

**SOMA MOHAPATRA**

**Scrum Master | Agile Practitioner | Technical Project Manager**

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# 🔹 PROFESSIONAL SUMMARY

Certified Scrum Master with 12+ years of IT industry experience across logistics, telecom, healthcare, and cloud-based digital transformation projects. Proven expertise in Agile project delivery, stakeholder collaboration, servant leadership, and team mentoring. Skilled in DevOps, CI/CD, Microsoft Azure, documentation, release planning, and process improvement. Adept at removing impediments, promoting psychological safety, and aligning technical delivery with business objectives.



# 🔹 CORE COMPETENCIES

* Agile Delivery (Scrum, DevOps, Hybrid)
* Servant Leadership & Team Coaching
* Release & Sprint Planning, Execution, Review
* Risk & Change Management (RAID, ROAM, Pareto, EMV)
* Backlog Management & Prioritization (MoSCoW, RICE, Kano, WSJF)
* Estimation (T-shirt sizing, Planning Poker, Affinity Mapping)
* Agile Metrics & Reporting (Velocity, Burndown, Lead/Cycle Time, CDF)
* Stakeholder Communication & Alignment
* Documentation: SRS, SOPs, API Docs, Release Notes
* SDLC, Cloud Migration (Azure), CI/CD (Git, Jenkins), DevOps
* Collaboration Tools: JIRA, Azure DevOps, Miro, Confluence, Power BI
* Gamification in Agile (Lego, Health Check Games, Photo Finish)
* Prepared and analysed regulatory reports (financial performance, risk management, capital adequacy, customer data to enhance transparency, ensure compliance, build stakeholder trust, support risk mitigation)
* Domain Knowledge – Capital Market, Health Domain, Telecom Domain, Payment Domain, Banking Domain, Logistics Domain, DevOps, Azure



# 🔹 PROFESSIONAL EXPERIENCE

*DB Schenker – Assistant Manager – Scrum Master | Technology Analyst*

Gurugram | Jun 2022 – Jun 2025

* Facilitated Agile ceremonies for globally distributed teams; improved sprint efficiency by 25%
* Managed Azure cloud migration and ensured 100% SLA and compliance delivery
* Fostered psychological safety and culture of ownership using servant leadership practices
* Proactively resolved blockers and improved collaboration across teams
* Managed end-to-end project lifecycle (charters, risk logs, RAID, CRs, lessons learned)
* Defined metrics dashboards for sprint performance and risk burndown charts
* Led the preparation and submission of regulatory reports to ensure compliance, transparency, and risk oversight in alignment with financial and operational standards.

**Key Achievements:**

Reduced reporting errors by 40%

Boosted delivery velocity by 25%

Maintained uninterrupted operations during cloud transition



*Alepo Technologies – Sr. Technical Writer | Scrum Master*

Pune (Remote) | Apr 2021 – Feb 2022

* Led Scrum ceremonies and sprint estimations; drove timely high-value deliverables
* Authored acceptance criteria and definition of done for better testability and transparency
* Delivered API, user manuals, and installation guides
* Developed change request workflows and documentation templates
* Coached team on agile values – Openness, Respect, Commitment, Focus, Courage

**Key Achievements:**

Delivered 10+ documentation suites

Reduced onboarding cycle time by 15%



*AgreeYa Solutions – Scrum Master | Technical Writer*

Noida | Jun 2018 – Apr 2021

* Facilitated Scrum teams with strong backlog grooming and prioritization
* Produced project charters, WBS, stakeholder registers, and user-centric documentation
* Mentored teams on Agile mindset and estimation frameworks

**Key Achievements:**

Increased client satisfaction by 30%

Streamlined SOPs to reduce friction in onboarding



*JK Techno Soft – Technical Writer | Software QA Analyst*

Noida | Jun 2016 – Jun 2018

* Delivered quality assurance aligned to ISO, Six Sigma, and CMMI practices
* Supported cross-functional teams in documentation, QA testing, and audits
* Coordinated between business analysts and developers for documentation handoff



# 🔹 EDUCATION

**Bachelor of Technology (B.Tech)** – Electronics & Telecommunication Engineering

Biju Patnaik University of Technology (BPUT), Odisha



# 🔹 CERTIFICATIONS

* Certified Scrum Master (Scrum Alliance) – Valid till Dec 2025
* Six Sigma Green Belt – Indian Statistical Institute



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| 🔹 TECH STACK & TOOLKIT   |  |  |  | | --- | --- | --- | | **Scrum Event** | **Tools/Stack** | **Purpose** | | Sprint Planning | Azure DevOps, Jira | Break down user stories, assign tasks | | Daily Stand-up | Git, ADO Boards, Jenkins | Monitor blockers, sprint progress | | Sprint Review | React, .NET APIs, CI/CD, Kubernetes | Demo working software | | Retrospective | SonarQube, ELK, Grafana | Identify tech debt, defects | | Backlog Refinement | Postman, Swagger, Arch. Docs | Define, estimate, and refine stories | | Collaboration & Reporting | Miro, MS Teams, Trello, Confluence, Power BI | Ensure alignment, visual dashboards, FINREP, COREP, BCAR, | |  |



# 🔹 TECHNICAL SKILLS

**Project & Agile Tools:** Jira, Azure DevOps, Trello, MS Project

**Documentation:** Confluence, SRS, CRs, Risk Logs, API Docs, Release Notes

**DevOps & Automation:** Git, Jenkins, Azure Cloud (basic)

**Languages & Tech:** .NET, Java (basic understanding), CI/CD, Testing Frameworks

**Frameworks:** Agile, Scrum, Waterfall, SDLC



# 🔹 SOFT SKILLS

Strategic Thinker | Calm Under Pressure | Influential Communicator

Servant Leader | Empathetic Mentor | Customer-Focused | Adaptable



# 🔹 AFFILIATIONS & INTERESTS

* Member – International Institute of Business Analysis (IIBA)
* Contributor – Agile & BA Documentation Forums
* **Personal Interests:** Author of *"Two Strangers in a Chat Room"*, Blogging, Poetry,

Yoga, Mentorship of Women in Tech, Swimming, Social Impact

