

CIS 350 – Weekly Meeting Minutes Template

Hold a team meeting at least once a week in some format. Copy the template below into a new document, naming it **CIS350-YYYY-MM-DD** (replacing the appropriate date fields). Commit it to the “meetings” folder of your project on GitHub. There should be a unique document for each meeting held.

Project name: Tetris

Members present: Austin Laster, Benjamin Gargiulo, Vincent Nguyen

Date: 2/3/2025

Time: 6:00 PM

Discussion points:

- What got done last week
- What we will do next week
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Goals for next week (include responsibilities):

- Work on implementation of tetromino pieces and movement - Austin, Vincent
- Finish use case diagram - Benjamin
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