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Title: **Report of the JTC 1 Special Working Group on Accessibility (SWG-Accessibility) to the October 2009 JTC 1 Plenary Meeting - Tel Aviv, Israel**

Source: JTC 1 SWG-A Secretariat and Convener

Status: This report is submitted for review and consideration at the October 2009 JTC 1 Plenary meeting in Tel Aviv, Israel.

JTC 1 SWG on Accessibility Secretariat
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Report of the JTC 1 Special Working Group on Accessibility (SWG-Accessibility) to the October 2009 JTC 1 Plenary Meeting - Tel Aviv, Israel

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Introduction

The JTC 1 Special Working Group on Accessibility (SWG-A) was established at the October 2004 JTC 1 Plenary meeting in Berlin, Germany:

Resolution 24 – Establishment of a Special Working Group on Accessibility

JTC 1 believes that the work in the area of information communication and technology standardization for accessibility is a major undertaking, encompassing many international, regional and local interests. Additionally, there are significant standards efforts taking place in ISO, IEC, ITU and the national and regional standards bodies as well as various consortia/fora and user groups.

As identified in its long term business plan and to be responsive to international, regional, national, and end user requirements in the area of accessibility, JTC 1 establishes a Special Working Group on Accessibility with the following Terms of Reference:

The SWG will:

- 1. determine an approach, and implement, the gathering of user requirements, being mindful of the varied and unique opportunities (direct participation of user organizations, workshops, liaisons)*
- 2. identify a mechanism to work proactively between meetings to make forward progress*
- 3. gather and publish an inventory of all known accessibility standards efforts*
- 4. identify areas/technologies where voluntary standards are not being addressed and suggest an appropriate body to consider the new work*
- 5. track public laws, policies/measures and guidelines to ensure the necessary standards are available*
- 6. through wide dissemination of the SWG materials, encourage the use of globally relevant voluntary standards*
- 7. assist consortia/fora, if desired, in submitting their specifications to the formal standards process*

Membership in the SWG will be open to:

- ISO/IEC JTC 1 National Bodies and Category A Liaisons*
- ISO/IEC JTC 1 SCs with accessibility efforts or concerns (such as SC 35, SC 36, SC 37)*
- ISO or IEC TCs with accessibility efforts or concerns (such as ISO TC 159)*
- ITU-T SGs with interests/efforts in accessibility*
- Regional standard development and support organizations with accessibility efforts/concerns (such as ICT SB DATSCG, ETSI HF, ITI, ANEC, CEN TC 224)*
- Representatives of consortia/fora (for example, but not limited to) W3C's WAI, FSG Accessibility Workgroup, the International Ergonomics Association*
- Consumer Organizations and User Representatives (the SWG will be responsible for determining the most appropriate method to identify and engage such recognized activities)*

The SWG on Accessibility will meet twice a year. To demonstrate the achievements of the group, a status report will be submitted to JTC 1 after each SWG meeting as well as at each JTC 1 Plenary. The US will serve as Secretariat and Karen Higginbottom is appointed as Convener.

JTC 1 invites the SWG to review, modify and confirm these Terms of Reference during its initial meeting.

The SWG-Accessibility Convener is Mr. Alex Li (USA) and the Secretariat is Ms. Jennifer Garner (USA).

Representatives from the following entities have participated at one or more SWG-Accessibility meetings:

- National Bodies: Australia, Canada, Denmark, France, Germany, Italy, Japan, Republic of Korea, The Netherlands, Norway, United Kingdom, United States
- JTC 1 Subcommittees: SC 7, SC 28, SC 29, SC 35, SC 36, SC 37
- ISO and IEC TCs: ISO/TC 159
- ITU-T SGs: ITU-T SG 16
- Regional standard development and support organizations: CEN/ISSS, CEN TC 224 WG 6, DATSCG, ETSI/HF, ETSI HF STF 333, EUAIN, ITI
- Consortia/fora: Linux Foundation, W3C/Web Accessibility Initiative (WAI)
- Consumer Organizations, User Representatives and other interested parties: AFB Tech, Altarum Institute/Accessibility Forum, ANEC, Japanese Society for Rehabilitation of Persons with Disabilities (via the Japanese National Body), JIS Committee on Web Accessibility, Royal National Institute of the Blind (via the UK National Body), US Access Board, US Department of Education, University of Wisconsin (Trace R&D Center), Visual Impairment Knowledge Centre, WGBH National Center for Accessible Media

Summary of Activities

The ninth meeting of the SWG-Accessibility was held by teleconference on 15 January 2009. The following delegations participated on the call:

- National Bodies: Canada, Denmark, France, Japan, Republic of Korea, Norway, United Kingdom, United States
- JTC 1 Subcommittees: SC 35
- ITU-T SGs: ITU-T SG 16
- Regional standard development and support organizations: ITI
- Consortia/fora: W3C/Web Accessibility Initiative (WAI)
- Consumer Organizations, User Representatives and other interested parties: Visual Impairment Knowledge Centre

The resolutions for the January 2009 SWG-Accessibility meeting are available in [Annex B](#).

