

Steven Austin William DeWitt's Resume

Address: 6700 4th St. NW Albuquerque, NM 87107

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I am currently enrolled in CNM Ingenuity to gain knowledge and experience to use in a professional environment.

Skills/Qualifications:

List Technical Skills relevant to the job you want	List Soft Skills (character traits) that set you apart and are desired by employers
	A leader
	A team player
	Experience with an a wide array of peoples
	Punctual
Computer (<i>Specific Software or Microsoft Office</i>)	Languages (<i>If bilingual/trilingual, etc</i>):

Education

School: CNM Ingenuity City/State: Albuquerque, New Mexico

Anticipated graduation date: August 9th 2019

Concentration: Java/ Android Certifications

Certificates & Licensures

Certificate/License _____

Date received _____ Expiration date _____

Organization granting certificate/license _____

Certificate/License _____

Date received _____ Expiration date _____

Organization granting certificate/license _____

Certificate/License _____

Date received _____ Expiration date _____

Organization granting certificate/license _____

Work Experience (work, internships)

*(List your most recent job first and work backwards chronologically. Use action verbs to describe your skills, activities, and responsibilities. Quantify when possible, highlight accomplishment, and mention any honors or awards. An accomplishment is an example of how you contributed to your employer or an achievement that reflects the kind of worker that you are. **Account for any gaps in your work history.**)*

Position/Job Title: Server /Cashier

Dates of employment: February-2019 - Present

Employer/Company: Monroe's Restaurant City/State: Albuquerque, New Mexico

Responsibilities: I was a jack of all trades, which included serving, handling food, janitorial duties, handling payments, setting up reservations, and planning for catering.

Position/Job Title: Sales/ Assistant Manager

Dates of employment: 8-2017 to 11 -2018

Employer/Company: Batteries Plus Bulbs City/State: Pensacola, Florida

Responsibilities: I was a salesman to begin with but soon developed skills in cell phone repair, soldering and repairing every day household items and batteries, car/truck/boat/RV/golf cart battery installation, as well as assisting commercial customers with large orders and inventory management.

Position/Job Title: Assistant Manager

Dates of employment: 8-2016 to 6-2017

Employer/Company: Miles Antique Mall City/State: Pensacola, Florida

Responsibilities: I was a floor salesman along with a cashier, soon I moved up to assistant manager and started making contracts with vendors who wanted to sell their wares in the store. There were more than seven hundred and fifty vendors with individual spots that I personally over saw. I handled complaints and suggestions, divvied out checks to the vendors on a month by month basis, and would set up schedules for our employees.