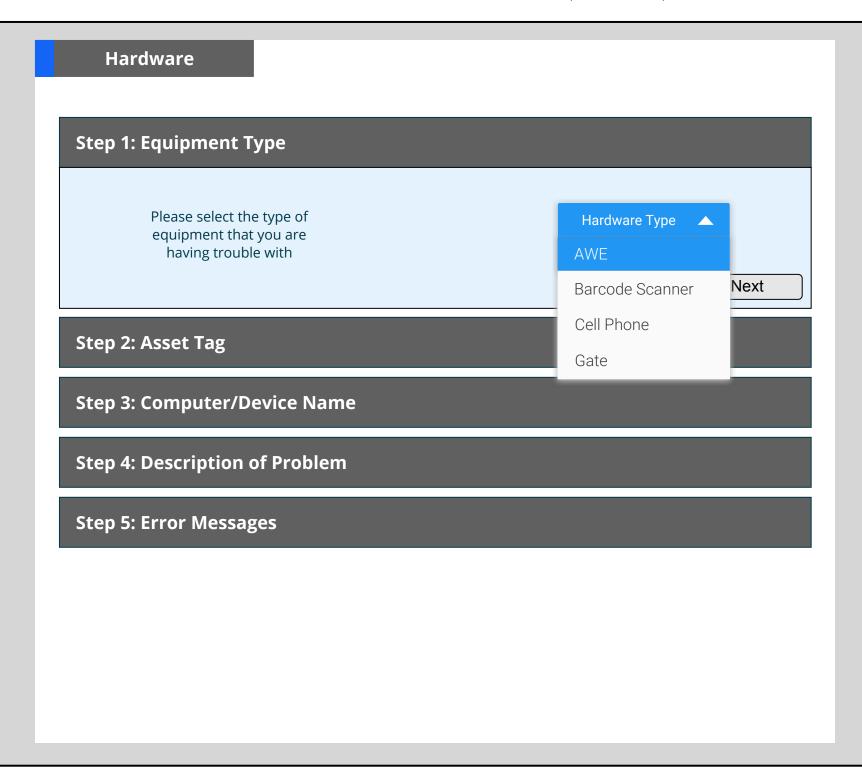


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# Hardware Step 1: Equipment Type: Cell Phone Change **Step 2: Asset Tag** Please enter the asset tag for the piece of hardware you are Asset Tag having trouble with Skip Next **Step 3: Computer/Device Name Step 4: Description of Problem Step 5: Error Messages**

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# Hardware Step 1: Equipment Type: Cell Phone Change Step 2: Asset Tag: spw03 Change **Step 3: Computer/Device Name** Please enter the device name for the hardware that you are Device Name having problems with. Skip Next **Step 4: Description of Problem Step 5: Error Messages**

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### Hardware

Step 1: Equipment Type: Cell Phone Change

Step 2: Asset Tag: spw03 Change

Step 3: Computer/Device Name: CMA02 Change

## **Step 4: Description of Problem**

Tell us anything you think is relevant to the problem:

My phone keeps restarting every 5 minutes or so, the battery level says it is still at full when this happens.

Next

**Step 5: Error Messages** 

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Hardware
Step 1: Equipment Type: Cell Phone Change
Step 2: Asset Tag: spw03 Change
Step 3: Computer/Device Name: CMA02 <u>Change</u>
Step 4: Description of Problem <u>Change</u>
Step 5: Error Messages
Upload an image: Browse
Or provide a description of the error:
Skip Next

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### **Ticket Verification**

# Ticket #32005

## Is this information correct?

**Equipment Type:** Cell Phone Computer/Device Name: CMA02

Error Message: N/A Asset Tag: spw03

**Problem Description:** My phone keeps restarting every 5 minutes or so, the battery level says it is still at full when this happens.

