Telecommunications and Information Exchange Between Systems ISO/IEC JTC 1/SC 6

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Document Title:	Meeting Announcement, Draft Agenda and Logistical information of			
	Ballot Resolution Meeting for ISO/IEC DIS 12139-1, 10 th April 2009 in			
	Gwacheon, Korea			
Document Source:	BRM Convenor			
Project Number:				
Document Status:	Delegates who wish to attend this meeting are required to complete			
	meeting registration form (Annex 1) and return it to the Korean			
	meeting host (eunsook@kats.go.kr) until March 30, 2009			
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ISO/IEC JTC 1/SC 6 N13859

Calling Notice, Draft Agenda and Logistic Information of Ballot Resolution Meeting for ISO/IEC DIS 12139-1 2009-04-10, Seoul, South Korea

Meeting Name

ISO/IEC DIS 12139-1 Ballot Resolution Group Meeting

Date and Hours

2009-04-10 (09:00-17:00)

Meeting Place (see venue)

KATS 2 Jungang-dong, Gwacheon-si,. Gyeonggi-do, Korea

Host

KATS

KATS 2 Jungang-dong, Gwacheon-si,. Gyeonggi-do, Korea www.kats.go.kr

Convener

Prof. Hyun Kook Kahng South Korea

Project Editors

Prof. Jee -Sik Park South Korea

Draft Agenda

- 1. Opening (09:00)
- 2. Roll Call of Participants
- 3. Review of purpose, process and procedure of Ballot Resolution Meeting
- 4. Review of Ballot Result for ISO/IEC DIS 12139-1, N13718
- 5. Review of the proposed Disposition of Comments, N13816
- 6. Comments Resolution from the proposed Dispositions of Comments on N13816 and on N13817, proposed revised text of ISO/IEC DIS 12139-1.

(The Project Editor will draft the proposed *Disposition of Comments* report.)

- 7. Any Other Business
- 8. Close of Meeting (17:00)





1. Meeting information

KATS would like to extend a warm welcome to all delegates and guests to the ISO/IEC DIS 12139-1 Ballot Resolution Meeting in Gwacheon, South Korea.

1. DATE

April 10(Fri), 2009(09:00-17:00)

2. VENUE

International meeting room(3F, Main building)

96, Gyoyukwongil, Gwacheon-Si, Gyonggi-Do, Republic of Korea, 427-723

Tel: +82 2 509 7264/5

For further information on the meeting venue, please visit the website at http://www.kats.go.kr/english/home/home.asp?OlapCode=ATSU15

3. HOST

Mr. Jinseok Bae Senior researcher

Information and Communication standards Div.
KATS (Korean Agency for Technology and Standards)
96, Gyoyukwongil, Gwacheon-Si, Gyonggi-Do, Republic of Korea, 427-723

Tel: +82-2-509-7264, Fax: +82-2-509-7068 Email: jungbo@kats.go.kr or jsbae@kats.go.kr

Homepage: http://www.kats.go.kr

4. REGISTRATION

Delegates are kindly requested to complete the Meeting Registration Form(ANNEX 1) and return it to host contact, no later than 30 March, 2009.

National Bodies should submit their delegation list to SC 6 Secretary and convener.





5. ACCOMMODATION

Special arrangements have been made with the GRACE HOTEL (Class: TWIN-ROOM) to accommodate delegates and their accompanying persons to the ISO/IEC DIS 12139-1 Ballot Resolution Meeting.

Please *directly send* the reservation form (Annex II) to GRACE HOTEL via the following fax or e-mail no later than 10 March 2009.

Wang Sub Shim (Contact person for GRACE HOTEL)

Reservation Manager Tel: + 82 2 504 2211 Fax: + 82 2 504 2215

E-mail: shimmose@naver.com

Room Rate (10 % Tax and Breakfast included)

Room Type	Rate (KRW)	Note
Twin	105,000	For 2 people
Suite	160,000	For 2 people

(Room rate KRW 105,000 is <u>about USD 78</u> when the exchange rate is approximately 1 US Dollar (USD) equivalent to about 1,350 Korean Won (KRW) as of Feb 2009).

Delegates are responsible for all financial obligations arising from reservations made on their behalf, including any charges for cancellation or non-arrival. KATS will not bear any financial responsibility in connection with your stay and accommodation.

6. HOW TO GET TO KATS

KATS is located in Gwacheon city

Please take the subway Line 4(Blue Line) for Oido(Ansan) and get off "Government Complex, Gwachon."

