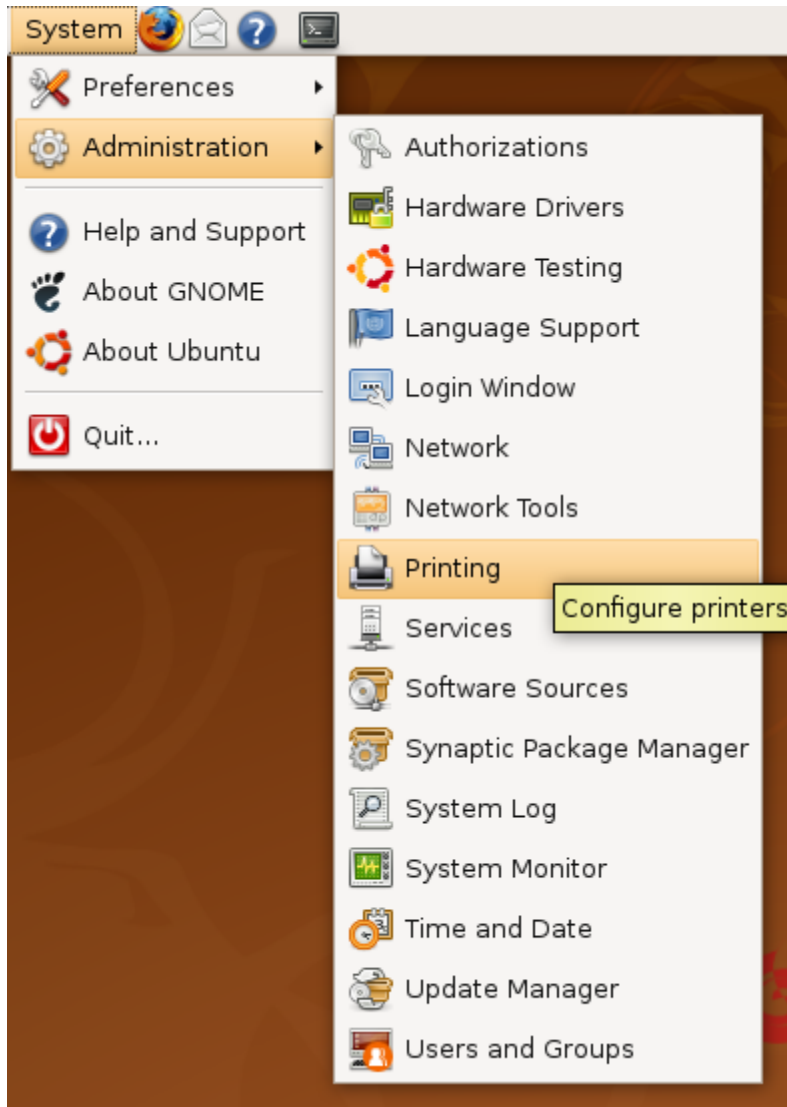## Setting up the front desk printer on Ubuntu

This guide will show you how to setup the front desk printer of your Residence Hall from room on an Ubuntu machine. In this tutorial we are using Ubuntu 8.04 ("Hardy Heron"). These configuration instructions also work on Ubuntu 7.10 ("Gutsy Gibbon"), Ubuntu 7.04 ("Feisty Fawn"), and theoretically should work earlier versions, but are untested.

1. Go to **System > Administration > Printing**, then click on **New Printer** in the upper right.

2. Select **Windows Printer via SAMBA.** Enter the following information then click **Verify**:
   - SMB: **SGF/resprint/[printer name]**
   - Authentication Required: **Checked**
   - Username: **Missouri State Private ID**
   - Password: **Missouri State Password**

Residence Hall	Printer Name
Blair-Shannon	BLAIRLPR
Freudenberger	FREDDYLPR
Hammons	HAMMONSLPR
Kentwood	KENTWOODLPR
Hutchens	HUTCHENSLPR
Scholars	SCHOLARSLPR
Sunvilla	SUNVILLALPR
Wells	WELLSLPR
Woods	WOODSLPR

