

request being submitted in ASAP. The SF-270 shall specify the OIA grant number, recipient bank account number in which the funds are to be deposited as well as the American Banking Association (ABA) routing number, for the electronic transfer of funds.

- d. To expedite the processing of grant payment requests, we recommend that recipients provide the following information along with your first SF-270 submission:

- (i) Bank Name and Address
- (ii) Bank Account Number
- (iii) ABA Number
- (iv) DUNS Number
- (v) EIN Number
- (vi) ASAP Recipient ID (if applicable)
- (vii) Payment Justification (Cost Transaction Report, Invoices, or Receipts)

## 12. Reporting Requirements

- a. A SF-425 Federal Financial Report and a narrative project status report will be submitted semi-annually for the periods beginning January 1 and ending June 30, and beginning July 1 and ending December 31.
- b. Reports are due within 30 days of the end of the period. Final reports are due 90 days after the expiration or termination of the award.
- c. All required reports must be submitted to the OIA grant manager listed below.
- d. Failure to comply with these reporting requirements may be considered non-compliance with the terms and conditions of this award. Non-compliance may result in withholding of payments, whole or partial suspension or termination of the award, or other legal remedies in accordance with 2 CFR 200.

## 13. Contact Information

- a. Recipient grant manager:  
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- b. OIA grant manager:  
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