Edit

Submit

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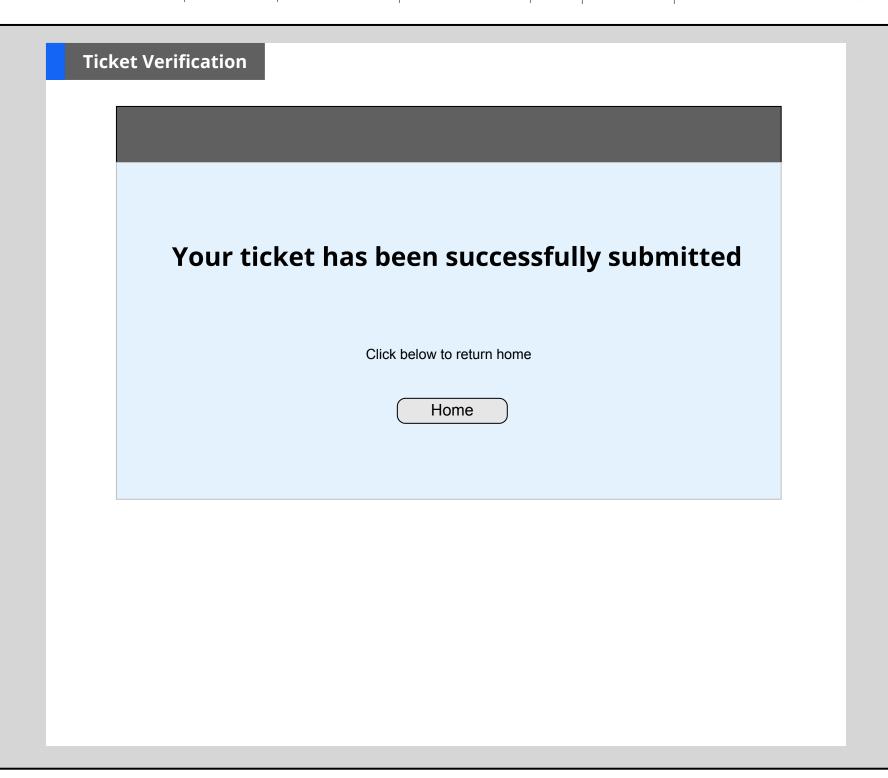
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# **My Tickets**

# Ticket #32005 **Resolving a Ticket Equipment Type:** Cell Phone Computer/Device name: CMA02 Extra Information: N/A **Asset Tag:** spw03 **Problem Description:** My phone keeps restarting every 5 minutes or so, the battery level says it is still at full when this happens. Solution to the problem? Exit Submit

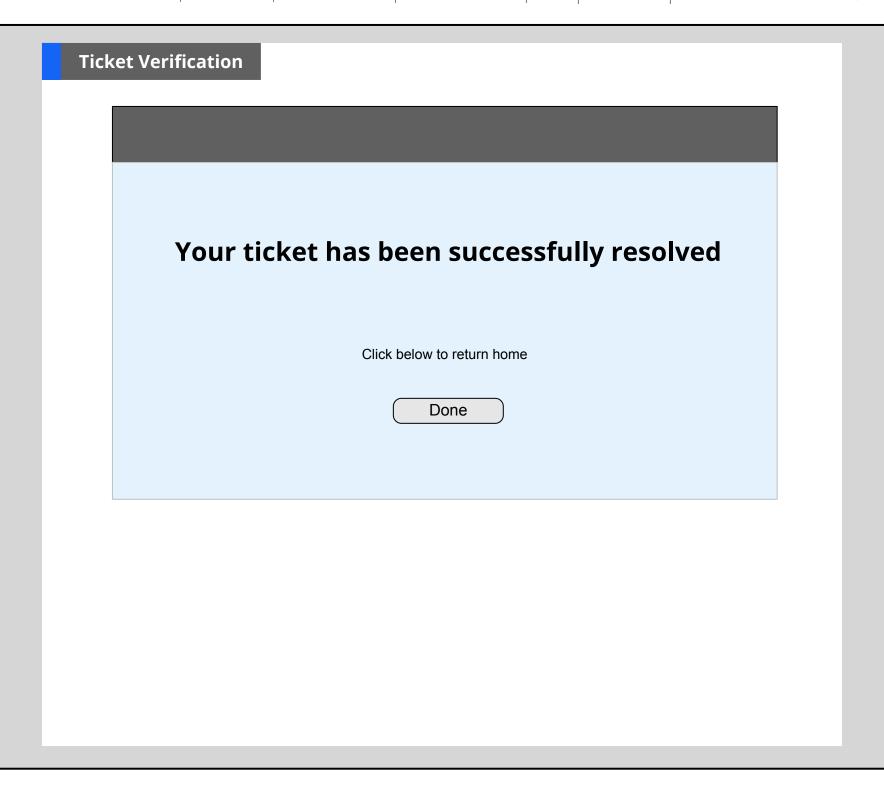
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Branch Tickets Search Keyword Sort By Relev	rance 🔻
Mill Creek Branch Tickets	
Category: Hardware	Date: 01/31/2017
Desc: The wifi has been out at Mill Creek Branch for the last 2 hours, can you send someone down to help?	View
Type: Other Device: I	EMD3819 DID: 0375
Category:Software	Date: 01/15/2017
Desc: The email server has been down for a while, no one is able to check their email. We need this looked at.	View
Type: Network Device:9	300F5L DID:1237
Category: Hardware	Date: 02/07/2017
Desc: The laptop screen is flickering when brightness setting is below 60%	View
Type: Laptop Device: X	XPS9550 DID:1005
Category: Hardware	Date: 02/06/2017
Desc: Desktop wire is frayed so I am not able to do reports	View
Type: Desktop Device:S	5900X3A DID: 1013

