



ISO/IEC JTC 1 N 9101

ISO/IEC JTC 1 SWG on Planning
ISO/IEC JTC 1 SWG-Planning N10

DATE: 2008-05-26

ISO/IEC JTC 1 Information Technology

DOC TYPE: Meeting Agenda and logistical information

TITLE: 1st Draft Agenda and Logistical Information for the JTC 1 SWG on Planning Meeting on July 24-25, 2008, Ottawa (Ontario), Canada

SOURCE: SWG Convenor

STATUS: This document is circulated to JTC 1 National Bodies and Subcommittees for use by the delegates to the meeting.

ACTION ID: FYI

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- 1 Opening of the Meeting 09:00**
 - 1.1 Welcoming Remarks
- 2 Roll Call of Participants**
- 3 Adoption of Agenda
JTC 1 SWG-Planning N10**
- 4 Review of Action Items
JTC 1 SWG-Planning Nxx**
- 5 Review of Long Term Business Plan
JTC 1 N 7974**
 - Discussion on 'Scope and Vision' statement
 - Continuation of work to develop a revised version
- 6 Technology Watch**
 - Review of program and proposals for speakers
- 7 Other Work given to SWG Planning by Resolution 20 Plenary of the
Brisbane
JTC 1 N 8804**
 - analyze best practices for business planning both inside and outside JTC 1 and make recommendations to JTC 1 for improvement
 - consider the sections of doc N8777 that relate to the elements of the Subcommittee presentations
 - consider the text contained in Annex A (of N 8804) developed during the plenary meeting
- 8 Any other business**
- 9 Review/Approval of Action Items and Recommendations**
- 10 Adjournment**

ISO/IEC/JTC1 SWG Planning Physical Meeting

Canada invites JTC1 SWG Planning to hold its July 2008 meeting in Ottawa at the Standards Council of Canada, from the 24th July through 25th July 2008. The local host of this meeting is John Hopkinson, /IIT an EWA Company, john.hopkinson@magma.ca tel: +1-613-256-4715.

The logistics for this meeting are included below. Attendees may stay at any hotel in Ottawa, those listed below are all within walking distance of the meeting location.

ISO/IEC/JTC1 SWG Planning Logistics Information

Date: 24-25 July 2008
Location: Standards Council of Canada,
270 Albert Street, Suite 200, Ottawa, ON, K1P 6N7, tel: +1-613-238-3222
(see # 85 on the attached map)

Hosted by: Standards Council of Canada, /IIT

Rooms have not been reserved as there is plenty of accommodation in Ottawa. Hotels within walking distance of the meeting location are listed below.

Emergency Contact

If there are any difficulties with registration, or with travel arrangements, please contact the local organizer, John Hopkinson at john.hopkinson@magma.ca or tel: +1-613-256-4715.

Getting to Ottawa

Ottawa has an international airport with direct flights from many countries. The airport is situated a short distance from the city center, approximately a 40\$ cab ride. A hotel shuttle bus and regular bus service is also available. Car rentals can be arranged at the airport.

Alternatively one can fly to Montreal or Toronto. Montreal is approximately a 3 hour drive from Ottawa and about 2 hours by train, the train station is close to the airport. Toronto is approximately a 7 hour drive and 5 hours by train, but the train station is quite some way from the airport in Toronto.

Eating Out

Lunch will be provided each day of the meetings and there are a plethora of excellent restaurants in Ottawa to suite every taste.

Sightseeing, *etc.*

July is the premier sightseeing month in Canada. Ottawa has a wealth of things to see and do

including: museums, art galleries, river cruises, hiking, golf, and of course plenty of Canadian wildlife if you venture out of the city. If you decide to extend your stay, you may travel around, or go camping as July is a wonderful time for camping in Canada.

Weather

Average daily high in Ottawa in July is 25°C or 77°F, but the variance is high. Expect daily highs of anywhere from 22°C to 31°C. Nights will likely be above 12°C. Rain and thunderstorms are a distinct possibility, but predictable.

Hotels in Walking Distance:

Delta Ottawa

361 Queen Street
Ottawa, Ontario
K1R 7S9
Tel: 613-238-6000
Fax: 613-238-2290
Toll-Free: 1-888-890-3222
Number of Rooms: 328
www.deltahotels.com

Marriott

Ottawa Marriott(r) Hotel
100 Kent Street
Ottawa, Ontario K1P 5R7 Canada
Phone: 1 613 238 1122
Fax: 1 613 783 4229
Sales: 1 613 238 1122 ext. 4318
Toll-free: 1 800 853 8463
www.marriott.com

Crowne Plaza

Crowne Plaza Hotel
OTTAWA
RUE 101 LYON STREET
OTTAWA, ON K1R5T9 CANADA
Hotel Front Desk: 1-613-2373600 | Hotel Fax: 1-613-2372351
1-877 660 855
<http://www.ichotelsgroup.com>

Minto Place

185 Lyon Street North
Ottawa, Ontario K1R 7Y4
613.232.2200
Fax: 613.232.6962
www.mintosuitehotel.com

Enjoy your visit!