The tenth meeting of the SWG-Accessibility was held by teleconference on 24 June 2009. The following delegations participated on the call:

- National Bodies: Australia, Canada, Denmark, France, Japan, Republic of Korea, Norway, United Kingdom, United States
- JTC 1 Subcommittees: SC 35, SC 36
- ITU-T SGs: ITU-T SG 16
- Regional standard development and support organizations: ITI
- Consortia/fora: W3C/Web Accessibility Initiative (WAI)
- Consumer Organizations, User Representatives and other interested parties: n/a

The resolutions for the June 2009 SWG-Accessibility meeting are available in [Annex C](#).

Future Activities

The SWG-Accessibility has agreed to meet approximately six months from the June 2009 publication date to prepare an update list for proposed changes to ISO/IEC TR 29138, Information technology - Accessibility considerations for people with disabilities - Part 2: Standards inventory.

The SWG-Accessibility has agreed to consider updates to ISO/IEC TR 29138 Information technology - Accessibility considerations for people with disabilities - Part 1: User needs summary, not later than two years following the June 2009 publication date.

Future Meetings

The SWG-Accessibility will hold a teleconference on 13 January 2010 and, if necessary, will continue on 14 January 2010. The teleconference will be held from 13:00 to 15:00 UTC.

The SWG-Accessibility will hold a teleconference on 23 June 2010 and, if necessary, will continue on 24 June 2010. The teleconference will be held from 13:00 to 15:00 UTC.

Annex A: SWG-Accessibility Document Register

The SWG-A document register is available at:

http://www.jtc1access.org/documents/swga_docreg.htm

Annex B: Resolutions from the January 2009 SWG-Accessibility Teleconference Meeting (from SWG-A N 367)

Resolutions from the 15 January 2009 Teleconference Meeting of the JTC 1 Special Working Group on Accessibility (SWG-Accessibility)

SWG-A January 2009 Teleconference Resolution 1: Disposition of Comments for ISO/IEC DTR 29138 Parts 1 and 3

The JTC 1 Special Working Group on Accessibility accepts the updated dispositions of comments contained in SWG-A N 363 (Part 1) and SWG-A N 364 (Part 3). The project editor, Dr. Carter, will finalize the edits and provide final copies of the three parts of the TR to the SWG-Accessibility Secretariat for submission to JTC 1 for publication.

Unanimous

SWG-A January 2009 Teleconference Resolution 2: Reconstitution of Ad Hoc 13 on Policies and Scoping of Accessibility for Web Sites and Content for ISO and IEC Work

Ad Hoc 13 is reconstituted to provide ongoing interaction with ISO/IEC staff on the development of an accessibility policy, to coach/mentor ISO/IEC staff in the translation of the accessibility policy into associated procedures to implement accessible web sites, and to provide SWG-Accessibility representation to the JTC 1 Ad Hoc on Website Improvements. The leader of Ad Hoc 13 (Ms. Auber)

and the SWG-A Convener (Mr. Li) will work with the JTC 1 ITSIG Liaison (Mr. Farance) to convey the SWG-A's inputs on the ISO e-Services Guide and to ensure JTC 1 input to ITSIG is coordinated. Ad Hoc Leader: Ms. Josée Auber (France). Participants: Mr. Alex Li (SWG-A Convener), Ms. Judy Brewer (W3C/WAI), Mr. Andy Heath (UK and JTC 1/SC 36); Ms. Liddy Nevile (Australia and JTC 1/SC 36); Dr. Kate Grant (UK and JTC 1/SC 29), Ms. Janina Sajka (Linux Foundation) and Mr. Toshihiro Suzuki (Japan).

Unanimous

SWG-A January 2009 Teleconference Resolution 3: Updated Project Plan

The updated SWG-Accessibility Project Plan (SWG-A N 365) will be distributed for 30-day review and comment. Activities referenced in the Project Plan will be initiated. If comments are received, they will be reviewed by the Project Plan editor in consultation with the SWG-Accessibility Convener and Secretariat, and will be incorporated into an updated version of the Project Plan.