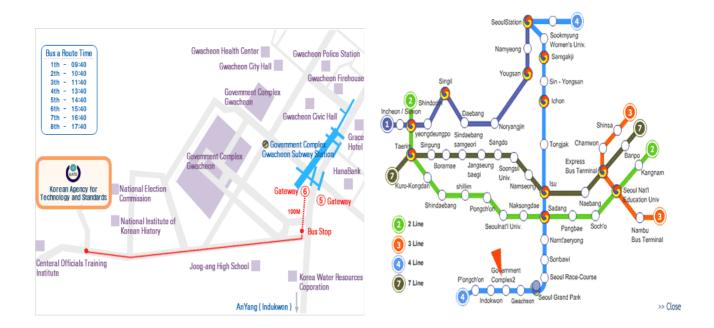
And then get out of gate 6 in Government Complex Gwacheon, Line 4(Blue), and go straightly on shuttle bus stop for KATS.

We will pick up you all at this bus stop at 08:45AM. Please refer to website: http://www.kats.go.kr/english/index.asp





1) KATS location



7. MEETING FACILITIES

1) Electricity supply

The standard voltage in Korea is 220 volts AC, 60 Hz with a round two-pin plug (same as in Germany or France). Always check the power supply before using your equipment.

2) Morning/Afternoon breaks

Morning and afternoon coffee breaks will be served during the meetings. Lunch will be provided by KATS and the detailed information will be available at meeting.





2.General information

1. Visa requirements

Participants are advised to check with the Embassy or Consulate in your own country for visa requirements or the information can be obtained from the following website:

http://www.mofat.go.kr/index.jsp

If you need an invitation letter for visa, please send the following information to the Korean Host with Form 1 Meeting Registration by e-mail to: eunsook@kats.go.kr

- Name
- Date of birth (dd-mm-yyyy)
- Passport No. & Date of Expiry (dd-mm-yyyy)
- Company/Organization
- Your Designation/Title
- Address
- Tel/Fax
- E-mail

2. Currency and Credit Cards

The unit of Korean currency is *Won.* Coin denominations are 10 *won*, 50 *won*, 100 *won*, 500 *won*. Bank notes are 1,000 *won*, 5,000 *won*, 10,000 *won*. Bank checks are circulated in denominations of 100,000 *won* and over.

Foreign currency and traveler's check can be converted into Korean won at foreign exchange banks and other authorized money exchangers. The exchange rate is subject to market fluctuations. One USD was equivalent to about KRW 1041 as of May 2008.

Credit cards, including VISA, American Express, Diner's Club, Master Card and JCB are accepted at hotels, department stores, and restaurants.

3. Climate

Seoul(Gwacheon) is early spring in April with an average temperature of 14°C.

4. Sightseeing

Further information on sightseeing of Korea can be obtained from. http://english.tour2korea.com/

http://www.gccity.go.kr/foreign/english/culture_tourism/eight_famous.jsp





5. Useful Links

• Inchon International Airport : http://www.airport.or.kr/Eng/home.jsp

• Gimpo Domestic Airport : http://gimpo.airport.co.kr/eng/index.jsp

• KOREAN Air : http://www.koreanair.com/

• ASIANA Airline : http://us.flyasiana.com

• Seoul metro : http://english.visitkorea.or.kr/enu/TR/TR_EN_5_1_4.jsp

About Korea: http://english.visitkorea.or.kr/enu/index.kto

For any further information, please feel free to contact the host.





ANNEX I

REGISTRATION FORM

Delegates attending the meeting are requested to complete this form and to send it to the Host Contact at the following address by fax or e-mail no later than 30 March 2009.

TO: Ms. Eunsook Kim KATS (Fax +82-2-507-1924 / Email: eunsook@kats.go.kr)

Please fill out this form with BLOCK LETTERS

FIRST NAME			FAMILY NAME			
n	"x", the appi	opriate selection	n.		•	
	Dr.□		Mr		Ms.	
OFFICE ADDRESS:						
COUNTRY:			National Body/Liaison			
Tel	Fax:		E-mail:			
MEETING ISO/IEC DIS 12139-1 B	RM: □					





ANNEX II

ACCOMODATION FORM

Please send this form directly to GRACE HOTEL via fax or e-mail no later than 10 March 2009

To: Mr. Wang Sub Shim, Reservation Manager

Tel: +82 2 504 2211, Fax: +82 2 504 2215

E-mail: shimmose@naver.com

Family name				
First name				
Nationality				
Company				
Address				
Tel/Fax:				
Email:				
Arrival Date				
Departure Date				
Room Type (Twin/Suite) (Please tick) Room Rate (including 10 % tax	☐ Twin (2 Persons): KRW 105,000			
breakfast)	☐ Suite (2 Persons): KRW 160,000			
Credit cards (Please tick)	☐ Visa ☐ Amex ☐ MasterCard			
Card Number				
Expiry Date (MM/YY)				
Cardholder's Name				
 Cancellation Policy Cancellation in a week in advance: No cancellation fee Cancellation within 6 to 2-days in advance: 1-night rate Cancellation a day in advance or no-show: 2-nights rate 				

REMARK: Hotel Reservation will be confirmed to the delegates directly by GRACE HOTEL.