

ISO/IEC JTC 1  
Information technology  
Secretariat: ANSI

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**Status:** This document is circulated to JTC 1 National Bodies for information.

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**ISO/IEC JTC 1 N 10062**

2010-04-27

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**ISO/IEC JTC 1  
Study Group on Green ICT  
Secretariat: KATS**

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**Document Title:** Meeting agenda for the 1<sup>st</sup> meeting of the JTC 1 SG on Green ICT

**Document Source:** SGGICT Convenor

**Document Status:** This document is circulated to JTC 1 National Bodies and Sub-committees for use by the delegates to the meeting. The logistics information is attached.

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**Distribution:** JTC 1 NBs, SCs and SGGICT Members

**Medium:**

**No. of Pages:** 8

# Agenda for the 1<sup>st</sup> meeting of ISO/IEC JTC 1 SG on Green ICT, Seoul, Korea

**Dates:** 2 (Wed.) – 3 (Thu.) June 2010  
**Time:** 09:00 ~ 12:30 (Morning session)  
14:00 ~ 17:30 (Afternoon session)  
**Venue:** Royal Ball Room (1F)  
Seoul Palace Hotel  
63-1Banpo-dong, Seocho-gu, Seoul, Korea  
Tel: +82-2-532-5000 Fax: +82-2-534-6801  
WWW: <http://www.seoulpalace.co.kr/eng/>  
Latitude and Longitude: 37 30' 03.21" N, 127 00' 06.43" E

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**Host Contact Information:** Ms. Eunsook Kim, International Standards Coordinator  
KATS (Korea Agency for Technology and Standards)  
96, Kyoyukwon-gil, Gwacheon-si,  
Gyeonggi-do, Rep. of Korea 427-723  
(T): +82-2-509-7263/4  
(F): +82-2-509-7068  
(E): [jungbo@kats.go.kr](mailto:jungbo@kats.go.kr)

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**Convenor Contact Information:** Mr. Yong-Woon KIM, Principal Research Engineer  
ETRI (Electronics and Telecommunication Research Institute)  
138, Gajeongno, Yuseong-gu, Daejeon City,  
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(M): +82-10-5430-1035  
(F): +82-42-861-5404  
(E): [qkim@etri.re.kr](mailto:qkim@etri.re.kr)

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**1. Opening of the Meeting, 09:00 (KST) 2 June 2010**

**2. Welcoming remarks by the host**

**3. Roll Call of Participants**

**4. Appointment of Drafting Committee**

**5. Adoption of Agenda (SGGICT N006)**

**6. Review of Terms of Reference (SGGICT N001)**

6.1. Study topics for SGGICT Deliverables

6.2. Appointment of editors

6.3. Planning of work schedules

**7. Review of Documents**

7.1. A standardization initiative for Green ICT (SGGICT N002)

7.2. Towards Green ICT: a special theme of ERCIM News (SGGICT N004)

7.3. 2009 Report of JTC1 Liaison Officer to IEC TC100 (SGGICT N005)

**8. Liaison**

8.1. Liaison on Collaboration with ISO/IEC JTC 1 for ICT&CC standardization (SGGICT N003)

**9. Future Meetings**

9.1 Schedule of Conference Calls

9.2 Schedule and Location of Physical Meeting, if required

**10. Any Other Business**

**11. Review of Resolutions**

**12. Adjournment – not later than 17:30 (KST), 3 June 2010**

**[NOTE] Logistics information and Registration form are attached.**



# K A T S

**Korean Agency for Technology and Standards**  
**Ministry of Knowledge Economy**

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## 1. Meeting Host

The **ISO/IEC JTC 1/Study Group on Green ICT (SGGICT) meeting** will be hosted by the **Korean Agency for Technology and Standards (KATS)**, which is the Korean Member Body of ISO and IEC.

