



RESEARCH CORPORATION
OF THE UNIVERSITY OF GUAM

PURCHASE ORDER ADJUSTMENT

DATE: 06/09/2021

TO: Ms. Gloria Travis, RCUOG Chief Business Officer

FROM:  Jun 11, 2021 CNAS  Jun 11, 2021
UNIT DIRECTOR'S Name/Signature UNIT'S NAME

☒ Approved

☐ Disapproved

Subject: **Adjustment of Encumbrances**

Your immediate action is hereby requested to adjust the following:

PO No. PR210494 ACCOUNT No.: 30-2F-311117-R-5201530

VENDOR Name: FISHER SCIENTIFIC

1. () INCREASE ☒ DECREASE
AMOUNT: From \$ 3342.01 To \$ 1,349.48 ADJUST \$ 1,992.53
2. () CHANGE OF VENDOR
From: See above To: _____
3. () CANCEL in its entirety.
4. () CANCEL the balance \$ _____ and consider the purchase order closed.
5. ☒ Other: Non-hazmat items (Quote No. ~~1144-8914-97~~) will be remove from quote
1144-3915-14

JUSTIFICATION/REASON:

The non-hazmat and hazmat items must be processed separately in different Purchase Orders.

~~~~~ INFORMATION TO BE COMPLETED BY BUSINESS OFFICE AFTER THIS LINE ~~~~~

Procurement Adjustment No. \_\_\_\_\_

Certifying Officer: 

Date 6/14/21

Copies: Procurement/Accounting/Units

**(DO NOT USE FOR CONTRACT ADJUSTMENTS)**

UOG Station, Mangilao, Guam 96923 Tel. (671) 735.2925 Fax. (671) 734.3118  
A U.S. Land Grant Institution accredited by the Western Association of Schools and Colleges  
The University of Guam is an equal opportunity provider and employer.

RCUOG  
E-RECEIVED  
BY:  DATE: 6/14/21 @ 5pm

## Sales Quotation

| *Quote Nbr                                                      | Creation Date    | Due Date                                                 | Page   |
|-----------------------------------------------------------------|------------------|----------------------------------------------------------|--------|
| 1144-3915-14                                                    | 05/24/2021       |                                                          | 1 of 2 |
| Payment Terms                                                   |                  | Delivery Terms                                           |        |
| CASH IN ADVANCE                                                 |                  | CIP GUAM INTL AIRPOR                                     |        |
| Valid To                                                        |                  | Prepared By                                              |        |
| 09/21/2021                                                      |                  | LEO, GLORIA                                              |        |
| Customer Reference                                              |                  | Sales Representative                                     |        |
| RFQ MAY 20 HAZMAT                                               |                  | ERIC BRUCE                                               |        |
| To place an order                                               | Ph: 770-871-4725 | Fx: 770-871-4726                                         |        |
| Submitted To:                                                   |                  | Customer Account: 744263-001                             |        |
| PRECIOUS NAGALLO<br>NAGALLOP@TRITON.UOG.EDU<br><br>671-735-0249 |                  | UNIVERSITY OF GUAM<br>UOG STATION<br>MANGILAO GUAM 96923 |        |



Part of Thermo Fisher Scientific

FISHER SCIENTIFIC COMPANY LLC  
3970 JOHNS CREEK COURT  
SUITE 500  
SUWANEE GA 30024-1297

**\*Please reference this Quote Number on all correspondence.**

Don't have a profile? Register on [fishersci.com](https://fishersci.com)

For complete Terms and Conditions, please [click here](#).

**Quote Comments:** Ultimate Destination: GUAM

| Nbr | Qty | UN | Catalog Number | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Unit Price | Extended Price |
|-----|-----|----|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------|