3. **CAUTION**: In the image below, the Residence Hall specific information is replaced with asterisks(*) -- *Make sure to use the correct values for your Residence Hall*.
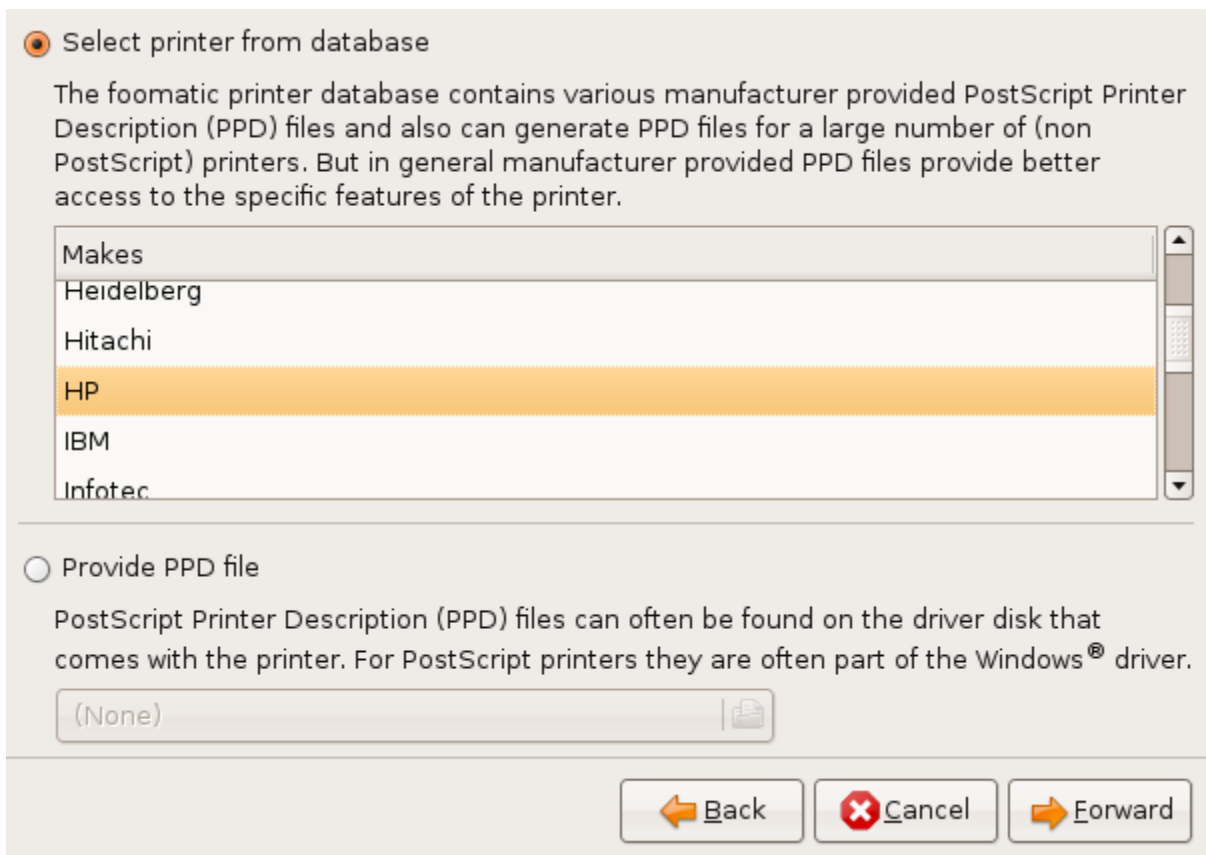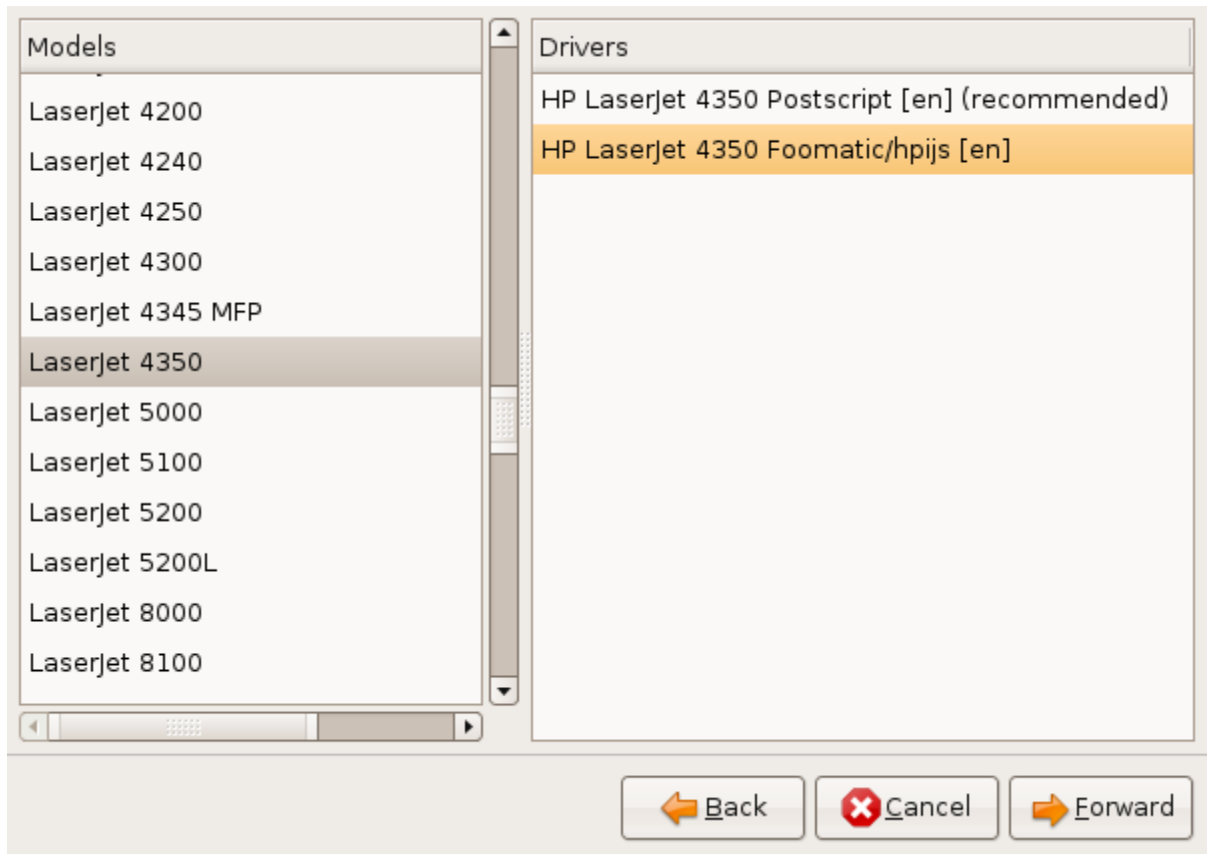
4. A

r information was verified should appear. Click **OK**, then click **Forward**.

5. Select **HP** from list, then click **Forward**.

6. Select **LaserJet 4350**, and **HP LaserJet 4350 Foomatic/hpijs [en]**, then click **Forward**.

Models	Drivers
LaserJet 4200	HP LaserJet 4350 Postscript [en] (recommended)
LaserJet 4240	HP LaserJet 4350 Foomatic/hpijs [en]
LaserJet 4250	
LaserJet 4300	
LaserJet 4345 MFP	
LaserJet 4350	
LaserJet 5000	
LaserJet 5100	
LaserJet 5200	
LaserJet 5200L	
LaserJet 8000	
LaserJet 8100	

Back   Cancel   Forward

7. Name the printer if desired, then click **Apply**.

Printer Name
May contain any printable characters except "/", "#", and space.
Name must be unique on the local machine!

LaserJet_4350

Description (optional)
Human-readable description such as "HP LaserJet with Duplexer"

Location (optional)
Human-readable location such as "Lab 1"

UBUNTU

Back   Cancel   Apply

8. You have successfully configured your computer to print to the front desk!

   NOTE: Whenever you change your Missouri State password, you will have to return to the printer menu and update your authentication information.