User Stories & Acceptance Criteria

VDOT Employee
- As an employee at VDOT, I want to be able to upload a completed document so that a reviewer or the one approving can view it.
- As an employee at VDOT, I must be able to ensure that certain sections of documents have not been changed from submission to submission to reduce culpability.
- As an employee at VDOT, I must be able to approve comments from concierge.
- As an employee at VDOT, I must be able to view concierge comments.
- As an employee at VDOT, I want to have the ability to access the repository of all the submissions.

P3 Officer
- As a P3 Officer, I must be able to pause or cancel a task so that notifications are no longer sent.
- As a P3 Officer, I must be able to inform the task owner by a pause or cancelation so that they can be aware.

Task Approver
- As an Approver, I must be able to reject a document so that a notification will be sent to the appropriate parties for revision.
- As an Approver, I must be able to approve a task for submission so that it is sent to a designated affirmer.
- As an Approver, I must be able to select a task to follow up so that a child task can be created for additional follow up by the task owner.
- As an Approver, I want to be notified if a follow-up is needed so that I can take action when necessary.

Affirmer
- As an Affirmer, I must be able to approve a task so that the Concessionaire gets an email that the task is completed.
- As an Affirmer, I must be able to reject a task so that a notification is sent to the task owner and a P3 Officer.

Task Owner
- As a Task Owner, I need to be able to submit a revised document so that a reviewer or task-reviewer can evaluate the document.
- As a Task Owner, I need to be able to view rejected tasks so that necessary corrections can be made for a resubmission.
- As a Task Owner, I need to be able to send a revised document to a task-approver/affirmer or reviewer.

Reviewer
- As a reviewer, I need to receive a notification so that a document needs to be reviewed.
- As a reviewer, I need to be able to submit a document to a task-approver so that it can be approved or rejected.
- As a reviewer, I want to be able to add comments to a document so that needed changes for a document can be addressed.

User	User Stories	Acceptance Criteria
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P3 Officer	- As a P3 Officer, I must be able to pause or cancel a task so that notifications are no longer sent. - As a P3 Officer, I must be able to inform the task owner by a pause or cancelation so that they can be aware.	
Task Approver	As a Task Approver, I must be able to reject a document so that a notification will be sent to the appropriate parties for revision.	

	● As an Task Approver, I must be able to approve a task for submission so that it is sent to a designated affirmer. ● As an Task Approver, I must be able to select a task for follow up so that a child task can be created for additional follow up by the task owner. ● As an Task Approver, I want to be notified if a follow-up is needed so that I can take action when necessary.	
Affirmer	● As an Affirmer, I must be able to approve a task so that the Concessionaire gets an email that the task is completed. ● As an Affirmer, I must be able to reject a task so that a notification is sent to the task owner and a P3 Officer.	
Task Owner	● As a Task Owner, I need to be able to submit a revised document so that a reviewer or task-reviewer can evaluate the document. ● As a Task Owner, I need to be able to view rejected tasks so that necessary corrections can be made for a resubmission. ● As a Task Owner, I need to be able to send a revised document to an task-approver/affirmer or reviewer.	
Reviewer	● As a reviewer, I need to receive a notification so that a document needs to be reviewed. ● As a reviewer, I need to be able to submit a document to an task-approver so that it can be approved or rejected. ● As a reviewer, I want to be able to add comments to a document so that	

	needed changes for a document can be addressed.	