



# Inspire Event Technologies

Hilton Minneapolis-St. Paul Airport  
3800 American Boulevard East, Bloomington, MN 55425

A/V Email: ron.parker@inspiresolutions.com

A/V Phone: 612-432-5527

## PROPOSAL

**CLIENT:** Housing First

**PHONE:** 800-555-1212

**CONTACT:** Gabrielle Lanenberg

**EXT:**

**ADDRESS:** 2960 Centre Point Drive, Roseville, MN  
55113

**EMAIL:** gabrielle@housingfirstmn.org

**EVENT DATE:** 09/09/2024 - 09/10/2024

**EVENT:** Housing First

## EVENT RECAP

**DISCOUNT:** (\$1,542.50)

**AV RENTAL** \$2,422.50

**LABOR:** \$2,640.00

**SUBTOTAL:** \$5,062.50

**SERVICE CHARGE:** \$629.85

**NONTAXABLE TOTAL:** \$0.00

**TAXABLE TOTAL:** \$5,692.35

**TAX:** \$513.72

**TOTAL:** \$6,206.07

## TERMS

- (1) Labor is an estimate only. Additional hours, equipment charges or revisions will be billed upon actual use at the conclusion of the event. All labor is based on a four-hour minimum.
- (2) It is understood and agreed that this is for rental only for the period specified and that the customer agrees responsible for the safe return of the above equipment or payment of full list price.
- (3) No on-site additions will be processed until an official approval is received from an authorized staff member you designate.
- (4) All equipment is checked thoroughly prior to each rental. However, occasionally equipment malfunctions. In most cases back-up equipment will be available at no charge to replace malfunctioning equipment, except in the case of very high-end or specialized equipment which will be included in your bid prior to show date.
- (5) INSPIRE accepts no liability for damages and claims of any kind resulting from such malfunctions, other than refund of the rental fee of the malfunctioning equipment.
- (6) Cancellations received less than (2) weeks prior to the first day of the event will be subject to a 25% cancellation charge. At (1) week prior to the first day of the event the cancellation charge will increase to 50%. At (72) seventy-two hours prior to the first day of the event the cancellation charge will increase to 100%.

Please indicate your acceptance of the terms of this agreement by signing below and returning a copy to Inspire Event Technologies

Client *Catherine Penny*

Date **Aug 22, 2024**

Monday, September 9, 2024 Proposal Detail

DAYS	QTY	EQUIPMENT	UNIT PRICE	UNIT DISCOUNT	TOTAL
<hr/>					
		Mon 09/09 08:00 AM - 05:00 PM MN Valley Ballroom	G.S		
<hr/>					
1 DAY	1	Ballroom Projector 8x14F 1) All Cabling Included 1) 34" Cart w/ Skirt 1) 7,000 Lumen Meeting Room Projector 1) 8'x14' HD Format Front Screen with Dress Kit 2) LED Par	\$1,100.00		\$0.00
1 DAY	1	HD Switcher 4 Channel	\$185.00		\$0.00
1 DAY	1	SDI Distribution Amplifier 4 Channel	\$55.00		\$0.00
1 DAY	4	Bi-Directional HDMI/SDI Converter	\$80.00		\$0.00
1 DAY	1	iPad	\$120.00		\$0.00
1 DAY	1	16 Channel Audio Mixer	\$245.00		\$0.00
1 DAY	3	Laptop Audio Interface FOH + Podium	\$75.00		\$0.00
1 DAY	1	Perfect Cue Slide Advancer	\$135.00		\$0.00
1 DAY	6	Wireless Microphone Combo	\$190.00		\$0.00
1 DAY	1	Push to Talk Microphone Podium	\$80.00		\$0.00
1 DAY	2	1000 Watt Tower Speaker with Subwoofer	\$125.00		\$0.00
1 DAY	2	3000 Watt Tower Speaker with Subwoofer	\$240.00		\$0.00
1 DAY	1	House Audio Patch Client Provided Gobo	\$150.00		\$0.00
1 DAY	1	A/C Cord with Power Strip at press riser	\$35.00		\$0.00
1 DAY	1	Gobo Foyer semi permanent install in foyer 1) Light Tree 1) 19 Degree Ellipsoidal Light Fixture	\$100.00		\$0.00
8.0 HRS	2	Setup/Strike Labor	\$110.00		\$1,760.00
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		Mon 09/09 03:00 AM - 12:00 PM Eagles Nest	Breakout		
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Monday, September 9, 2024 Daily Subtotal

LABOR: \$1,760.00		SUBTOTAL: \$1,760.00
		SERVICE CHARGE: \$0.00
		TAX: \$158.84
NONTAXABLE: \$0.00	TAXABLE: \$1,760.00	TOTAL: \$1,918.84

