

Telecommunications and Information Exchange Between Systems

ISO/IEC JTC 1/SC 6

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Title: Draft agenda of Interim WG 7 meeting with ITU-T Q.15/11

Source: Shin-Gak Kang (WG7 Convenor)

ISO/IEC JTC 1/SC 6/WG 7 and ITU-T Q.15/11 will have a joint meeting during ITU-T SG 11 meeting as shown below:

- Meeting Date: 27~28 April 2010 (see Annex 2 of attachment: Draft Work Plan for SG11 meeting)
- Objectives:
 - Review of progression results of RMCP-2/Amd.1, RMCP-2/Amd.2, MMC-1, and MMC-2
 - Development of Updated Draft Recommendations of RMCP-3 and MMC-3 (Note: RMCP-3 and MMC-3 are ITU-T only project)

Question(s):	15/11	Meeting, date:	Geneva, 26- 30 April 2010	
SG:	11	Working Party:	3	Intended type of document (R-C-TD): TD
Source:	Rapporteur			
Title:	Draft agenda of Q.15/11 meeting with JTC 1/SC 6/WG 7			
Contact:	Shin-Gak Kang	Tel:	+82 42 860 6117	
	ETRI	Fax:	+82 42 861 5404	
	Korea	Email:	sgkang@etri.re.kr	

Please don't change the structure of this table, just insert the necessary information.

1. Opening

2. Roll Call

3. Adoption of Agenda

4. General Matters

- Meeting Plan, etc.

5. Review of Previous Meeting Results

- Joint meeting of JTC 1/SC 6/WG 7 and ITU-T Q.15/11 (January 2010)

6. Relayed Multicast Protocol (RMCP)

- 1) RMCP-2/AMD 1 (AMD 1 to ITU-T X.603.1 | ISO/IEC 16512-2): Specification for Simplex Group Applications – Security extensions

- Review current status of progression

- 2) RMCP-2/AMD 2 (AMD 2 to ITU-T X.603.1 | ISO/IEC 16512-2): Specification for Simplex Group Applications - Messages and code values

- Review AAP processing results and further progression

- 3) RMCP-3 : Specification for N-plex Group Applications (ITU-T X.603.2)

- Consideration of input Contributions and further progression

Note: MMC-3 is ITU-T only project

7. Mobile Multicast Communications

- 1) MMC-1: MMC Framework (ITU-T X.604 | ISO/IEC 24793-1)

- Review AAP processing results and further progression

- 2) MMC-2: MMC - Protocol over Native IP Multicast Network (ITU-T X.604.1 | ISO/IEC 24793-2)

- Review AAP processing results and further progression

- 3) MMC-3: MMC - Protocol over Overlay Multicast Network (ITU-T X.604.2)

- Consideration of input Contributions and further progression

Note: MMC-3 is ITU-T only project

8. Liaisons

9. Future Work Plan

10. Review of Meeting Report and Action Plan

11. Any Other Business

12. Closing

<Attachment> ITU TSB Collective letter 5/11: Meeting of Study Group 11 (Geneva, 26 – 30 April 2010)

Geneva, 19 January 2010

Ref: **TSB Collective letter 5/11**

Tel: +41 22 730 5866
Fax: +41 22 730 5853
E-mail: tsbsg11@itu.int

To Administrations of Member States of the
Union, to ITU-T Sector Members and to
ITU-T Associates participating in the work
of Study Group 11

Subject: **Meeting of Study Group 11**
Geneva, 26 – 30 April 2010

Dear Sir/Madam,

1 In accordance with the schedule of ITU Telecommunication Standardization Sector meetings for the end of 2009 and for 2010 (see TSB Circular 80 of 14 December 2009), I should like to inform you that Study Group 11 (*Signalling requirements, protocols and test specifications*) is to meet at ITU headquarters, Geneva, from 26 to 30 April 2010 inclusive.

