

Apple iPhone / iPod Touch Mail Setup

This Guide has two Sections: Exchange Setup and IMAP Setup

Exchange Setup

Note: You must have [iPhone 2.0 Software Update](#) or better to utilize Microsoft Exchange.

Staff looking for instructions to connect to the mail server should follow [this guide](#).

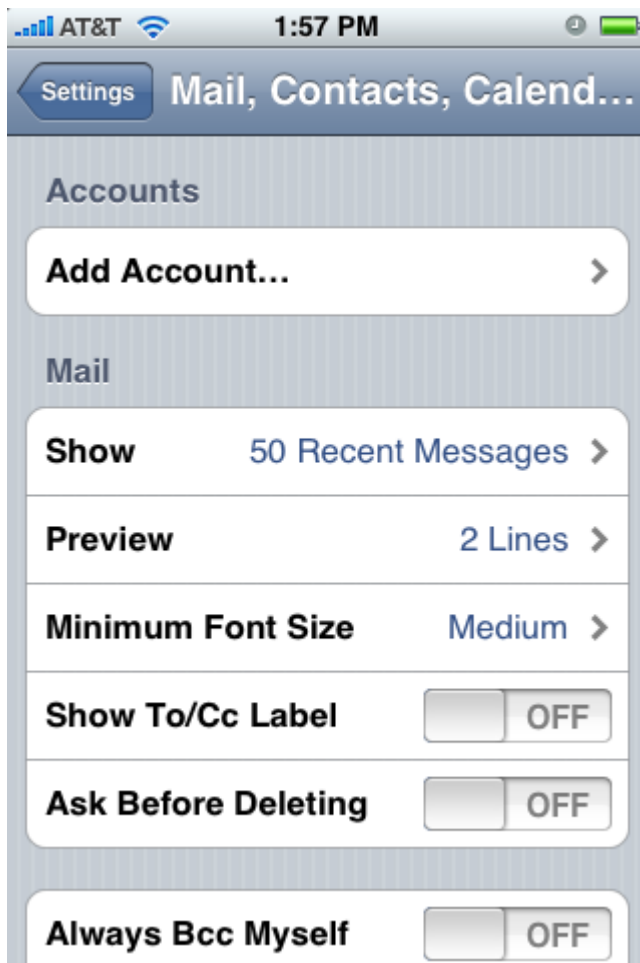
1. Tap **Settings**.



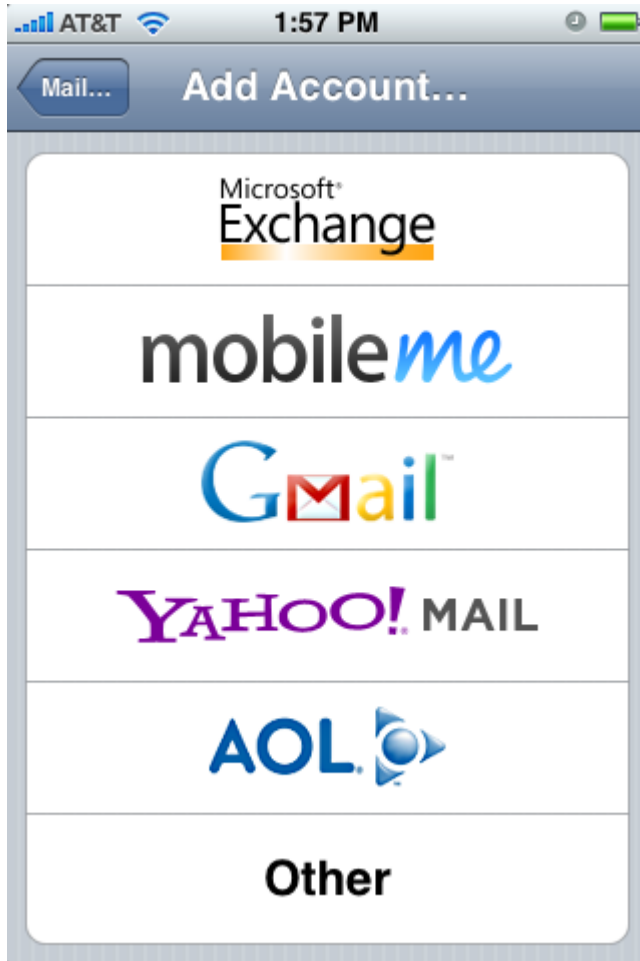
2. Tap **Mail, Contacts, and Calendars**.



