

ANASTASIA UPRETI

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Patient, sociable, and studious, I am interested in the development of front-end and back-end. I work well with teams and am good with time management.

EXPERIENCE

JUNE 2014 – PRESENT

FRONT DESK STAFF (SEASONAL), NEIGHBORHOOD PEDIATRIC AND ADULT DENTISTRY

- Attentively and responsibly managed check in and out procedures to make the patient more comfortable with their visit.
- Demonstrated leadership by ensuring patient medical and insurance information was up to date.
- Communicated with the patient to inform them of their procedure, copays, or answer any questions they had.

FEBRUARY 2018 – APRIL 2018

CONTRACTED WORKER, TLC

- Arranged plants in an organized manner for the client.
- Cared for each plant by clearing dead leaves and trimming when needed.
- Monitored the plants to ensure they continued to look clean and healthy for the client.

FEBRUARY 2018 – MAY 2018

SHADOWER, WEST GEORGIA CENTER FOR DIABETES & ENDOCRINOLOGY

- Recognized the responsibilities of the Medical Laboratory Technician by shadowing them through their daily activities.
- Developed an understanding of meticulous prep work required for analyzing blood samples.
- Observed additional jobs the MLT conducted throughout the day in preparation for the lab tests.

EDUCATION

FEBRUARY 2019

CERTIFICATE, GEORGIA INSTITUTE OF TECHNOLOGY

Currently have an A+ in the course.

MAY 2018

BACHELOR, BIOLOGY

On the Dean's List in May of 2018.

SKILLS

- Experience in HTML and CSS
- Experience in JavaScript and jQuery
- Knowledge in Node

ACTIVITIES

- Currently attending the Coding Bootcamp at Georgia Institute of Technology.
- Exhibited leadership for a project while in school. We created a travel web application. I was responsible for assigning responsibilities amongst the group.