The meeting will open at 0930 hours on the first day. Participant registration will begin at 0830 hours at the Montbrillant entrance. Detailed information concerning the meeting rooms will be displayed on screens at the entrances to ITU headquarters.

2 An interpretation service will be provided for the meeting in accordance with the relevant provisions in force.

3 The draft agenda, as prepared by agreement with the Chairman of Study Group 11 (Mr. Wei Feng, China), is set out in **Annex 1** hereto.

4 The draft timetable, as prepared by agreement with the Chairman of Study Group 11, is set out in **Annex 2** hereto.

5 Pursuant to the provisions of Recommendation A.1 (Johannesburg, 2008), contributions to the work of the study group are to be submitted to the Telecommunication Standardization Bureau (TSB). Contributions received by TSB at least ten calendar days before the date set for the opening of the meeting will be published on the Study Group 11 website. Such contributions must therefore be received by TSB **not later than 15 April 2010**. Contributions received at least two months before the start of the meeting may be translated, if required, according to the provisions in force.

Participants are encouraged to submit contributions using the web-based submission form available on the Study Group 11 homepage, or by electronic mail to the following address: tsbsg11@itu.int. Detailed instructions can be found on the ITU-T website.

We would strongly encourage you to use the set of templates that has been created to harmonize the appearance of ITU-T documents while making their production easier and hence more efficient. The templates are accessible from each ITU-T study group web page, under “Delegate resources” (<http://www.itu.int/ITU-T/studygroups/templates/index.html>).

With a view to settling any questions that might arise concerning contributions, the name, fax and telephone numbers and e-mail address of the person to be contacted should be indicated on contributions. Accordingly, please include those details on the cover page of all documents.

6 To enable TSB to make the necessary arrangements concerning the documentation for, and organization of, the meeting, I should be grateful if you would send me, by letter, fax (+41 22 730 5853) or e-mail (tsbreg@itu.int), as soon as possible but **not later than 26 March 2010**, the list of people who will be representing your Administration, Sector Member, Associate, regional and/or international organization or other entity. Administrations are requested also to indicate the name of their head of delegation (and deputy head, if applicable).

7 **Please note that pre-registration of participants to ITU-T meetings is carried out *online* at the ITU-T website** (<http://www.itu.int/ITU-T/studygroups/com11/index.asp>).

8 In agreement with its Chairman, Mr. Wei Feng, Study Group 11 will take further steps towards working in a fully electronic environment. The meeting will therefore be run paperless.

Printers are available in the cyber café of the 2nd basement of the Tower building and 2nd floor of Montbrillant building for delegates who wish to print documents. In addition, the Helpdesk Service (helpdesk@itu.int) has prepared a limited number of laptops for those who do not have one.

9 For sessions that are scheduled to be held with interpretation, please note that interpretation will actually be provided only where Member States so request, by means of the registration form, or a special notice to TSB, and **at least one month before the start of the sessions in question**. It is imperative that this deadline be respected in order for TSB to make the necessary arrangements for interpretation.

10 We are pleased to inform you that ITU will provide a limited number of partial fellowships (either economy class air ticket **or** accommodation and a daily allowance to cover meals and incidental expenses) to facilitate participation from Least Developed or Low Income Developing Countries. An application must be authorized by the relevant Administration of the ITU Member State and be limited to only one person per country. The fellowship request form, enclosed as **Annex 4**, should be returned to ITU not later than **26 March 2010**. Please note that at WTSA-08, the Heads of Delegation committed that their candidate chairmen and vice-chairmen would be provided with the necessary resources to fulfill the duties of their office for the full four year term and that it was therefore recognized that the chairmen and vice-chairmen will not receive financial assistance from ITU.

11 Wireless LAN facilities are available for use by delegates in the ITU main conference room areas and in the CICG (Geneva International Conference Centre) building. Wired network access continues to be available in the ITU Montbrillant building. Detailed information is available on the ITU-T website (<http://www.itu.int/ITU-T/edh/faqs-support.html>).

