OPEN-ENDED PEER EVALUATION: FORM PEER2

Name	Nick Migacz		
Team	Team M	Instructor	Dr. Honig
Date	**10/25/20**		

PEER2 – TEAM PDCA

PDCA = Plan, Do, Check, Act. It is the basic quality improvement process. Take a moment to reflect on your team's work, then answer the following questions:

TEAM FEEDBACK	YOUR ANSWERS (USE AS MUCH SPACE AS NEEDED)
What did my team do best?	I think we really succeeded in the code we have been able to complete so far. I also believe that we find ourselves in a good spot at this point in the semester and have a fairly clear vision of where we want to go with the app for the rest of the semester.
What do we need to change or do better?	When we have meetings and everyone comes it is great, however communications is sparse during the week as not many members check Teams which makes it hard, especially during cycle due date weeks, to communicate and discuss what needs to be completed. That being said, I think it would be beneficial if we could all try to check the Teams more often.
What other suggestions for improvement do you recommend?	I think it would be beneficial to start scheduling additional meetings, outside of our regular post-class Friday meetings, specifically during cycle weeks, so that we can make sure that everyone is participating and helping with finalizing the submission.

PEER2 – TEAM MEMBER PDCA

Please give some thought to each team member and your experiences working with them. Provide some feedback and make some helpful suggestions to improve the future performance of the person. One idea for thinking about improvement suggestions is to ask yourself "What do I wish the team member had done MORE of during the cycle?" and "What do I wish the team member had done LESS of during the cycle?"

Please make at least one improvement suggestion for each of your teammates.

Replace the letters in the TEAM MEMBER column with the team member's names. Rating code (1 = inadequate to 5 = superior, the step or increment is 0.5. For example: 1, 1.5, 2, 2.5…..). Each team member will give a rating to all other team members. Each rating will be a different number between 5 and 0.5. Everyone should not be a 5.0! Give at least one improvement suggestion to each team member. You do NOT rate yourself

YOUR RATING WILL NOT IMPACT THEIR GRADES IN ANYWAY. USE THIS TO HELP YOUR TEAM MATES LEARN ABOUT THEMSELVES.

GIVING INCOMPLETE OR NON THOUGHTFUL FEEDBACK **WILL IMPACT *YOUR GRADE*.** Please take time to do this well.

TEAM MEMBER	OVERALL RATING	YOUR SUGGESTIONS FOR IMPROVEMENT (USE AS MUCH SPACE AS NEEDED)
WALTER	4.5	WALTER DID AN AWESOME JOB WITH THE CODE FOR CYCLE 1.5. DURING THE WEEK COMING UP TO THE DUE DATE, HE WAS VERY ACTIVE ON TEAMS WHICH WAS HELPFUL IN KNOWING WHAT HE WAS WORKING ON. HE DID STRUGGLE WITH CHECKING IT PREVIOUSLY THIS SEMESTER SO I WOULD SAY MY ONE IMPROVEMENT WOULD BE TO CONTINUE CHECKING TEAMS REGULARLY!
ZAKEE	3	ZAKEE HAS BEEN REALLY HELPFUL WITH TAKING MINUTES DURING THE MEETINGS AND WITH PROVIDING GOOD INPUT BUT I FEEL HE HAS NOT HAD A CHANCE TO CONTRIBUTE MUCH TO THE DOCS OR CODE. HIS PRESENCE DURING MEETINGS IS STRONG, AS FOR IMPROVEMENT, IT WOULD BE BENEFICIAL IF ZAKEE COULD REACH OUT TO SEE WHAT THE TEAM NEEDS HELP ON IE. UPDATING THE DOCS OR HELP WITH THE CODE.
EMILY	4	EMILY DID A REALLY AWESOME JOB ON STARTING THE CODE AND THE DOCS FOR CYCLE 1 BUT HAS STRUGGLED WITH SEEING NEW MESSAGES IN TEAMS. FOR EMILY TO IMPROVE, I WOULD SUGGEST A WAY TO FIND OUT HOW TO RECEIVE NOTIFICATIONS FROM TEAMS ON HER LAPTOP, PHONE, EMAIL ETC SO THAT SHE WOULD NOT MISS ANY NOTIFICATIONS OF THINGS THAT MAY BE HAPPENING THROUGHOUT THE WEEK. OTHERWISE HER PARTICIPATION DURING MEETINGS IS STRONG AND HER PREVIOUS WORK ON THE CODE WAS VERY IMPORTANT.

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Created by William L. Honig for Loyola Univ. Chicago, COMP 330, Fall 2019.