



AUDREY WELCH

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EDUCATION

Wheaton College Graduate School, Wheaton, IL | August 2015 – December 2016

M.A. TESOL & Intercultural Studies; GPA: 4.0, with Distinction

Lonna Dickerson Award Recipient

Wheaton College Graduate School, Beijing, China | August 2012 – December 2012

Certificate in TEFL

Westmont College, Santa Barbara, CA | August 2008 – May 2012

B.A. Liberal Studies, Minor: Music Studies

EXPERIENCE

College of Lake County, Vernon Hills, IL | August 2017 – Present

Adjunct Faculty, Adult Education

Teach the following courses:

- ALE 067-069 – Intensive High Advanced ESL for Transitions (Fall 2017, Spring 2018)

Perform the following duties:

- Develop program syllabi according to program, state, and federal standards
- Evaluate students' progress in attaining goals and objectives, and assess using the TABE test
- Instruct 170-minute lessons in advanced reading, writing, and grammar
- Maintain knowledge of developments in the field by attending staff development training, workshops, and conferences

William Rainey Harper College, Palatine, IL | May 2017 – Present

Adjunct Faculty, Adult ESL Literacy

Teach the following courses:

- English Literacy Acquisition VI – Low Intermediate ESL (Fall 2017, Spring 2018)
- English Literacy Acquisition II – Basic Literacy ESL (Fall 2017)
- Adult Conversation Skills/Adult Employment Skills (Summer 2017)

Perform the following duties:

- Develop program syllabi to meet expectations of the Illinois Content Standards and WIOA (Workforce Innovation and Opportunity Act)
- Create a classroom environment that is conducive to learning and appropriate to the maturity and interest of the students
- Prepare and teach 160-minutes lessons in class sizes up to 30 students
- Establish clear objectives and communicate these objectives to students, keep accurate records, and evaluate student progress informally and by using the CASAS test

Wheaton College Graduate School, Wheaton, IL | August 2016 – December 2016

Graduate Teaching Assistant, Department of TESOL & Intercultural Studies

- Assisted department faculty in preparation of their courses by reviewing lectures and creatively preparing accompanying PowerPoint presentations
- Communicated by phone and email with schools and organizations locally and abroad to maintain updated records of opportunities available for graduates of the department

- Created online organizational systems for the department by converting all files to the content management service, Box, and organizing them for quick and easy access

William Rainey Harper College, Palatine, IL | September 2016 – December 2016

Intern, Department of Academic ESL & Linguistics

Worked in an intermediate Grammar class (Grammar Level II – ESL 046) in the English Language Program.

- Designed lesson plans to introduce new grammar concepts and planned practice activities
- Aided small groups of students in homework correction, grammar assignments, and communicative activities

Wheaton College Graduate School, Wheaton, IL

Graduate Research Assistant, Dr. Alan Seaman | November 2015 – December 2016

Research study that focused on the methodology for teaching English to children in bilingual schools in Colombia and Indonesia.

- Transcribed twelve audio recordings of Colombian teachers and Indonesian teachers discussing language teaching methodology in focus groups
- Unitized each transcript at the clause level and entered transcripts into QDA Miner 4.0, a qualitative analysis software for examination
- Coded the data into categories to distinguish between program structures at each school, challenges faced by teachers, and methodologies being used. Categories were further divided into techniques for teaching different skills and cross-tabulated with levels of instruction to understand the local methods of the teachers in both countries

Graduate Research Assistant, Dr. Cheri Pierson | July 2016 – December 2016

Research assistance provided for a book of essays entitled Thinking Theologically about Language Teaching: Christian Perspectives on an Educational Calling.

- Collaborated with the two authors to edit ten 9,000-word essays
- Communicated with the publisher, Langham, on expectations for the book, as well as with the 12 essay-contributors on changes that needed to be made
- Formatted each essay according to Turabian style format
- Prepared the full manuscript in Microsoft Word to be sent to the publisher

English Language Center, Inc., Santa Barbara, CA | July 2013 – December 2013

ESL Instructor

Taught the following courses:

- Beginning, High Beginning, and Low Intermediate Grammar
- Beginning, High Intermediate, and Advanced Conversational English
- First Cambridge Exam Speaking & Listening Test Preparation

Performed the following duties:

- Wrote lesson plans for three 100-minute courses per day, five days per week
- Taught adult international students in class sizes of 5 to 15
- Developed and administered weekly assessments

East University of Heilongjiang, Harbin, China | July 2012 – June 2013

EFL Teacher

Taught the following courses:

- High-Beginning Oral English for Sophomore Business English majors (2 sections)
- Low-Intermediate Oral English for Sophomore English majors (2 sections)
- High-Intermediate Task-Based English for Junior English majors
- High-Intermediate Task-Based English for Junior Business English majors

Performed the following duties:

- Designed and developed curriculum for four different courses
- Taught eight 110-minute classes per week with 30-40 students per class, 210 students total
- Assessed student progress through written and oral midterm and final examinations
- Planned and coordinated extracurricular community events to facilitate casual English conversation and contextualized speaking practice

PRESENTATIONS

Welch, A., & Seaman, A. (2017, March). *Methodology for Teaching English to Children in the Global South*. Presented at the 51st Annual TESOL Convention, Seattle, WA.

Welch, A., & Pierson, C. (2017, March). *Exploring Community Inside and Outside Multicultural Adult ESL Classrooms*. Presented at the CELEA Conference, Seattle Pacific University, Seattle, WA.

Welch, A., & Seaman, A. (2017, March). *English Teaching Methodology for Children in Christian Bilingual Schools*. Presented at the CELEA Conference, Seattle Pacific University, Seattle, WA.

Welch, A., Nadolski, L., & Pierson, C. (2017, February). *Towards Autonomy in the Adult ESL Classroom*. Presented at the Illinois TESOL/BE 43rd Annual Convention, Naperville, IL.

Welch, A., & Pierson, C. (2016, April). *Motivating Adults to Become Active Language Learners*. Presented at the Moody-Wheaton ESL Conference, Chicago, IL.

MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS

TESOL

Illinois TESOL/BE (TESOL/Bilingual Education)

RESEARCH IN PROGRESS

Welch, A., & Seaman, A. (2017). *Methodology for Teaching English to Children in Bilingual Schools in Colombia and Indonesia: A Comparative Study*. (Currently under review by TESOL Journal).

Welch, A., & Seaman, A. (2017). *English Teaching Methodology for Children in Christian Bilingual Schools*. (Currently under review by IJC&ELT Journal).

OTHER SKILLS & COURSES

Python Data Structures, University of Michigan on Coursera | Certificate earned March 26, 2018

Programming for Everybody (Getting Started with Python), University of Michigan on Coursera | Certificate earned June 2017