

**Replaces:**

**ISO/IEC JTC 1  
Information Technology**

**Document Type:** logistical information

**Document Title:** Logistical Information for the 10-15 November 2008 JTC1 Plenary Meeting in Nara, Japan

**Document Source:** National Body of Japan

**Document Status:** This document is circulated to JTC 1 National Bodies for information. Please return the enclosed meeting reservation form to the host by 10 October 2008. In order to receive a reduced rate on the recommended hotels, please book your accommodations by 10 October 2008.

Please provide the secretariat with your list of delegates by 10 October 2008.

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## ISO/IEC JTC 1 Plenary Meeting

### 10-15 November 2008, Nara, Japan

The national body of Japan welcomes the JTC 1 Plenary Meeting to be held in Nara City, Japan, 10-15 November 2008. Nara was the capital of Japan in the 8<sup>th</sup> century (AD 710-794), and many historical places still remain. Among them, "Historic Monuments of Ancient Nara" including five temples, one shrine, and two places has been inscribed on the World Heritage List. Here in Nara, you will experience the traditional culture of Japan. We are sure that all the participants will enjoy the meeting with this comfortable environment.

## MEETING INFORMATION

### ◆ Host Organization (on behalf of Japanese Industrial Standards Committee (JISC))

Information Processing Society of Japan / Information Technology Standards Commission of Japan (IPSJ/ITSCJ)

### ◆ E-Mail for inquiry

8000nara@itscj.ipsj.or.jp

### ◆ Meeting Place

The JTC 1 Plenary meeting will be held in Nara Prefectural New Public Hall.

101 Kasugano-cho, Nara City, Nara 630-8212, Japan

Tel: +81-742-27-2630, Fax: +81-742-27-2634

Refer to the attached map.

Note: Wireless LAN will be available inside meeting rooms.

### ◆ Pre-Registration

Pre-Registration form is enclosed. Delegates are requested to send the Pre-Registration Form by e-mail to the host by **10<sup>th</sup> October, 2008**.

Subject: JTC1 Nara Pre-Registration

E-mail: [8000nara@itscj.ipsj.or.jp](mailto:8000nara@itscj.ipsj.or.jp)

Note: Delegates List should be sent to JTC 1 Secretariat separately.

### ◆ VISA

Participants are advised to consult with their respective travel agencies or the Japanese embassy about regulations regarding Visas for entering Japan. In case any substantiating document such as an "Invitation Letter" is required to acquire a visa, please contact the meeting host by e-mail as soon as possible.

### ◆ Social Event

A welcome party is scheduled in the evening on 11th November, 2008.

### ◆ Accommodation

Participants may stay at any hotel but are recommended to stay at Hotel Nikko Nara, Nara Hotel, or Nara Washington Hotel Plaza, during the meeting period. In order to enjoy conference discount rates, please make a reservation from the website below no later than 10<sup>th</sup> October, 2008.

Hotel reservation: <https://entry2.jtb.ne.jp/mel/web/jtc1/index.html>

We believe these hotels are the best choices to stay in Nara considering cost-performance and location.

**NOTE: THE HOTELS ARE IN GREAT DEMAND AND WILL THEREFORE NOT KEEP ACCOMMODATION AFTER THE CLOSING DATE OF 10<sup>TH</sup> OCTOBER, 2008.**

## ◆ Transportation

### **Access to Nara**

The most convenient means of transportation is to take a direct flight to the Kansai International Airport (KIX). From there, the simplest way to get to Nara is by the Airport Limousine Bus, which takes approximately 95 minutes to arrive at JR Nara Station via Nara Hotel and Kintetsu Nara Station. This costs 1,800 Yen one way, per person. Buses depart from stop No.9 in KIX and are scheduled to depart every 60 minutes. The time table is available at: [http://www.kate.co.jp/pc/e\\_time\\_table/e\\_nara\\_tt.html#from](http://www.kate.co.jp/pc/e_time_table/e_nara_tt.html#from)

Hotel Nikko Nara is neighboring JR Nara Station, and Nara Washington Hotel Plaza is four-minute walk from JR Nara Station.

### **Access to Nara Prefectural New Public Hall**

From both of the Nara Stations, city buses are available. Please take a bus, Line Number 2, and get off at, "Daibutsu-den Kasugataishamae" (approximately a ten-minute ride). From there it is only a three-minute walk to the Nara Prefectural New Public Hall. Buses run every five-minute and the fare will be 180 Yen. If you take a taxi, the fare from JR Nara Station, or Kintetsu Nara Station to Nara Prefectural New Public Hall will be around 1,000 Yen.

From Nara Hotel : five minutes by taxi (around 600 Yen)  
From Hotel Nikko Nara : ten minutes by taxi (around 1,000 Yen)  
From Nara Washington Hotel Plaza : ten minutes by taxi (around 1,000 Yen)

Note: There are two Nara stations, Kintetsu Nara Station and JR Nara Station, and they are at about 1 kilo-meter distance.

## ◆ Credit cards

MasterCard, Visa Card, JCB, AMEX and Diners Club are generally available.

## ◆ Insurance

Ordinarily Japan's cities are safe, but the organizers cannot accept any responsibility for any accidents, losses and/or damages that may occur. Participants are advised to obtain travel, medical, personal accident and luggage insurance in their home country, prior to departure.

