



Oregon Parks and Recreation Department

Veterans with a service-connected disability

state park special access pass application

Veterans with any level of service-connected disability qualify for a free state park day-use pass and free state park tent, RV and horse camping in Oregon State Parks. Camping is limited to 10 nights per 30 day period in the state park system. **Survivors of deceased veterans, spouses and/or other family members of veterans do not qualify for this pass.**

To receive the pass, you need to do the following:

1. Obtain a copy of your Benefits Summary Letter from Veterans Affairs. You may also access and print this information from www.ebenefits.va.gov. Do not send in a copy of your VA Decision Letter as evidence of a service-connected disability. This letter contains HIPAA restricted information which we cannot accept.
2. Complete and sign this application.
3. Mail **both** this application **and** a copy of your Benefits Summary Letter to:
Oregon Parks and Recreation Department
ATTN: Veteran's Park Pass
725 Summer St NE Ste C
Salem, OR 97301

You should receive the pass within two weeks.

4. In a hurry? Scan and email your application and documentation to us at special.access@oregon.gov.

Please print clearly

First name: _____ M.I. _____ Last name: _____

Mailing address (street or PO Box): _____

City: _____ State: _____ Zip: _____

Home phone: (_____) _____

Email address: _____

Both boxes must be checked to process your application:

- ☐ I state, under penalty of perjury, I am a U.S. veteran with a service connected disability, discharged under honorable conditions.
- ☐ My letter from the U.S. Department of Veterans Affairs is attached.

Signed _____

Date _____

More information on the programs, services and benefits available to military veterans, spouses and dependents is available from the Oregon Department of Veterans Affairs. Please call 800-692-9666 for a referral to your nearest County Veterans' Service Office.

Special Access Pass for Veterans with Disabilities & Refunds for Active Duty Military on Leave

OPRD offers free camping and day-use to US veterans with a service-connected disability and active duty US military on leave.

ELIGIBILITY

The Special Access Pass applies to US military veterans with service connected disabilities visiting the 25 state parks that charge a day-use fee or staying at RV sites, tent sites and standard horse camp sites. **Survivors of deceased veterans, spouses and/or other family members of veterans do not qualify for this pass.**

APPLYING FOR YOUR SPECIAL ACCESS PASS

US veterans with a service-connected disability must:

1. Obtain a copy of your Benefits Summary Letter from Veterans Affairs. You may also access and print this information from www.ebenefits.va.gov. Do not send in a copy of your VA Decision Letter as evidence of a service-connected disability. This letter contains HIPAA restricted information which we cannot accept.
2. Fill out and submit a one-page Oregon Parks and Recreation Department application. The application is available in three different ways: online at <http://oregonstateparks.org/ckFiles/files/SpecialAccessPassApplication.pdf>, from state park offices and by calling 1-800-551-6949 (Monday-Friday 8 am to 5 pm.).
3. Mail or bring the application and a copy of the letter from Veterans Affairs to:
Oregon Parks and Recreation Department
ATTN: Veteran's Park Pass
725 Summer St NE Ste C
Salem, OR 97301
4. In a hurry? Scan and email your application and documentation to us at special.access@oregon.gov

After the application is processed, OPRD sends the Special Access Pass in the mail. The pass is valid for four years.

ACTIVE DUTY MILITARY ON OFFICIAL LEAVE

Active Duty Military on official leave **will not** be issued a Special Access Pass. You will need to pay for your stay up front. After your visit, send us:

- the camping receipt for the dates of your stay, and
- a letter from your CO on official letterhead stating that you were on leave for the dates you camped.

The refund request must arrive no later than 30 days after departure date of your stay. A refund of your fees will be sent within two weeks of our receipt of your request. Send your request to address listed above.

USING YOUR SPECIAL ACCESS PASS

Camping- Bring the Special Access Pass with you to camp

- You may camp for free in a tent, RV or standard horse camp site in Oregon State Parks for up to 10 nights in a calendar month. The fee waiver does not cover yurts, cabins or other special facilities.

Reserving by phone

- Make your reservation by phone (1-800-452-5687) from 1 day to nine months in advance. State you're a US veteran with a service-connected disability and give your pass number. Your site fee is waived 100%.
- The reservation fee (\$8) and extra vehicle fee (\$7, only applies to the second vehicle driven into park) are not waived. Other fees may apply.

Reserving Online

- When making your reservation online, just enter your pass number into the discount field and the discount will be applied. The reservation fee (\$8) is not waived.

First-come, first-served parks

- If the campground has a staffed booth, simply present the Special Access Pass and photo ID. If the campground has self-registration, write your Special Access Pass number on the self-registration slip. Park staff will ask to see your pass and photo ID after you check in.

Day Use

- When you arrive at the park, slip your ID card into the bright green placard so the large expiration date is visible.
- Hang the placard from your rear-view mirror. **Your Special Access Pass, with the date facing out, must be visible through the windshield.**
- Remember, overnight stays are not permitted in day-use parks.
- Because the placard is transferable between vehicles, only one placard per customer will be issued.

REFUNDS

- If you do not have a Special Access Pass and want to apply for a refund, see the How to Apply section above and send in your receipts with your application.
- If you have a Special Access Pass, send us your camping or day use receipt and a letter with your pass identification number. (See address below.)
- Refund requests and documentation must be received no later than 30 days after the departure date of your stay. A refund of your fees will be sent within two weeks of our receipt of your request.

Oregon Parks and Recreation Department
Attn: Sheri Miller
725 Summer ST NE STE C
Salem, OR 97301

ESPECIALLY IMPORTANT

- The veteran with a service connected disability or military personnel on leave must be the primary occupant of the site, for all nights reserved, in order for the discount to be applied.
- Passes are not transferrable, even to other veterans. Only the person whose name is on the pass, may use it to obtain a discount.
- Upon arrival at the park photo ID will be required to verify ownership of Special Access Pass.
- If you lose the pass or the green placard, request a replacement by sending us a letter with your name, address and home phone to OPRD, Attn: Veteran's Park Pass, 725 Summer St NE Ste C, Salem, OR 97301. Please include a check made out to OPRD in the amount of \$5.00.
- Passes expire every four years. We send out renewal postcard several months before the expiration date. If you have moved since you received your pass from us, don't send in another veteran pass application. Instead, contact us by letter, phone or email and give us your pass number, name and new address.

Please note the discount is for state parks only. County, federal and state campgrounds operated by other agencies will still charge you a fee. If you have any questions about the programs or the Special Access Pass, please call 1-800-551-6949, Monday-Friday, 8am-5 pm.