| 1   | 1   | EA | MP116943050    | LYSING MATRIX S 50X50 ML TUBES<br>MP Biomedicals Lysis Matrix S, 50mL Tubes, Quantity: 50 x 50mL, For Use With: Sample preparation, Sample lysis, Nucleic acid isolation and purification, Molecular biology, Gene expression, Microbiological analysis; Gene function, Gene regulation, FastPrep-24, FastPrep 120, FastPrep-96, Matrix: S<br>Vendor Catalog # 116943050<br>Hazardous Material<br>This item is being sold as 1 per each<br>Weight= 2.18KG/EA | 440.70     | 440.70         |
| 2   | 2   | EA | MP116932050    | TEENPREP MATRIX C 50X15 ML<br>MP Biomedicals Lysing Matrix C, 15mL tubes, Quantity: 50 x 15mL Tubes, DNase: Dnase-free, For Use With: Nucleic Acid isolation and purification, Matrix: Lysing matrix C, RNase: RNase-free, Storage Requirements: Room Temperature<br>Vendor Catalog # 116932050<br>Hazardous Material<br>This item is being sold as 1 per each<br>Weight= .23KG/EA                                                                           | 259.19     | 518.38         |

# Sales Quotation

**Fisher Scientific**

Part of Thermo Fisher Scientific

| Quote Nbr    | Customer Reference | Page   |
|--------------|--------------------|--------|
| 1144-3915-14 | RFQ MAY 20 HAZMAT  | 2 of 2 |

|                         |          |
|-------------------------|----------|
| MERCHANDISE TOTAL (USD) | 959.08   |
| Fuel Surcharge          | 4.70     |
| Export Packing          | 90.00    |
| <hr/>                   |          |
| EXW SUWANEE GA.....     | 1,049.08 |
| AIRFREIGHT K AND N      | 903.75   |
| Insurance               | 35.00    |
| <hr/>                   |          |
| TOTAL                   | 1,992.53 |

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Shipping and handling fees are calculated at the time of shipment

**NOTES:**

Some items may not ship due to regulatory issues

**DELIVERY: ESTIMATED 4 WEEKS**

Total gross weight(approx)      5.80 Lbs      2.63 Kg

Total gross volume(approx)      1.04 CuFt      .02 M3

Special packing and shipping arrangements may be necessary to assure proper handling for items defined as hazardous material.

Products shipping outside the US are subject to the import laws of the country of final shipping destination. Some countries require inspection of goods and legalization of documents prior to shipment. Compliance with these requirements is the responsibility of the customer and cannot be arranged or scheduled by Fisher Scientific. This quotation may include items requiring a license for sale or shipment outside the US. Fisher reserves the right to refuse or cancel orders for which a license is required. Prices shown may not include export packing. Domestic packing is compliant with US DOT regulations.

We now offer highly competitive financing with low monthly payments. Please contact your local sales representative for more information.

Tell us about your recent customer service experience by completing a short survey. This should take no longer than three minutes. Enter the link into your browser and enter the passcode: USA-PGH-CS2

<http://survey.medallia.com/fishersci>

## Sales Quotation

| *Quote Nbr                                                      | Creation Date    | Due Date                                                 | Page   |
|-----------------------------------------------------------------|------------------|----------------------------------------------------------|--------|
| 1144-3914-97                                                    | 05/24/2021       |                                                          | 1 of 2 |
| Payment Terms                                                   |                  | Delivery Terms                                           |        |
