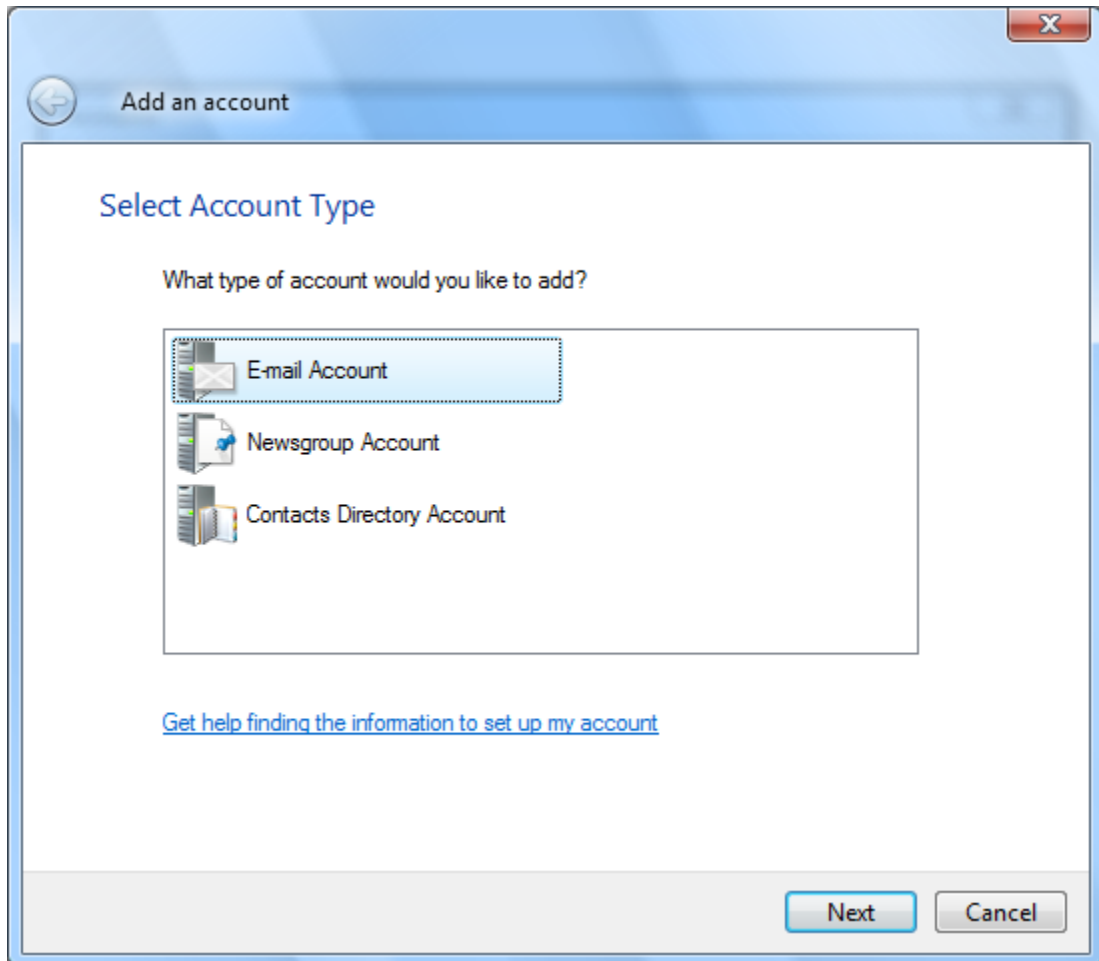# Windows Live Mail Setup

1. Open Windows Live Mail and setup a new mail account.

2. Enter your 'PrivateID@live.missouristate.edu' for e-mail address. Then fill in your live@edu password and name. Then make sure 'Manually configure server setting for your e-mail account' is checked and click 'Next'.

Add an E-mail Account

Please enter your e-mail account information below:

E-mail address: PrivateID@live.missouristate.edu

example555@hotmail.com   Get a free e-mail account

Password: ••••••••••••••••••••••••••••••••••

☑ Remember password

How should your name appear in e-mail sent from this account?

Display Name: John Smith

For example: John Smith

☑ Manually configure server settings for e-mail account.

Next   Cancel

3. Select 'IMAP' for incoming mail server type. Enter 'outlook.com' for the incomming and outgoing servers. Check 'This server requires a secure connection' for both the incomming and outgoing servers. Then click 'Next'.