## 2. Meeting Date

The meeting will be scheduled as following:

- JTC 1/SGGICT Meeting: 2(Wed)~3(Thu) June 2010, 09:00~17:30

## 3. Venue

The venue for the meetings is:

**Royal Ball Room (1F)**

**Seoul Palace Hotel**

**63-1Banpo-dong, Seocho-gu, Seoul, Korea**

**Tel: +82-2-532-5000 Fax: +82-2-534-6801**

<http://www.seoulpalace.co.kr/eng/>

**Latitude and Longitude: 37 30' 03.21" N, 127 00' 06.43" E**

## 4. Host Contact

The meeting arrangement will be coordinated by:

Ms. Eunsook Kim

International Standards Coordinator

KATS (Korea Agency for Technology and Standards)

96,Kyoyukwon-gil, Gwacheon-si, Gyonggi-do, Rep. of Korea 427-723

Tel : +82-2-509-7263/4

Fax : +82-2-509-7068

Email : [jungbo@kats.go.kr](mailto:jungbo@kats.go.kr)

## 5. Registration

Experts are kindly requested to complete the Registration Form (**Annex I**) and return it to the host contact **no later than 28 May 2010**.

A confirmation will be sent by e-mail to the participants by the meeting coordinator.

➤ **Registration Desk**

Registration desk for the meeting will be opened at 8:30 AM in front of Royall Ball Room (1F).

**6. Social Event**

Experts and accompanying people are kindly invited to attend the social event.

**<Banquet>**

- Place : Seoul Palace Hotel, Sky Ball Room
- Date : June 2 (Wed.), 2010
- Time : 6:00-9:00 pm

**7. Accommodation (Meeting Venue)**

Special arrangements have been made with the Seoul Palace Hotel (Room type: Double) to experts for the ISO/IEC JTC 1/SGGICT meeting.

Please make your reservation by yourself at Seoul Palace Hotel via the following e-mail address or On-line reservation system no later than **28 May 2010 with remarked as the participant of “JTC 1/SGGICT meeting”** for special rate.

**>> Contact Point for the Seoul Palace Hotel**

**Mr. Chi-Hwan Kim**

Tel : +82-2-2186-6767, Fax : +82-2-533-0365, E-mail: [room@seoulpalace.co.kr](mailto:room@seoulpalace.co.kr)

**Online reservation sytem**

[https://www.seoulpalace.co.kr:502/eng/reservation/guestroom\\_step1.aspx](https://www.seoulpalace.co.kr:502/eng/reservation/guestroom_step1.aspx)

**ROOM RATE: excluding 10% service charge, 11% Tax and Breakfast (15,000KRW)**

ROOM TYPE	RATE
Single	KRW 120,000
Twin	KRW 120,000

As of April 19, 2010, USD 1.00 = 1,117 Won

Please keep in mind that the Korea National Member Body will not bear any financial responsibility in connection with your stay and accommodation.

## 8. How to get to the Seoul Palace Hotel from Incheon Int'l Airport

The Seoul Palace hotel is located in the south of Seoul, **37 30' 03.21" N, 127 00' 06.43" E** which will bring you to the venue at your desktop or laptop computer via the Google Earth. Detailed information on transportation between Hotel and Airport, please visit to following site:

<http://www.seoulpalace.co.kr/eng/location/private.aspx>

Especially the limousine information is below:

### LIMOUSINE

#### Hotel → Airport

Line	Starting station	Interval (min)	Time taken (min)	First limousine	Last limousine	Fare (Won)
3 lines of KAL limousine	Bus stop ①	20~30	100	06:05	18:40	14,000
General limousine No.800	GATE#12,13 Bus stop ②	10~15	120	05:00	20:30	8,000
CENTRAL CITY	GATE#12,13 Bus stop ②	10~20	80	05:20	21:40	14,000

#### Airport → Hotel

Line	Stand No.	arrival station	Interval (min)	Time taken (min)	First limousine	Last limousine	Fare (Won)
3 lines of KAL limousine [To Gangnam and Yeoksam]	4B, 11A	Bus Stop ①	20~30	60	15:15	22:35	14,000
General limousine No.800 [To Jamsil]	6A, 12B	Bus Stop ②	10~20	120	05:35	22:25	8,000
CENTRALCITY [To Gangnam Express Bus Terminal]	4A, 10B	Bus Stop ②	10~20	80	05:20	22:20	14,000

