CIS 350 – Weekly Meeting Minutes Template

Hold a team meeting at least once a week in some format. Copy the template below into a new document, naming it **CIS350-YYYY-MM-DD** (replacing the appropriate date fields). Commit it to the "meetings" folder of your project on GitHub. There should be a unique document for each meeting held.

Project name: Tetris

Members present: Austin Laster, Benjamin Gargiulo , Vincent Nguyen

Date: 1/27/2025

Time: 6:00 PM

Discussion points:

• Talked about future of project

• Who will take care of what

Goals for next week (include responsibilities):

• Start coding and work on ui - Austin

• Start working on class diagram - Benjamin

• Help with coding - Vincent