Unanimous

SWG-A January 2009 Teleconference Resolution 4: Future Meetings

The JTC 1 Special Working Group on Accessibility resolves to reschedule the physical meeting tentatively scheduled for 22-26 June 2009 in Canada as a teleconference spread across two days:

- The SWG-A will hold a teleconference (host TBD) on 24 June 2009 to conduct business as necessary.
- The SWG-A will hold a teleconference (host TBD) on 25 June 2009, if necessary, to conduct business not concluded on 24 June 2009.

The SWG-Accessibility Convener and Secretariat will poll members to determine a preference for the teleconference time using SWG-A N 362 (JTC 1 Standing Document 1 (SD 1) Best Practices on Teleconferencing) as a guide.

Unanimous

Annex C: Resolutions from the June 2009 SWG-Accessibility Teleconference Meeting (from SWG-A N 370)

Resolutions from the 24 June 2009 Teleconference Meeting of the JTC 1 Special Working Group on Accessibility (SWG-Accessibility)

SWG-A June 2009 Teleconference Resolution 1: Clarification of ITTF Licensing Agreement and ISO Copyright Restrictions

Noting the intent of the JTC 1 Special Working Group on Accessibility to make ISO/IEC TR 29138 publicly available, the SWG-Accessibility Convener, Mr. Li, will work with JTC 1, ISO and ITTF leadership to get clarification on the ITTF licensing agreement for publicly available standards and on the ISO copyright restrictions.

Unanimous

SWG-A June 2009 Teleconference Resolution 2: Timeline for the Revision of ISO/IEC TR 29138, Information technology - Accessibility considerations for people with disabilities - Parts 1-3

The SWG-Accessibility agrees to meet approximately six months from the June 2009 publication date to prepare an update list for proposed changes to ISO/IEC TR 29138, Information technology - Accessibility considerations for people with disabilities - Part 2: Standards inventory.

The SWG-Accessibility agrees to consider updates to ISO/IEC TR 29138 Information technology - Accessibility considerations for people with disabilities - Part 1: User needs summary, not later than two years following the June 2009 publication date.

Unanimous

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Unanimous

SWG-A June 2009 Teleconference Resolution 4: Updated Project Plan

The updated SWG-Accessibility Project Plan will be distributed for 30-day review and comment. Activities referenced in the Project Plan will be initiated. If comments are received, they will be reviewed by the Project Plan editor in consultation with the SWG-Accessibility Convener and Secretariat, and will be incorporated into an updated version of the Project Plan.

Unanimous

SWG-A June 2009 Teleconference Resolution 5: Future Meetings

The JTC 1 Special Working Group on Accessibility resolves to meet as follows:

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SWG-A N 362 (JTC 1 Standing Document 1 (SD-1) Best Practices on Teleconferencing) will be used as a guide for teleconference meetings.

Unanimous

JTC 1 SWG-A N 371

2009-09-08

Document Type: Report to JTC 1 Plenary Meeting

Title: **Report of the JTC 1 Special Working Group on Accessibility (SWG-Accessibility) to the October 2009 JTC 1 Plenary Meeting - Tel Aviv, Israel**

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- Consumer Organizations, User Representatives and other interested parties: n/a

The resolutions for the June 2009 SWG-Accessibility meeting are available in [Annex C](#).

Future Activities

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The SWG-Accessibility has agreed to consider updates to ISO/IEC TR 29138 Information technology - Accessibility considerations for people with disabilities - Part 1: User needs summary, not later than two years following the June 2009 publication date.

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Unanimous

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Unanimous

SWG-A January 2009 Teleconference Resolution 3: Updated Project Plan

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Unanimous

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Unanimous

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Unanimous

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The SWG-Accessibility agrees to meet approximately six months from the June 2009 publication date to prepare an update list for proposed changes to ISO/IEC TR 29138, Information technology - Accessibility considerations for people with disabilities - Part 2: Standards inventory.

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Unanimous

SWG-A June 2009 Teleconference Resolution 4: Updated Project Plan

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Unanimous

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- The SWG-Accessibility will hold a teleconference on 23 June 2010 and, if necessary, will continue on 24 June 2010. The teleconference will be held from 13:00 to 15:00 UTC.

SWG-A N 362 (JTC 1 Standing Document 1 (SD-1) Best Practices on Teleconferencing) will be used as a guide for teleconference meetings.

Unanimous