

ISO/IEC JTC 1 Special Working Group on Accessibility (SWG-A)

JTC 1 SWG-A N 326

2008-06-10

Replaces: SWG-A N 321

Document Type: Meeting Agenda

Title: **Second Revised Draft Agenda for the 16-19 June 2008 Meeting of the JTC 1 Special Working Group on Accessibility (SWG-A) Meeting and PDTR 29138 Parts 1-3 Ballot Resolution Meeting - Tokyo, Japan**

Source: JTC 1 SWG-A Secretariat

Action ID: ACT

Requested Action: For use by delegates to the June 2008 JTC 1 SWG-A meeting and PDTR 29138 Parts 1-3 BRM.

JTC 1 SWG on Accessibility Secretariat
ITI/INCITS
1250 Eye Street NW, Suite 200, Washington, DC 20005
jgarner@itic.org

**Second Revised Draft Agenda for the 16-19 June 2008 Meeting of the
JTC 1 Special Working Group on Accessibility (SWG-A) and the PDTR 29138 Parts 1-3
Ballot Resolution Meeting
Tokyo, Japan**

Location:

IPSJ/ITSCJ

Meeting Room on 6th or 5th Floor
 Kikai-Shinko-Kaikan Bldg.
 3-5-8, Shiba-koen, Minato-ku
 Tokyo 105-0011, Japan
 TEL: + 81 3 3431 2808
 FAX: + 81 3 3431 6493
 E-mail: kimura@itscj.ipsj.or.jp

Meeting Schedule:

Monday, 16 June 2008	10:00 h to 17:00 h	Room 67
Tuesday, 17 June 2008	9:00 h to 17:00 h	Room 67
Wednesday, 18 June 2008	9:00 h to 17:00 h	Room 5S-1
Thursday, 19 June 2008	9:00 h to 12:00 h	Room 67

JTC 1 SWG-A Session

1. Opening of Meeting (10:00 h - Monday, 16 June 2008)

2. Introduction of Participants

3. Adoption of SWG-A Agenda

Reference: SWG-A N 326

4. Convener's Remarks (Ms. Higginbottom)

4.1 Appointment of Drafting Committee

5. Liaison Reports

Reference: [SWG-A N 305](#) (call for liaison reports)

5.1 ISO/TC 159 Liaison Officer (Ms. Harker)

5.2 CEN/ISSS Workshop on Document Processing for Accessibility (CEN/ISSS WS DPA) Liaison Officer (Mr. Crombie)

5.3 ITU-T SG 16 Liaison Officer (Dr. Okubo)

Reference: [SWG-A N 279 cover document attachment](#), [SWG-A N 325 report attachment \(presentation\)](#)

5.4 TEITAC (Ms. Snow-Weaver on behalf of Mr. Li)

Reference: [SWG-A N 314](#)

5.5 IEC TC 100 (Ms. Baronas)

Reference: [SWG-A N 322](#)

6. National Body Reports

Reference: [SWG-A N 306](#) (call for NB reports)

6.1 Denmark (Ms. Bjarnø)

Reference: [SWG-A N 316](#)

6.2 Japan (Mr. Taba)

6.3 Korea (Mr. Jaeil)

Reference: [SWG-A N 320](#)

7. Other Reports

7.1 Joint Steering Group Coordinating the Work of CEN/CENELEC and ETSI on Mandate M/376 - European Accessibility Requirements for Public Procurement on Products and Services in the ICT Domain

Reference: [SWG-A N 311](#)

7.2 ETSI HF STF 333 (EC Mandate 376) (Mr. Hodgkinson)

Reference: [SWG-A N 317](#)

7.3 W3C/WAI (Ms. Brewer)

Task Group Sessions and Ballot Resolution for ISO/IEC PDTR 29138 Parts 1-3

8. Task Group 1 (User Requirements) Session (Mr. Takemura)

8.1 Ballot Resolution for ISO/IEC PDTR 29138-1, Information Technology - Accessibility Considerations for People with Disabilities - Part 1: User Needs Summary (Dr. Carter and Ms. Snow-Weaver)

References: [SWG-A N 299](#) (ballot text), [SWG-A N 302](#) (SoV), [SWG-A N 323](#) (Omnitor contribution)

9. Task Group 2 (Accessibility Standards Inventory and Gap Analysis) Session

9.1 Ballot Resolution for ISO/IEC PDTR 29138-2, Information Technology – Accessibility Considerations for People with Disabilities – Part 2: Standards inventory (Dr. Carter)

References: [SWG-A N 300](#) (ballot text), [SWG-A N 303](#) (SoV), [SWG-A N 313](#) (NFTH contribution)

9.2 Ballot Resolution for ISO/IEC PDTR 29138-3, Information Technology – Accessibility Considerations for People with Disabilities – Part 3: Guidance on User Needs Mapping (Dr. Carter and Dr. Yamada)

References: [SWG-A N 301](#) (ballot text), [SWG-A N 304](#) (SoV)

JTC 1 SWG-A Session

10. Ad Hoc 12 - JTC 1 Web Site Accessibility (Ms. Laughton)

Scope: The ad hoc was reestablished to provide outreach and guidance to the identified ISO and IEC staff in making the web sites for JTC 1 and its Subcommittees accessible and to encourage the member NBs to make their web sites accessible. Ad Hoc Leader: Ms. Mary Frances Laughton (Canada). Participants: Mr. Shadi Abou-Zahra (W3C/WAI), Ms. Josée Auber (France), Mr. Richard Clark (JTC 1/SC 29), Mr. Seongil Lee (Republic of Korea), Mr. Shigetoyo Nomura (Japan), Ms. Janina Sajka (The Linux Foundation), Ms. Andi Snow-Weaver (US) and Mr. Toshihiro Suzuki (Japan).

References: [SWG-A N 308](#) (Oct. 2007 JTC 1 Plenary Resolutions 3 and 37), [SWG-A N 309](#) (SWG-Directives request for SWG-D input on JTC 1 Directives Annex H - JTC 1 Policy on Electronic Document Distribution Using the World Wide Web), [SWG-A N 315](#) (correspondence from JTC 1 Chairman concerning JTC 1 web site accessibility issues)

11. Contributions Concerning the Future of the JTC 1 Special Working Group on Accessibility

References: [SWG-A N 307](#) (call for contributions), [JTC 1 N 7688](#) (SWG-A ToR), [SWG-A N 318](#) (ITI contribution)

12. Project Plan for the JTC 1 SWG on Accessibility (Mr. Salaets)

Reference: [SWG-A N 274](#)

13. Endorsement of JTC 1 Special Working Group on Accessibility Convener

Reference: [SWG-A N 324](#)

14. Future Meetings

- tentative teleconference the week of December 15, 2008 to conduct BRM, if needed

15. Approval of Resolutions

16. Close of the Meeting (12:00 h - Thursday, 19 June 2008)