

ISO/IEC JTC 1
Information Technology

Document Type: Meeting Agenda

Document Title: Meeting Announcement and Agenda for Informational Teleconferences on the New JTC 1 Directives, 9 & 10 September 2009, 1300 UTC

Document Source: JTC 1 Secretary

Reference: This document is circulated to National Bodies for use during the teleconference. National Bodies are invited to attend the telecom to receive a briefing on the draft procedures and to seek clarification on any questions they might have.

Please inform the SWG-Directives Secretary (sseitz@ansi.org) if you plan on participating, and which day you will participate, as soon as possible.

Please note: for those who will be unable to attend, an audio recording of these calls will be posted for information.

Action ID: ACT

Due Date:

No. of Pages: 2

As JTC 1 National Bodies are aware, the JTC 1 SWG-Directives has been tasked with revising the JTC 1 Directives. To begin the National Body review and understanding of these new Directives, the SWG-Directives have scheduled two conference calls (the agenda for both is the same. Two calls were scheduled so that more National Bodies would be able to attend) to provide National Bodies with an update on the status of the revision, and to allow National Bodies to ask any questions that they may have.

Dial-in Information:

PLEASE NOTE: this service allows for callers to use SKYPE to dial-in to the call.

North American Callers: 1-866-951-1151

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When prompted, please enter the following:

Conference Room: 5286064

Agenda for Informational JTC 1 Directives Calls

9 & 10 September 2009, 1300 UTC

PLEASE NOTE: The agenda for both days is the same. Two days were scheduled to allow for more National Body attendance.

- 1.) Introductions**
- 2.) Chair remarks**
- 3.) Explanation for new direction**
- 4.) Layout of ISO/IEC Directives, JTC 1 Supplement**
- 5.) Introduction of Standing Documents**
- 6.) Timeline for Implementation**
- 7.) Open Discussion**
 - questions for clarification by non-participating SWG-D NBs**
 - suggested additional editorial concerns**
- 8.) Close of Meeting**