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Report of the JTC 1 Ad Hoc on JTC 1 Web Site Improvements

At its October 2007 Plenary meeting in Australia, JTC 1 adopted the following resolution:

> ***Resolution 21 – JTC 1 Web Site Improvements***
>
> *JTC 1 instructs its Secretariat to issue a call to JTC 1 National Bodies, Liaison Organizations and Subcommittees to submit contributions, particularly on requirements and suggestions for improvements of the JTC 1 web site. Such contributions are to be submitted to the JTC 1 Secretariat by 1 February 2008.*
>
> *The JTC 1 Secretariat will invite the contributors to participate in an ad hoc activity to analyze the contributions and develop a set of requirements for the JTC 1 web site. This ad hoc will meet via electronic means. The JTC 1 Secretariat is empowered to make any recommended changes as suggested by the Ad Hoc. The JTC 1 Secretariat will provide a status report at the 2008 JTC 1 plenary meeting in Japan.*

In response to the call for contributions issued in document JTC 1 N8815, the National Bodies of France, Japan and the United States submitted comments. These comments were distributed via document JTC 1 N8985. Teleconferences were held on 15 May, 7 August and 17 September to review the National Body comments and to develop a proposal for moving forward. All three teleconferences were well attended by representatives of the three contributing National Bodies as well as by ISO staff.

When reviewing the national Body comments, it became clear that they fell into two categories: those comments that could be handled easily within the current system by the JTC 1 Secretariat or ISO staff; those that required a change or addition to the existing Live Link functionality. Those items that were seen as "easy fixes" such as making the ARO page look more like the PAS page and updating the Personnel page were addressed and the changes have been made. Those items that were seen as fundamental changes to Live Link were discussed at great length with ISO staff. It was agreed that the goal of the ad hoc and of JTC 1 is to have two levels of web sites that are linked together: one that is a committee management site for document management and one that is a public website for general information about JTC 1 and its activities.

ISO staff noted that they have been working on and plan to move to an eCommittee platform for committee management later this year (or early 2009) and that this platform will provide most if not all of the functionality that JTC 1 National Bodies are requesting. They also provided a template for a public page which could sit on top of the eCommittee module for access by the general public. Having reviewed the material provided by ISO, the members of the ad hoc agreed that both the eCommittee module and the template for the public site would be acceptable.

JTC 1 is now requested to reconstitute the Ad Hoc on Web Site improvements with the Terms of Reference below.

Terms of Reference

1. Assist the JTC 1 Secretariat in developing the layout and content of a public page (including the items noted in Australia Resolution 22) utilizing the ISO provided template;
2. Assist the JTC 1 Secretariat in the transition to the eCommittee platform (ISO will provide Ad Hoc participants with individual log-ins to a test site to gather feedback prior to a launch of the new system).

Membership in the Ad Hoc will be open to all JTC 1 National Bodies and Subcommittees. The JTC 1 Secretariat will serve as Chairman of the Ad Hoc.