12 For your convenience, a hotel confirmation form is enclosed as **Annex 3** (see <http://www.itu.int/travel/> for the list of hotels).

13 We would like to remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Switzerland. **The visa must be requested at least four (4) weeks before the date of beginning of the meeting** and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or entity you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa but only within the period mentioned of **four** weeks.

Any such request must specify the name and functions, date of birth, number, dates of issue and expiry of passport of the individual(s) for whom the visa(s) is/are requested and be accompanied by a copy of the notification of confirmation of registration approved for the ITU-T meeting in question, and must be sent to TSB by fax (+41 22 730 5853) or e-mail (tsbreg@itu.int) bearing the words “**visa request**”.

Yours faithfully,

Malcolm Johnson
Director of the Telecommunication
Standardization Bureau

Annexes: 4

ANNEX 1
(to TSB Collective letter 5/11)

**Draft Agenda of Plenaries
(26 April 2010, 30 April 2010)**

Opening Plenary (26 April 2010)

- 1 Opening
- 2 Approval of the agenda
- 3 Chairmen/Rapporteur positions and changes if any
- 4 Highlights of interim (Working Party/Rapporteurs) meetings
- 5 Approval of the work plan for the meeting TD nn PLEN/11
- 6 Document allocation TD nn PLEN/11
- 7 Recommendation matters
 - 7.1 TAP – none
 - 7.2 AAP
- 8 New / Revised Study Group 11 Questions
- 9 Any other business for opening Plenary meeting
 - 9.1 Liaison statements:
 - Incoming liaison statements to be noted
 - Other liaisons to be handled by respective Questions
 - 9.2 Request to Working Party Chairmen and Collaborators TD nn PLEN/11
 - 9.3 Working Party updates of SG 11 Work Programme & schedule of deliverables
 - 9.4 Work Plan (sessions) for next meeting(s)
 - 9.5 ToRs, dates and locations of next interim Working Party and Rapporteurs meetings
 - 9.6 Other meetings (JCAs and TSRs of NGN & IPTV)

Closing Plenary (30 April 2010)

- 10 Closing Plenary
- 11 Draft Recommendations for SG11 consideration
 - 11.1 Draft Recommendations for Decision/Approval
 - 11.1.1 TAP (WTSA-08 Res.1)
 - 11.1.2 AAP (WTSA-08 Rec. A.8)
 - 11.2 Draft Recommendations for determination (TAP, WTSA-08 Res.1)
 - 11.3 Draft Recommendations for Consent (WTSA-08 Rec. A.8)
 - awareness of patents and copyrights related to candidate draft Recommendations
 - A.5 justification requirements for normative referencing on documents of non-ITU-T Organizations
- 12 Supplements and handbooks
- 13 Deletion of Recommendation(s)

- 14 Implementer's Guide
- 15 New/Revised Questions
- 16 Proposed interim Working Party and Rapporteur meetings (and their Terms of Reference, dates and locations)
 - 16.1 Interim Working Party meetings
 - Date:
 - Location:
 - TOR:
 - 16.2 Rapporteur meetings
 - Date:
 - Location:
 - TOR:
- 17 External Liaison Statements proposed by Working Parties
- 18 Reports of Working Parties
- 19 Updated SG11 Work Programme (Schedule of deliverables) of each Working Party (TD PLEN xxx WP1/11, TD PLEN yyy WP2/11, TD PLEN zzz WP3/11, TD PLEN www WP4/11)
- 20 Work Plan (TD PLEN xxx) (sessions) for the next meeting
- 21 AOB for closing Plenary
- 22 Closing of the meeting

ANNEX 2
(to TSB Collective letter 5/11)