## ◆ Climate

Temperature in November : about 6-16°C (43-61°F) with beautiful autumn turn

## ◆ General information on Nara

### ***General information***

Japan National Tourist Organization: <http://www.jnto.go.jp/eng/>

### ***Nara City Guide***

General Information <http://www.japan-guide.com/e/e2165.html>

Nara Convention Bureau: <http://www.kcn.ne.jp/~info-ncb/e/index.html>

Nara Prefectural New Public Hall: <http://www.shinkokaido.jp/english/index.html>

### ***Transportation***

Kansai International Airport (KIX): <http://www.kansai-airport.or.jp/en/index.asp>

New Tokyo International Airport (Narita): <http://www.narita-airport.jp/en/index.html>

**Currency exchange**— Exchange services are provided at KIX and Narita Airport. Participants are recommended to exchange currency at the airports or before coming to Japan.

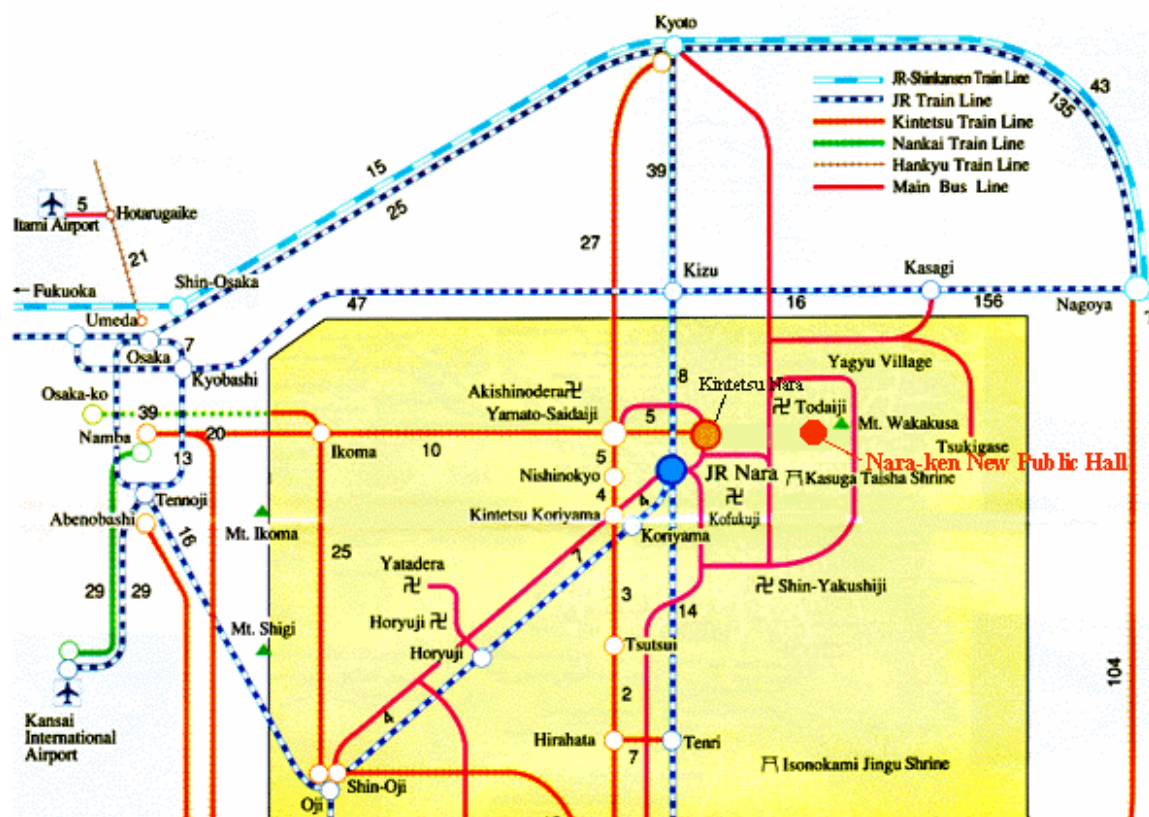
**Tax included method**— Consumption tax on purchases (goods and services): 5%.

**Emergency Numbers**—Dial 110 to call the police (emergency call), and dial 119 to call an ambulance or a fire engine.

**Time Zone**— Japan has single time zone (JST = GMT+9hours)

**Electricity supply**—100 V, 60 Hz in Nara

# Location of Conference Venue - Nara Prefectural New Public Hall



**ISO/IEC JTC 1 Plenary Meeting,**

**Nara Prefectural New Public Hall, Nara Japan, 10-15 November 2008**

Please complete this form by Email: Subject: JTC 1 Nara Pre-Registration

mail to: 8000nara@itscj.ipsj.or.jp

**Please reply by 10<sup>th</sup> October, 2008.**

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**Pre-Registration Form**  
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(Mr./ Ms./ Dr./ Prof.) Given names:

Family name:

Affiliation:

Email:

Special requirements:

Date of Arrival:

Representative of:

I shall be accompanied by:

Given names:

Family name:

Accompanying person's special requirements:

**Welcome Party (*please place an X*)**

( ) – I will attend the party

( ) – I will attend the party with my accompanying person.

( ) – I will not attend the party.