3. Tap **Add Account...**



4. Tap **Microsoft Exchange**.



5. Enter the following credentials:
- Email: **PublicID@MissouriState.edu**
 - Server: **m.outlook.com**
 - User Name: **PrivateID@live.missouristate.edu**
 - Password: **Missouri State Password**

Tap **Next**

Verifying Exchange account information

Exchange

Email publicid@live.missourisrat...

Server m.outlook.com

Domain Optional

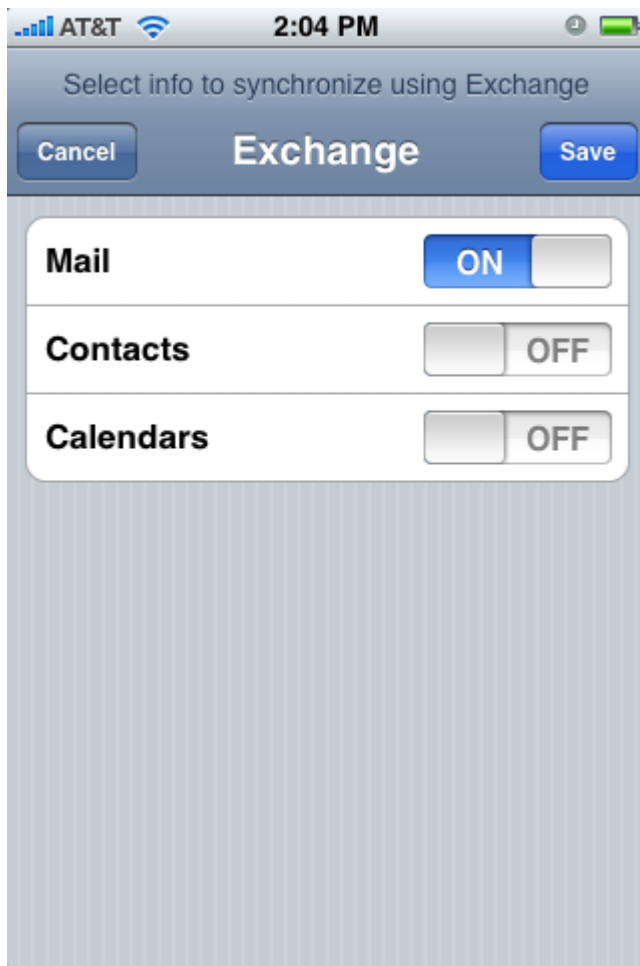
Username privateid@live.missourista...

Password ●●●●●●●

Description Live.MissouriState.EDU

6. Tap **Save** to complete the setup.

Warning: If you synchronize "Contacts" or "Calendars" any information stored on these items in your phone will be overwritten by your Exchange information.



Congratulations, your account has been set up!

IMAP Setup

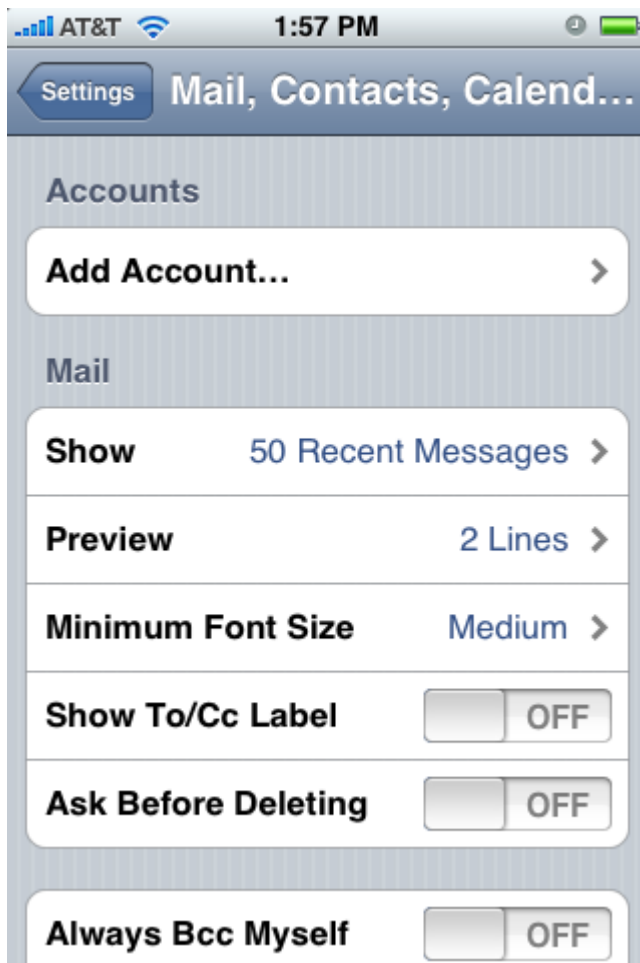
1. Tap **Settings**.