## Tuesday, September 10, 2024 Proposal Detail

DAYS	QTY	EQUIPMENT	UNIT PRICE	UNIT DISCOUNT	TOTAL
<div> <div>Tue 09/10 08:00 AM - 05:00 PM</div> <div>MN Valley Ballroom</div> <div>G.S</div> </div>					
1 DAY	1	Ballroom Projector 8x14F 1) All Cabling Included 1) 34" Cart w/ Skirt 1) 7,000 Lumen Meeting Room Projector 1) 8'x14' HD Format Front Screen with Dress Kit 2) LED Par	\$1,100.00	(\$165.00)	\$935.00
1 DAY	1	HD Switcher 4 Channel	\$185.00	(\$27.75)	\$157.25
1 DAY	3	Bi-Directional HDMI/SDI Converter	\$80.00	(\$80.00)	\$0.00
1 DAY	1	iPad	\$120.00	(\$18.00)	\$102.00
1 DAY	1	16 Channel Audio Mixer	\$245.00	(\$36.75)	\$208.25
1 DAY	3	Laptop Audio Interface <i>FOH + Podium</i>	\$75.00	(\$75.00)	\$0.00
1 DAY	5	Wireless Microphone Combo	\$190.00	(\$28.50)	\$807.50
1 DAY	2	3000 Watt Tower Speaker with Subwoofer	\$240.00	(\$240.00)	\$0.00
1 DAY	1	House Audio Patch Client Provided Gobo	\$150.00	(\$22.50)	\$127.50
1 DAY	1	A/C Cord with Power Strip <i>at press riser</i>	\$35.00	(\$35.00)	\$0.00
1 DAY	1	Perfect Cue Slide Advancer	\$135.00	(\$135.00)	\$0.00
1 DAY	1	Gobo Foyer <i>semi permanent install in foyer</i> 1) Light Tree 1) 19 Degree Ellipsoidal Light Fixture	\$100.00	(\$15.00)	\$85.00
8.0 HRS	1	Setup/Strike Labor <i>in-room op</i>	\$110.00		\$880.00

## Tuesday, September 10, 2024 Daily Subtotal

DISCOUNT: (\$1,542.50)	
AV RENTAL: \$2,422.50	SUBTOTAL: \$3,302.50
LABOR: \$880.00	SERVICE CHARGE: \$629.85
	TAX: \$354.88
NONTAXABLE: \$0.00	TOTAL: \$4,287.23
	TAXABLE: \$3,932.35






# Housing First\_rev03\_09-09\_09-10-2024

Final Audit Report

2024-08-22

Created:	2024-08-22
By:	Ron Parker (ron.parker@inspiresolutions.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA8jw-UL3AXjxcciKI7vJXVzY7FT1AG0f1

## "Housing First\_rev03\_09-09\_09-10-2024" History

-  Document created by Ron Parker (ron.parker@inspiresolutions.com)  
2024-08-22 - 1:49:35 PM GMT
-  Document emailed to Mary Catherine Penny (marycatherine@housingfirstmn.org) for signature  
2024-08-22 - 1:51:28 PM GMT
-  Email viewed by Mary Catherine Penny (marycatherine@housingfirstmn.org)  
2024-08-22 - 1:57:47 PM GMT
-  Document e-signed by Mary Catherine Penny (marycatherine@housingfirstmn.org)  
Signature Date: 2024-08-22 - 2:00:58 PM GMT - Time Source: server
-  Agreement completed.  
2024-08-22 - 2:00:58 PM GMT



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**CONTACT:** Gabrielle Lanenberg  
**ADDRESS:** 2960 Centre Point Drive, Roseville, MN 55113  
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**PHONE:** 800-555-1212  
**EXT:**  
**EMAIL:** gabrielle@housingfirstmn.org  
**EVENT:** Housing First

## EVENT RECAP

**DISCOUNT:** (\$1,524.50)

**AV RENTAL** \$2,320.50

**LABOR:** \$2,640.00

**SUBTOTAL:** \$4,960.50

**SERVICE CHARGE:** \$603.33

**NONTAXABLE TOTAL:** \$0.00

**TAXABLE TOTAL:** \$5,563.83

**TAX:** \$502.12

**TOTAL:** \$6,065.95

## TERMS

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1 DAY	4	Bi-Directional HDMI/SDI Converter	\$80.00		\$0.00
1 DAY	1	16 Channel Audio Mixer	\$245.00		\$0.00
1 DAY	3	Laptop Audio Interface FOH + Podium	\$75.00		\$0.00
1 DAY	1	Perfect Cue Slide Advancer	\$135.00		\$0.00
1 DAY	6	Wireless Microphone Combo	\$190.00		\$0.00
1 DAY	1	Push to Talk Microphone Podium	\$80.00		\$0.00
1 DAY	2	1000 Watt Tower Speaker with Subwoofer	\$125.00		\$0.00
1 DAY	2	3000 Watt Tower Speaker with Subwoofer	\$240.00		\$0.00
1 DAY	1	House Audio Patch Client Provided Gobo	\$150.00		\$0.00
1 DAY	1	A/C Cord with Power Strip at press riser	\$35.00		\$0.00
1 DAY	1	Gobo Foyer semi permanent install in foyer 1) Light Tree 1) 19 Degree Ellipsoidal Light Fixture	\$100.00		\$0.00
8.0 HRS	2	Setup/Strike Labor	\$110.00		\$1,760.00

Monday, September 9, 2024 Daily Subtotal

LABOR: \$1,760.00		SUBTOTAL: \$1,760.00
		SERVICE CHARGE: \$0.00
		TAX: \$158.84
NONTAXABLE: \$0.00	TAXABLE: \$1,760.00	TOTAL: \$1,918.84

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1 DAY	1	House Audio Patch Client Provided Gobo	\$150.00	(\$22.50)	\$127.50
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AV RENTAL: \$2,320.50	SUBTOTAL: \$3,200.50
LABOR: \$880.00	SERVICE CHARGE: \$603.33
	TAX: \$343.28
NONTAXABLE: \$0.00	TAXABLE: \$3,803.83
	TOTAL: \$4,147.11