| CASH IN ADVANCE                                                 |                  | CIP GUAM INTL AIRPOR                                     |        |
| Valid To                                                        |                  | Prepared By                                              |        |
| 09/21/2021                                                      |                  | LEO, GLORIA                                              |        |
| Customer Reference                                              |                  | Sales Representative                                     |        |
| RFQ MAY 20 RFQ NON HAZ                                          |                  | ERIC BRUCE                                               |        |
| To place an order                                               | Ph: 770-871-4725 | Fx: 770-871-4726                                         |        |
| Submitted To:                                                   |                  | Customer Account: 744263-001                             |        |
| PRECIOUS NAGALLO<br>NAGALLOP@TRITON.UOG.EDU<br><br>671-735-0249 |                  | UNIVERSITY OF GUAM<br>UOG STATION<br>MANGILAO GUAM 96923 |        |



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FISHER SCIENTIFIC COMPANY LLC  
3970 JOHNS CREEK COURT  
SUITE 500  
SUWANEE GA 30024-1297

**\*Please reference this Quote Number on all correspondence.**

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For complete Terms and Conditions, please [click here](#).

**Quote Comments:** Ultimate Destination: GUAM

| Nbr | Qty | UN | Catalog Number | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Unit Price | Extended Price |
|-----|-----|----|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------|
| 1   | 2   | CS | 12 565 348     | FLSK 25CM2 CLOS 7ML 200/CS<br>Thermo Scientific Nunc EasYFlask Cell Culture Flasks, T25, Solid,<br>Description: Nunc EasYFlask 25cm2, Closure Type: Solid, Culture Area:<br>25 cm2, Certifications/Compliance: Nunclon Delta certified for<br>monolayer formation, cloning efficiency, non-cytotoxic,<br>non-pyrogenic, and sterility<br>Vendor Catalog # 156340<br>Shelf Life 5Y<br>This item is being sold as 200 each per case<br>Weight= 4.04KG/CS<br>Medical Device | 283.64     | 567.28         |

|                         |                 |
|-------------------------|-----------------|
| MERCHANDISE TOTAL (USD) | 567.28          |
| Fuel Surcharge          | 4.70            |
| Export Packing          | 57.50           |
| EXW SUWANEE GA.....     | 624.78          |
| AIRFREIGHT K AND N      | 685.00          |
| Insurance               | 35.00           |
| <b>TOTAL</b>            | <b>1,349.48</b> |

Shipping and handling fees are calculated at the time of shipment

# Sales Quotation



**Fisher Scientific**

Part of Thermo Fisher Scientific

| Quote Nbr    | Customer Reference     | Page   |
|--------------|------------------------|--------|
| 1144-3914-97 | RFQ MAY 20 RFQ NON HAZ | 2 of 2 |

## NOTES:

Some items may not ship due to regulatory issues

DELIVERY: ESTIMATED 4 WEEKS

Total gross weight(approx)      17.80 Lbs      8.07 Kg

Total gross volume(approx)      2.88 CuFt      .08 M3

Products shipping outside the US are subject to the import laws of the country of final shipping destination. Some countries require inspection of goods and legalization of documents prior to shipment. Compliance with these requirements is the responsibility of the customer and cannot be arranged or scheduled by Fisher Scientific. This quotation may include items requiring a license for sale or shipment outside the US. Fisher reserves the right to refuse or cancel orders for which a license is required. Prices shown may not include export packing. Domestic packing is compliant with US DOT regulations.