**Seoul Palace Hotel**  
63-1, Banpo-dong, Seocho-gu, Seoul  
TEL: 02)532-5000, 0101  
FAX (02) 532-0399

## 9. General Information

### 1) VISA

Delegates are advised to check with the local travel agent about regulations regarding VISA. In case of doubt, the information can be obtained from the nearest Korean Embassy or Consulate as well as the following website:

[http://www.hikorea.go.kr/pt/InfoDetailR\\_en.pt?categoryId=2&parentId=385&catSeq=401&showMenuId=375](http://www.hikorea.go.kr/pt/InfoDetailR_en.pt?categoryId=2&parentId=385&catSeq=401&showMenuId=375)



If you need an invitation letter for visa, please send the following information to Ms. Eunsook Kim ([jungbo@kats.go.kr](mailto:jungbo@kats.go.kr)) with registration form.

- Name
- Sex: Male or Female
- Date of birth (dd-mm-yyyy)
- Passport No. & Date of Expiry (dd-mm-yyyy)
- Company / Organization
- Your Designation / Title
- Address
- Tel/Fax
- E-mail

## 2) Currency and Credit Cards

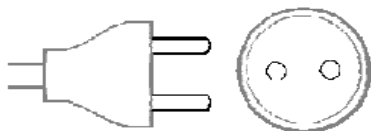
The unit of Korean currency is *Won*. Coin denominations are 10 *won*, 50 *won*, 100 *won* and 500 *won*. Bank notes are 1,000 *won*, 5,000 *won*, 10,000 *won*, and 50,000 *won*. Bank checks are circulated in denominations of 100,000 *won* and over.

Foreign currency and traveler's check can be converted into Korean won at foreign exchange banks and other authorized money exchangers. The exchange rate is subject to market fluctuations. One U.S dollar was equivalent to about 1,117 won as of 19 April 2010.

Credit cards, including VISA, American Express, Diner's Club, Master Card and JCB, are accepted at major hotels, department stores, and restaurants.

## 3) Using Electric Appliances in Korea

**The standard voltage** in Korea is **220 volts AC, 60 Hz** with a **round two-pin plug (same as in Germany or France)**. Always check the power supply before using your equipment.



## 4) Sightseeing

For any information on sightseeing of Korea, please visit the following homepage.

Korea Tourism Organization: <http://www.visitkorea.or.kr/intro.html>

Seoul city: <http://english.seoul.go.kr/>

## 5) LINKS

- Incheon International Airport : <http://www.airport.or.kr/Eng/home.jsp>
- KOREAN Air : <http://www.koreanair.com/>
- Seoul Metro: <http://www.seoulmetro.co.kr/eng/>

# REGISTRATION FORM

## ISO/IEC JTC1/SGGICT (Green ICT) Meeting

June 2~3, 2010, Seoul Palace Hotel

Experts attending the meeting are requested to complete this form and to send it to the Host Contact at the following address by fax or e-mail **no later than 28 May 2010.**

To: Ms. Eunsook Kim

E-mail: Jungbo@kats.go.kr Facsimile: + 82 2 509 7068

Please fill out this form with **BLOCK LETTERS**

<b>FIRST NAME</b>		<b>FAMILY NAME</b>	
Please indicate with an "x", the appropriate selection.			
Prof. <input type="checkbox"/>	Dr. <input type="checkbox"/>	Mr. <input type="checkbox"/>	Ms. <input type="checkbox"/>
<b>ORGANIZATION:</b>			
<b>OFFICE ADDRESS:</b>			
<b>COUNTRY:</b>			
Tel: <input type="text"/>	Fax: <input type="text"/>	E-mail: <input type="text"/>	
<b>MEEETING:</b>			
<p style="text-align: center;">SGGICT : <input type="checkbox"/>                      Banquet: <input type="checkbox"/></p>			
<b>INFORMATION - Accompanying person/guest</b>			
Mr. <input type="checkbox"/>	Ms. <input type="checkbox"/>	<b>FIRST NAME</b>	<b>LAST NAME</b>
<b>Accommodation Information:</b> Accommodation during your stay in Seoul, Korea.			
<b>Hotel Name:</b>	Seoul Palace Hotel <input type="checkbox"/> Others: <input type="text"/>		
<b>Arrival Date:</b>	<input type="text"/>	<b>Departure Date:</b>	<input type="text"/>