**Draft Work Plan for SG11 meeting
Geneva, 26 - 30 April 2010**

	Monday 26				Tuesday 27				Wednesday 28				Thursday 29				Friday 30			
<i>Sessions</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>
SG11 Plenary [60/70]	X 1																	X 5	X 5	
WPs 1,2,3,4/11 [50/60]		X 1													X 4	X 4				
Questions 1/11 [10]			X	X	X	X			X	X										
2/11 [15]			X 2	X 2	X 2	X 2														
13/11 [15]								X 3			X 3									
14/11 [15]												X								
3/11 [15]			X 2	X 2	X 2	X 2	X		X	X		X	X							
4/11 [10]			X	X																
5/11 [10]			X	X	X	X	X		X	X		X	X							
6/11 [10]								X	X	X										
7/11 [10]			X	X	X	X	X	X	X	X	X	X								
15/11 [10]					X	X						X								
8/11 [10]			X	X																
9/11 [10]					X	X														
10/11 [10]							X	X												
11/11 [10]									X	X	X	X								
12/11 [10]												X	X							

[] Square brackets indicate room capacity.

Session 1: 0900 – 1030

Session 2: 1100-1230

Session 3: 1400-1530

Session 4: 1600-1730

Notes:

- 1. SG11 Opening Plenary: starts at 09:30 am. If SG11 Opening plenary finishes earlier, Working Party meetings will start as soon as SG11 Opening Plenary finishes. WP meetings will be held sequentially.**
- 2. Joint meeting between Q2/11 and Q3/11**
- 3. Q3, Q4, and Q5/11 participants will attend Q13/11.**
- 4. WP closing plenary meetings will be held sequentially.**
- 5. SG11 closing plenary starts at 14:30.**

ANNEX 3
(to TSB Collective letter 5/11)

*This confirmation form **should be sent direct** to the hotel of your choice*



INTERNATIONAL TELECOMMUNICATION UNION



TELECOMMUNICATION STANDARDIZATION SECTOR

SG/WP meeting ----- from ----- to ----- in Geneva

Confirmation of the reservation made on (date) ----- with (hotel) -----

at the ITU preferential tariff

----- single/double room(s)

arriving on (date) ----- at (time) ----- departing on (date) -----

GENEVA TRANSPORT CARD : Hotels and residences in the canton of Geneva now provide a free "Geneva Transport Card" valid for the duration of the stay. This card will give you free access to Geneva public transport, including buses, trams, boats and trains as far as Versoix and the airport.

Family name -----

First name -----

Address ----- Tel: -----

----- Fax: -----

----- E-mail: -----

Credit card to guarantee this reservation: AX/VISA/DINERS/EC (or other) -----

No. ----- valid until -----

Date ----- Signature -----

ANNEX 4
(to TSB Collective letter 5/11)



ITU-T Study Group 11 meeting
Geneva, Switzerland, 26 – 30 April 2010



Please return to: ITU/BDT E-mail : bdtfellowships@itu.int
Geneva (Switzerland) Tel: +41 22 730 5487
Fax: +41 22 730 5778

Request for a partial fellowship to be submitted before 26 March 2010

Participation of women is
encouraged

Country: _____

Name of the Administration or Organization: _____

Mr. / Ms. _____ (family name) _____ (given name)

Title: _____

Address: _____

Tel.: _____ Fax: _____ E-Mail: _____

PASSPORT INFORMATION :

Date of birth: _____

Nationality: _____ Passport number: _____

Date of issue: _____ In (place): _____ Valid until (date): _____

CONDITIONS (Please select your preference in “condition” 2 below)

1. One **partial** fellowship per eligible country.
2. ITU will cover either one of the following:
 - ☐ **Economy class air ticket (duty station / Geneva / duty station).**
 - ☐ **Daily subsistence allowance intended to cover accommodation, meals & misc. expenses.**
3. It is imperative that fellows be present from the first day to the end of the meeting.

Signature of fellowship candidate:

Date:

TO VALIDATE FELLOWSHIP REQUEST, NAME, TITLE AND SIGNATURE OF CERTIFYING OFFICIAL DESIGNATING PARTICIPANT MUST BE COMPLETED BELOW WITH OFFICIAL STAMP.

Signature

Date