

# CAREER OBJECTIVE

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Dedicated and accomplished IT professional with a proven track record of successful leadership and expertise in educational technology and e-learning solutions. Seeking a challenging managerial/advisory role to leverage my extensive experience in overseeing IT operations, educational technology implementation, and learning analytics. Passionate about driving innovation in pedagogical strategies and enhancing learning experiences through the effective integration of technology. Adept at fostering collaborative partnerships and achieving strategic goals to facilitate continuous growth and improvement in educational settings.

## PROFESSIONAL EXPERIENCE

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### Manager, IT

**BRAC Institute of Educational Development** | January 2023 - Present

- Overall in charge of IT operations.
- In charge (both server level, software level, and operation) of the institutional learning management system for the academic team.
- Learning analytics focal for the academic team.
- EdTech focal, instructor, course module developer, and payment gateway management at BRAC IED Learning Lab.
- EdTech and learning analytics focal at the capacity development training for primary teaching instructors in collaboration with Directorate of Primary Education (DPE).
- Recording and editing focal for Play Accelerator VROOM under the funding of Jeff Bezos Foundation.

### System Programmer and Center Coordinator

**Professional Development Center, BRAC University / BRAC Institute of Educational Development** | January 2014 - December 2022

- In charge (both server level, software level, and operation) of the entire learning

management system at BRAC University.

- Learning analytics focal.
- EdTech focal, instructor, course module developer, and payment gateway management at BRAC IED Learning Lab.
- Coordinator and instructor of the Faculty Development Program called Pedagogical Strategies for Enhancing Learning (PSEL) at Professional Development Centre (PDC).

## Information Technology Consultant

**Save the Children, Bangladesh** | November 2018 - November 2019

- Development of the instruction delivery systems for lesson delivery at remote locations.
- Adopting instructional design in the 'COURSE SITES' of the interaction delivery system.
- Online assessment programming.
- UX design.
- Teacher training on the instruction delivery system.

## Senior Technical Officer, E-Learning

**USAID NGPHEP Project at James P Grant School of Public Health, BRAC University** | February 2014 - June 2015

- Development of the Learning Management System.
- Strategic planning of online course development in collaboration with subject matter experts.
- Trainer of Distance Learning Technologies to Public Health Experts.

## Consultant

**United Nations (ACPICT/ESCAP)** | October 2013 - December 2013

- Development of a case study regarding the prospect and strategic development of Distance Learning initiatives in Bangladesh.

## Media Lab Officer

**BRAC University Media Lab** | February 2011 - January 2014

- Administrator and maintenance of the Learning Management System.
- R&D of applicable classroom technologies.
- Strategy development of E-Learning practice at BRAC University.
- In charge and audio expert at BRAC University Media Lab.
- Event archiving.

## EDUCATIONAL INFORMATION

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- **B.Sc in Electrical and Communication Engineering** | BRAC University | May 2007  
- December 2010
- **GCE A-Level** | Academia | January 2005 - January 2007
- **GCE O-Level** | British Council | January 2003 - January 2005

## TECH STACK SKILLS

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HTML5, CSS, Bootstrap, Django, Moodle, WordPress, Articulate 360, H5P.

## DESIGNED COURSES AND WORKSHOPS

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- EdTech tools and skills for Online/Blended Learning - Sample learning plan.
- Teaching with Technology module for the PSEL program - (Details available on request).
- Workshop on Distance Learning Technologies at James P Grant School of Public Health, BRAC University - Post-workshop report.

# STRENGTHS

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- Language proficiency: English and Bengali (both spoken and written).
- Enhanced communication skills.
- Quick learner.
- Working under pressure.
- Leadership.

# REFERENCES

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- **Nazat Chowdhury** | Head of IT | Save the Children, Bangladesh | Email: [nazat.chowdhury@savethechildren.org](mailto:nazat.chowdhury@savethechildren.org)
- **Dr. Manjuma Akhter Moushumi** | Assistant Professor and Head of Academics | BRAC Institute of Educational Development | Email: [manjuma.akhtar@bracu.ac.bd](mailto:manjuma.akhtar@bracu.ac.bd)
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