

**ISO/IEC JTC 1
Information Technology**

Document Type: Resolutions

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Recommendation 01:

The SWG-Directives recommends that the JTC 1 Secretariat issue a three-month letter ballot concurrently with the ballot of the JTC 1 Supplement to JTC 1 National Bodies regarding the elimination of Annexes L, “Rules for the ISO/IEC JTC 1 Workshop Mode of Operations”, LA, “Checklist to estimate the costs associated with hosting an ISO IWA Workshop (WS)”, and LB, “Guidance to Workshop Proposers”.

Unanimous approval

Recommendation 02:

The SWG-Directives recommends that the JTC 1 Standing Document: Guide for ITU-T and ISO/IEC JTC 1 cooperation not be balloted with the other JTC 1 Standing Documents on 1 November 2009. The SWG-Directives makes this recommendation noting the following:

- Any changes to this document were minor editorial corrections;
- ITU-T initiated approval of this text with the understanding that this text would not undergo any major changes; and
- If any major changes are needed in this text, National Bodies are encouraged to submit them as National Body contributions to JTC 1 for a revision of this text to be undertaken in the future.

Unanimous approval

Recommendation 03:

The SWG-Directives requests the JTC 1 Secretariat to ensure that the ISO/IEC Directives Part 1, the JTC 1 Supplement and all JTC 1 Standing Documents are made available using the following URL: www.jtc1.org/directives when approved.

Unanimous approval

Recommendation 04:

The SWG-Directives, noting the contribution from the SWG-Accessibility Convener in response to Resolution 4, will distribute this contribution to SWG-Directives members for a three-month review and comment period to close in time for consideration at the February 2010 meeting of the SWG-Directives.

Unanimous approval

Recommendation 05:

The SWG-Directives asks its members to provide justification on the 50% Voting Rule for Letter Ballots in time for consideration at the February 2010 meeting of the SWG-Directives.

Unanimous approval

Recommendation 06:

The SWG-Directives asks its members to provide justification on the JTC 1 Directives text on Health and Safety Considerations in time for consideration at the February 2010 meeting of the SWG-Directives.

Unanimous approval

Recommendation 07:

The SWG-Directives, noting SWG-D N 0074 and the discussion at this meeting, requests the SWG-D Convenor to bring forward the following text to the ISO and IEC JDMT for inclusion in the next version of the ISO/IEC Directives, Part 1:

“The hosting organizations are advised to verify and provide information on access means to meeting facilities. This includes availability of lifts or ramps at the meeting location as well as accessible public transport to the meeting facilities.”

US Abstains

Recommendation 08:

The SWG-Directives, noting SWG-D N 0075 and the discussion at this meeting, requests the SWG-D Convenor to bring forward the following text to the ISO and IEC JDMT for inclusion in the next version of the ISO/IEC Directives, Part 1:

“The hosting organizations, in meeting convening notices and relevant forms, will include a request for functional requirements for accessibility (to be further detailed between participant and the host).”

Unanimous approval

Recommendation 09:

The SWG-Directives confirms the following due dates associated with the development of the JTC 1 Supplement and Standing Documents:

- 1 November 2009 – Initiation of JTC 1 Ballots on the JTC 1 Supplement with its accompanying Annexes as well as each Standing Document (90 Day Ballot)
- 8-12 February 2010 – SWG-Directives meeting to address comments received on JTC 1 ballots, Bellevue, Washington, USA
- 24 February 2010 – Initiation of final JTC 1 Letter Ballots (as needed, 60 Day Ballot)
- 28 April 2010 – Submission of the JTC 1 Supplement to ISO TMB and IEC SMB
- 7 June 2010 – ISO/IEC JDMT Meeting
- 8-9 June 2010 – SWG-Directives Meeting, Geneva, Switzerland
- 1 July 2010 – Notification from TMB and SMB on approval of JTC 1 Supplement. Pending approval, also effective date of JTC 1 Supplement
- 8-10 September 2010 – SWG-Directives Meeting, location TBD (possibly New York)

- 1 January 2011 – 2011 version of JTC 1 Supplement to align with any changes to the ISO/IEC Directives, Part 1 approved by the ISO/IEC JDMT

Unanimous approval

Recommendation 10:

The SWG-Directives confirms that it will meet 8-12 February 2010 in Bellevue, Washington, USA.

The SWG Directives instructs the JTC 1 Secretariat and Convenor to issue the final agenda for the 8-12 February 2010 meeting in Bellevue, Washington, USA no later than 22 January 2010. Any contributions received after 18 January 2010 will be placed on a subsequent agenda of the SWG-Directives.

The SWG-Directives further confirms that it will meet 8-9 June 2010 in Geneva, Switzerland.

The SWG-Directives further confirms that it will meet 8-10 September 2010, tentatively scheduled at the ANSI offices in New York, New York, USA.

Unanimous approval