

Cpts 484
Team Meeting Notes

September 4th, 2019	2
Current Discussions	2
Future Discussions	2
September 11th, 2019	2
Current Discussions	2
Future Discussions	3
September 18th, 2019	3
Current Discussions	3
Future Discussions	3
October 2nd, 2019	3
Current Discussions	3
October 13nd, 2019	4
Current Discussions	4

September 4th, 2019

Current Discussions

- Discussed how to proceed with Phase 1 preliminary plan (Due September 8th)
 - **Introduction:** Sean
 - **Introduction** (Definitions, Acronyms, & Abbreviations): Everyone fills out as they write in their assigned sections
 - **Project Organization:** Austin
 - **Technical Process:** Cole
 - **Managerial Process:** Freya
 - **Work Elements, Schedule & Budget:** Everyone

Future Discussions

- Begin process of understanding and reading over WRS document
 - Assign tasks for everyone to complete in WRS document, Mockups, User Manual
 - Discuss how to finalize the Phase 1 preliminary plan
 - Keep powerpoint and collection meeting notes (this document) in mind
 - Phase 1 preliminary plan:
<https://docs.google.com/document/d/1GI2ep99U9wsSYLulldTdRJdZuQW51xxHUWqpds6TETU/edit>
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September 11th, 2019

Current Discussions

- WRS Doc:
 - Introduction - Austin
 - Preliminary definition - Sean & Freya
 - Issues with preliminary definition - Sean & Freya
 - WRS
 - W - Austin & Cole
 - RS - Cole

- Preliminary prototype
 - Prototype interface mock-ups - Freya
 - User Manual - Freya
- Traceability - All
- References - All

Future Discussions

- Continue working on WRS:
 - <https://docs.google.com/document/d/1jaImSSgrTi29ubiELoSUT-VjM6FzuihcQ-UgkIIRKvM/edit>
 - Discuss requirements
 - Go over possible mock-ups and what the app will be like
 - Keep power point in mind
 - Revise preliminary SPMP
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September 18th, 2019

Current Discussions

- Examples of Mockups?
- Go over WRS to ensure everyone is on track and

Future Discussions

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October 2nd, 2019

Current Discussions

- Looked over WRS doc and ensured we are all on track
- Made changes where needed to WRS doc
- Assigned new task for future changes for deliverable 1
 - User Manual - Cole and Austin
 - Updated to WRS - Sean and Freya
 - Updated Preliminary Plan - Austin
 - Update schedule and budget section
 - Presentation - Still to be assigned
 - Prototype (hand drawn) - Cole

- Prototype (Computer) - Cole & Sean
 - Create preliminary decision tree of voice command interactions - Sean
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October 13nd, 2019

Current Discussions

- Added function point calculations
- Finalized our WRS document
- Created our presentation
- Updated our preliminary plan document