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My Tickets	Search Keyword	Sort By Relevance ▼
My Tickets	Open	Closed
Catergory: Hardware		Date: 02/07/2017
Desc: Tv screen colors are all messed	d up and does not look accurate	View   Solution
Status: Closed	Type: Tele	evision Device: HD19X DID: 1053
Catergory: Hardware		Date: 02/07/2017
Desc: Laptop screen is split down the	e middle, does not work	View   Solution
Status: Closed	Type: Lapt	top Device: XPS9550 DID: 1007
Catergory: Hardware		Date: 02/06/2017
Desktop wire is frayed, so I am	not able to use it to do the reports.	View Edit Resolve
Status: Open	Type: Desk	ktop Device: S900X3A DID: 1013
Catergory: Hardware		Date: 02/07/2017
Desc: Computer beeping and booping	ng very loudly, something is wrong	View   Solution
Status: Closed	Type: Desk	ktop Device: S900X3A DID: 1014
Catergory: Hardware		Date: 02/07/2017
Desc: The laptop screen is flickering	when brightness setting is below 60%.	View Edit Resolve
Status: Open	Type: Lapt	op Device: XPS9550 DID: 1005

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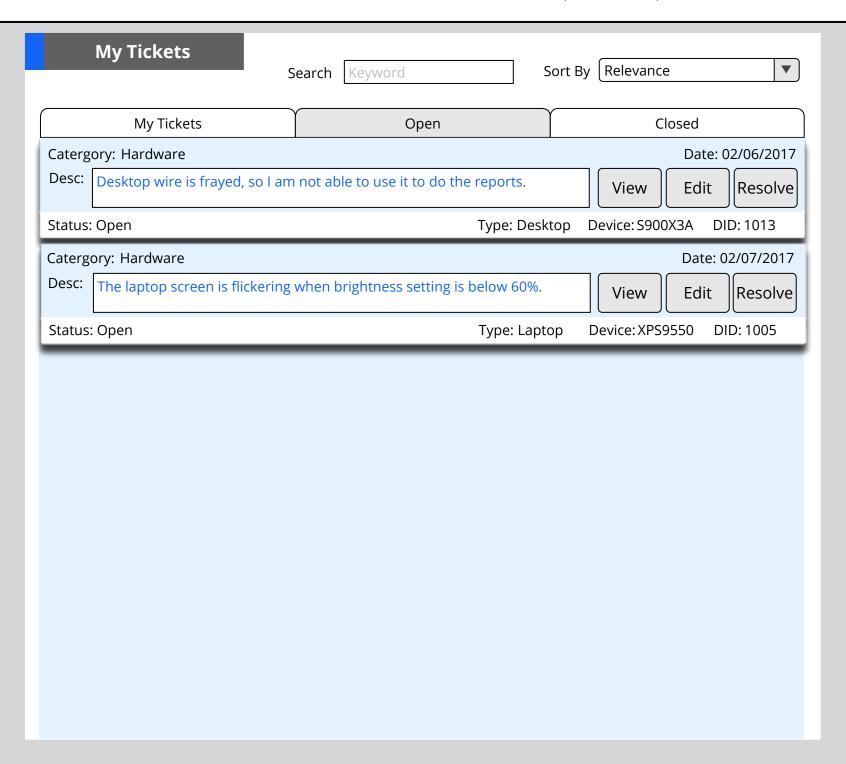
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My Tickets	Search Keyword	Sort By Relevance ▼
My Tickets	Open	Closed
Catergory: Hardware		Date: 02/07/2017
Desc: Laptop screen is split dow	n the middle, does not work	View Solution
Status: Closed	Type: L	_aptop Device: XPS9550 DID: 1007
Catergory: Hardware		Date: 02/07/2017
Desc: Computer beeping and bo	oping very loudly, something is wrong	View Solution
Status: Closed	Type: D	Desktop Device: S900X3A DID: 1014
Catergory: Hardware		Date: 02/07/2017
Desc: Tv screen colors are all me	ssed up and does not look accurate	View   Solution
Status: Closed	Type: 1	Television Device: HD19X DID: 1053