We now offer highly competitive financing with low monthly payments. Please contact your local sales representative for more information.

Tell us about your recent customer service experience by completing a short survey. This should take no longer than three minutes. Enter the link into your browser and enter the passcode: USA-PGH-CS2

<http://survey.medallia.com/fishersci>

**Re: Order placement Request (PR210494)****Precious Nagallo** <nagallo@triton.uog.edu>

Tue 6/8/2021 11:25 PM

**To:** cs.puma@thermofisher.com <cs.puma@thermofisher.com>**Cc:** Batac, Danica Anne <batacd8156@triton.uog.edu>

Hi Ms. Patricia,

This has been noted. I will send you an update of the PO and a new PO for the other quote once it is done being processed and approved. Thank you and have a great day!

Sincerely,

**Precious April G. Nagallo**

RCUOG, Grant Assistant I

UOG Dean Circle, House #24

Mangilao, GU 96923

Contact Number: #(671)735-0251

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OF THE UNIVERSITY OF GUAM

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**From:** cs.puma@thermofisher.com <cs.puma@thermofisher.com>**Sent:** Tuesday, June 8, 2021 10:43 PM**To:** Precious Nagallo <nagallo@triton.uog.edu>**Cc:** Batac, Danica Anne <batacd8156@triton.uog.edu>**Subject:** Re: Order placement Request (PR210494)

[EXTERNAL EMAIL - Please use caution when opening attachments or clicking links.]

Good morning Precious,

We will need a purchase order relating to the hazmat quote, and one for the non-hazmat quote.

Thank you,

Patricia

On 6/7/2021 11:05 PM, nagallo@triton.uog.edu ( nagallo@triton.uog.edu ) wrote:

Hi Patricia,

Are we not able to use the same Purchase Order? Or do I have to send my request separately because of the two quotes? Please advise. Thank you!

Sincerely,

**Precious April G. Nagallo**

RCUOG, Grant Assistant I

UOG Dean Circle, House #24

Mangilao, GU 96923

Contact Number: #(671)735-0251



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**From:** cs.puma@thermofisher.com <cs.puma@thermofisher.com>

**Sent:** Tuesday, June 8, 2021 12:21 AM

**To:** Precious Nagallo <nagallo@triton.uog.edu>

**Cc:** Batac, Danica Anne <batacd8156@triton.uog.edu>

**Subject:** Re: Order placement Request (PR210494)

[EXTERNAL EMAIL - Please use caution when opening attachments or clicking links.]

Dear Precious,

Thank you for your order, these are two separate quotes, Hazmat, and non-hazmat and must be processed separately. kindly resubmit your request, separate orders as quoted in order for us to proceed.

Thank you,  
Best Regards,

Patricia  
Global Export, Fisher Scientific  
Thermo Fisher Scientific  
3970 Johns Creek Ct Suite 500 | Suwanee GA 30024  
Ph. 770-871-4725  
[Cs.puma@thermofisher.com](mailto:Cs.puma@thermofisher.com) | [www.fishersci.com](http://www.fishersci.com)

***For your protection, our company does not accept credit card information via fax or email.***

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On 6/3/2021 4:56 AM, nagallo@triton.uog.edu ( nagallo@triton.uog.edu ) wrote:

Hello all,

I would like to place an order for Quote No. 1144-3914-97 and Quote No. 1144-3915-14. Please see attachments for quotes and Purchase Order form. For the method of payment, do we have to place a 50% advance payment? If so, kindly verify if Banking information in attachment is correct for wire transfer. Please let me know if you have any questions or concerns. Thank you!

Sincerely,

**Precious April G. Nagallo**

RCUOG, Grant Assistant I

UOG Dean Circle, House #24

Mangilao, GU 96923

Contact Number: #(671)735-0249



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UNIVERSITY  
OF GUAM

Unibetsedåt  
GUAHAN

College of Natural and Applied Sciences

Office of the Dean/Director

May 24, 2021

MEMORANDUM

TO: President


VIA: Senior Vice President

FROM: Dean/Director

SUBJECT: Appointment of Acting Dean/Director