Add an E-mail Account

Where can I find my e-mail server information?

Incoming Server Information

My incoming mail server is a [IMAP ▼] server.

Incoming server: [outlook.com]   Port: [993]

☑ This server requires a secure connection (SSL)

Log on using: [Clear text authentication ▼]
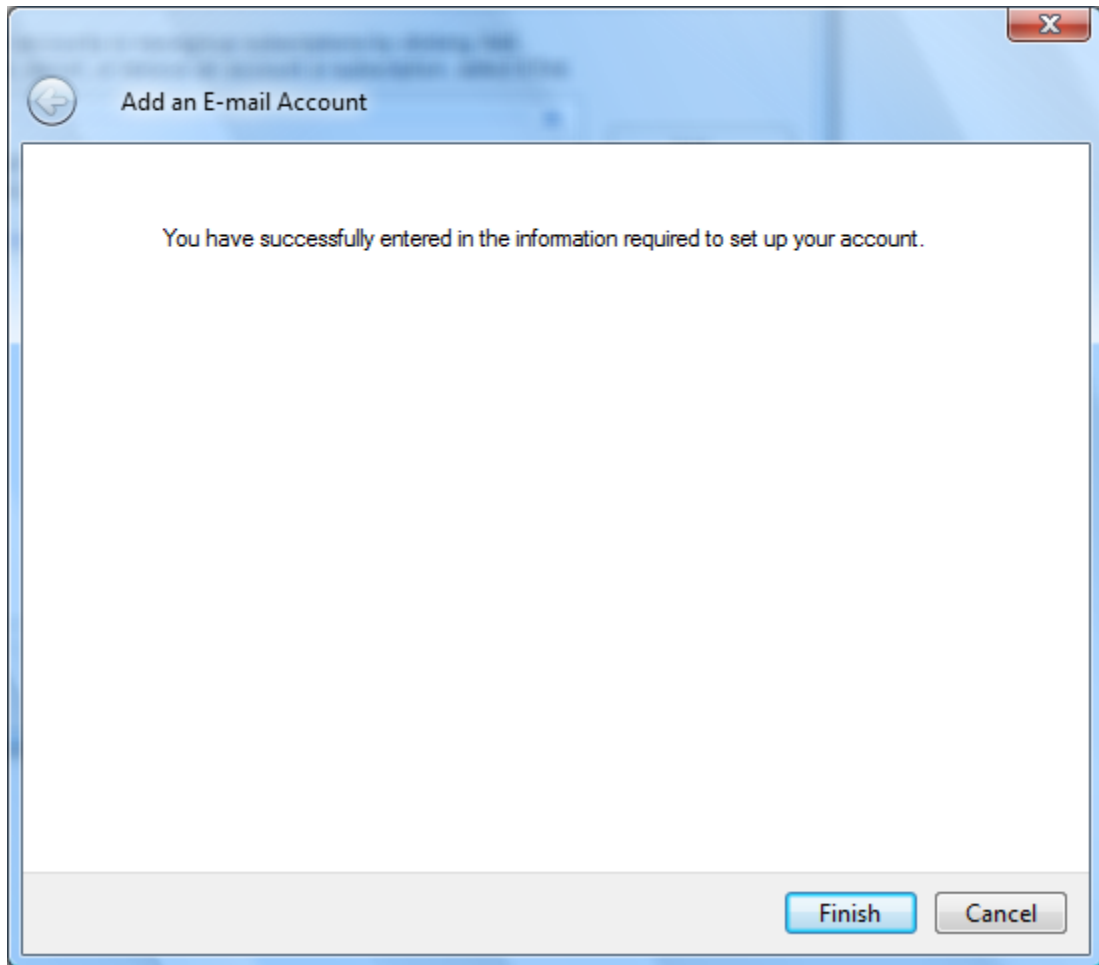
Login ID (if different from e-mail address):

[PublicID@live.missouristate.edu]

Outgoing Server Information

Outgoing server: [outlook.com]   Port: [25]

☑ This server requires a secure connection (SSL)

☐ My outgoing server requires authentication

[Next]   [Cancel]

http://resnet.missouristate.edu/help/bearmailWindowsLiveMail.php

4. Click 'Finish' and you have successfully set up Windows Live Mail!

If you have any difficulties with this tutorial, please feel free to contact either the ResNet Offices (417 836-6100) or the open access computer labs (417 836-4519) for assistance.