

Milan Special School District Proof of Residence Form

2015-2016 School Year

A FORM SHOULD BE COMPLETED FOR EACH CHILD ENROLLED IN MILAN SCHOOLS

Student's Name: _____
Last First Middle

Address: _____
Street/Road City State Zip

Race (circle one) African American Asian/ Pacific Islander Hispanic Native American White Other _____

Sex (check one): _____ Male _____ Female Age: _____ Grade in 2015-2016 _____

School(s) Attended in 2014-2015 _____

Mother's Name: _____ Physical Address: _____

Father's Name: _____ Physical Address: _____

Legal Guardian(s) Name(s): _____

Legal Guardian(s) Address: _____

Legal Primary Physical Custody: (Check One) _____ Mother & Father _____ Mother _____ Father _____ Other _____

Note: (Copy of court order must be on file at the principal's office) Specify

School District Zone in which the student resides _____

All students shall complete proof of residency forms at the beginning of each school year. A student's place of residence is that location where the student physically resides the majority of the time. The description of where a student resides must be of sufficient detail so that the Milan Special School District can physically verify, if necessary, that the student actually lives within the District boundaries. For example, providing only a post office box as an address will not be accepted. It will be necessary to provide the exact location on a specific road or highway, or any other information that may be required by the District to prove objectively and unequivocally that the student resides within the District.

The parents) or legal guardian(s) of a student seeking to enroll in a Milan Special School District school must provide the school a copy with at least two (2) of the items numbered 1-7 below, and as many others as the District may require, as verification of their permanent address:

- (1) Property tax records which indicate the location of the student's home;
- (2) Mortgage documents or property deeds;
- (3) Residential lease;
- (4) Current utility bills showing permanent residence address;
- (5) Drivers' license;
- (6) Voter precinct identification; or
- (7) Automobile registrations;

In addition, the legal guardian(s) must also provide the school with:

- (1) an affidavit and/or proof of a personal visit by a school official designated by the Director of Schools; and
- (2) a court decree declaring the District resident to be the legal guardian of the student

Any parent, guardian, or other legal custodian who enrolls an out-of-district/state student in a school district and fraudulently represents the address of the domicile of the student for enrollment purposes is liable for restitution to the school district for an amount equal to the local per pupil expenditure identified by the Tennessee Department of Education for the district in which the student is fraudulently enrolled.

Parent's Signature: _____ Date: _____

Legal Guardian's Signature (if other than, parent): _____ Date: _____

****Student must reside at the same address as parent / legal guardian***