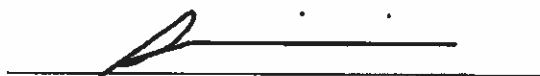
I will be on personal leave for the period June 1-10, 2021, during which time I will be off-island. In my absence from the office, I would like to request that Dr. Adrian Ares serve as Acting Dean/Director for CNAS/WPTRC/CES.


Your approval of this request is greatly appreciated.

  
LEE S. YUDIN

Recommend:

Approve:

  
ANITA B. ENRIQUEZ, Senior Vice Pres.

  
THOMAS W. KRISE, President









# PO ADJ.\_PR210494

Final Audit Report

2021-06-11

|                 |                                           |
|-----------------|-------------------------------------------|
| Created:        | 2021-06-08                                |
| By:             | Danica Batac (batacd8156@triton.uog.edu)  |
| Status:         | Signed                                    |
| Transaction ID: | CBJCHBCAABAAlxKgNbJfPn-39qPWQoflZ2nKByrzd |

## "PO ADJ.\_PR210494" History

-  Document created by Danica Batac (batacd8156@triton.uog.edu)  
2021-06-08 - 2:19:50 PM GMT- IP address: 114.142.221.112
-  Document emailed to Aubrey Moore (aubreymoore2013@gmail.com) for signature  
2021-06-08 - 2:23:55 PM GMT
-  Email viewed by Aubrey Moore (aubreymoore2013@gmail.com)  
2021-06-10 - 10:41:50 PM GMT- IP address: 66.249.84.91
-  Document e-signed by Aubrey Moore (aubreymoore2013@gmail.com)  
Signature Date: 2021-06-10 - 10:43:12 PM GMT - Time Source: server- IP address: 121.55.241.55
-  Document emailed to Adrian Ares (adriana@triton.uog.edu) for signature  
2021-06-10 - 10:43:14 PM GMT
-  Email viewed by Adrian Ares (adriana@triton.uog.edu)  
2021-06-11 - 2:06:23 AM GMT- IP address: 104.47.74.126
-  Document e-signed by Adrian Ares (adriana@triton.uog.edu)  
Signature Date: 2021-06-11 - 2:06:45 AM GMT - Time Source: server- IP address: 168.123.200.127
-  Agreement completed.  
2021-06-11 - 2:06:45 AM GMT



Adobe Sign

# PURCHASE ORDER



PO DATE:

VENDOR NO.: 06/01/21  
0183250

P.O. NUMBER:

GL ACCT NOS: PR210494  
30\_2F\_311117\_R\_5201530

VENDOR:

FISHER SCIENTIFIC COMPANY  
2775 HORIZON RIDGE CT  
SUWANNEE GA 30024

RESEARCH CORPORATION  
OF THE UNIVERSITY OF GUAM

UOG Station, Mangilao, Guam 96923  
Telephone: (671) 735-0249 Fax: (671) 735-0252

SHIP TO:

University of Guam  
Cnas - A. Moore  
303 University Dr, UOG Station  
Mangilao GU 96923

AUTHORITY:

PO Expiration Date:

| ARTICLES OR SERVICES                                                                                                                                                                | QTY | UNIT | UNIT PRICE | AMOUNT   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------|------------|----------|
| Quote No. 1144-3914-97<br>12 565 348 FLSK 25CM2<br>CLOS 7ML 200/CS                                                                                                                  | 1   |      | 1,349.48   | 1,349.48 |
| Quote No. 1144-3915-14<br>LYSING MATRIX 50x50 TUBES<br>TEENPREPMATRIX C 50X15 ML                                                                                                    | 1   |      | 1,992.53   | 1,992.53 |
| <p>Justification:<br/>These supplies will be used in the coconut rhinoceros beetle (CR) project to isolate insect viruses and to establish a CRB cell cultures for virus study.</p> |     |      |            |          |

**SPECIAL INSTRUCTIONS TO VENDORS:**

A. SEND CERTIFIED ORIGINAL AND TWO (2) COPIES OF INVOICE TO:

RCUOG, 303 UNIVERSITY DRIVE, UOG STATION,  
MANGILAO, GUAM 96923

THE P.O. NUMBER MUST APPEAR ON ALL INVOICES, PACKING SLIPS, B/L, ETC.

B. PAYMENT UPON RECEIPT OF MERCHANDISE IN GOOD CONDITION.

C. THIS ORDER IS SUBJECT TO TERMS AND CONDITIONS ON REVERSE SIDE.

DO NOT FILL THIS ORDER IF  
YOUR COST EXCEEDS 10%  
OF PO TOTAL

TOTAL: 3,342.01

APPROVING AUTHORITY

*Gloria San* 6/2/21

original-Vendor

Department

RCUOG

A/P