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Forgot your Password?

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			Ticket			
Edit	Resolve	Exit		Crea	ation Date:	02/07/2017
Category: Hardwa						
Description of Prob						
Laptop scree	en is split down the	midale, does no	t work			
Equipment Type:	Laptop	Device Name:	XPS9550	Asset Tag:	1005	

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### **Branch Tickets**

Ticket

Creation Date: 01/15/1995

Category: Software

Exit

Description of Problem:

The email server has been down for a while, no one is able to check their email. We need this looked at as soon as possible, work is being halted while we wait for messages to be received and it is affecting the whole branch.

Problem Type: **Network Access** Is it completely down?: Yes

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Confirm Exit	Creation Date: 2/5/2017
Category: Hardware  Description of Problem (Required):	
Laptop screen is split down the middle, does not work	
Equipment Type:	Asset Tag: 1005

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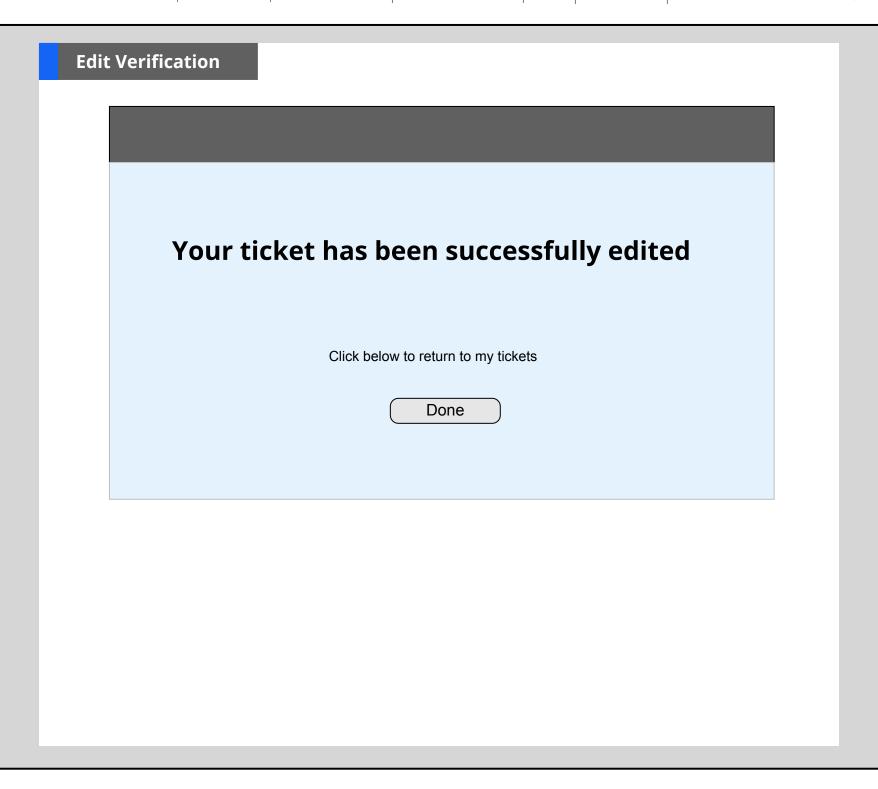
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