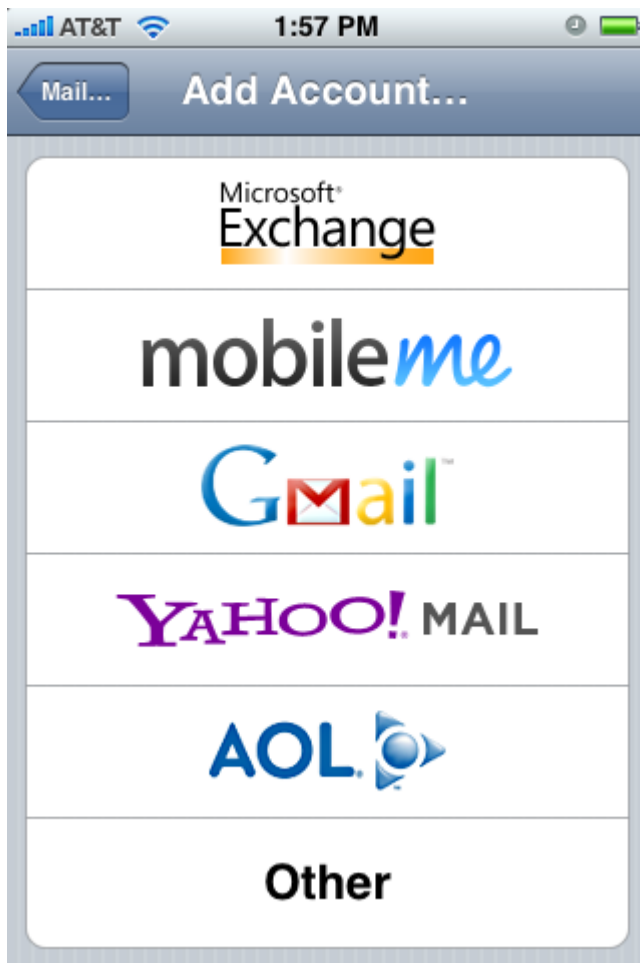
2. Tap **Mail, Contacts, and Calendars**.



3. Tap **Add Account...**



4. Tap **Other**.



5. Enter the following:
- Address: **PublicID@MissouriState.edu**
 - Password: **Live@Edu Password**

Tap **Save**

AT&T 2:49 PM

Enter your account information

Cancel **New Account** Save

Name First Last

Address PublicID@live.missourista...

Password ●●●●●●●●●●●●

Description Whatever You Want

Q W E R T Y U I O P

A S D F G H J K L

↑ Z X C V B N M ↵

.?123 space return

6. Enter the following under Incoming Mail Server:
 - Host Name: **m.outlook.com**
 - User Name: **PrivateID@live.missouristate.edu**
 - Password: **Missouri State Password**

AT&T 2:52 PM

Cancel New Account Save

IMAP POP

Name First Last

Address PublicID@live.missourista...

Description Whatever You Want

Incoming Mail Server

Host Name m.outlook.com

User Name PrivateID@live.missourist...

Password ●●●●●●●●●●●●●●●●

7. Enter the following under Outgoing Mail Server:
 - Host Name: **m.outlook.com**

Tap **Save**

AT&T 2:52 PM

Cancel **New Account** **Save**

Description Whatever You Want

Incoming Mail Server

Host Name m.outlook.com

User Name PrivateID@live.missourist...

Password ●●●●●●●●●●●●●●●●

Outgoing Mail Server

Host Name m.outlook.com

User Name Optional

Password Optional

Congratulations, your account has been set up!