DRAFT REPORT OF MINUTES ANSI MH10/SC8

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| Meeting Date: | November 4, 2010 from 0900 – 1700 |
|  |  |
| Meeting Location: | Chicago, Illinois |

# Thursday, Nov 4, 2010

# Welcome and Introductions

The Chair**,** Mark Reboulet, U.S. Air Force, convened the meeting at 0900 hours and attendees introduced themselves in round table fashion.

### Members and Alternates ♦ Present

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company** | **First** | **Last** | **Category** | **Email Address** |
| AIAG | Bill | Hoffman | Voting | bill@hoffmansystemsllc.com |
| ATIS / Telcordia | Bob | Fox | Voting | rfox@telcordia.com |
| CDO Technologies | Don | Ertel | Voting | don.ertel@cdotech.com |
| DoD Logistics AIT Office | Dan | Kimball | Voting | [dan\_kimball@sra.com](mailto:dan_kimball@sra.com) |
| Evanhoe & Associates | Chuck | Evanhoe | Voting | [chuck.evanhoe@evanhoe.com](mailto:chuck.evanhoe@evanhoe.com) |
| High Tech Aid | Steve | Halliday | Voting | [steve@hightechaid.com](mailto:steve@hightechaid.com) |
| Intermec Technologies | Sprague | Ackley | Voting | HSAckley@cs.com |
| Monode Marking Products | JT | Mackey | Voting | [jt@monode.com](mailto:jt@monode.com) |
| Motorola | Rick | Schuessler | Voting | Rick.Schuessler@motorola.com |
| Northrop Grumman | Heather | Weier | Voting | [heather.weier@ngc.com](mailto:heather.weier@ngc.com) |
| Q.E.D. Systems | Craig | Harmon | Voting | [craig.harmon@qed.org](mailto:craig.harmon@qed.org) |
| U.S. Air Force | Mark | Reboulet | Voting | [Mark.reboulet@wpafb.af.mil](mailto:Mark.reboulet@wpafb.af.mil) |
| U.S. Navy AIT Program | Gary | Bruner | Voting | [gary.bruner@navy.mil](mailto:gary.bruner@navy.mil) |
| United Parcel Service (UPS) | Ralph | Gallagher | Voting | [rgallagher@ups.com](mailto:rgallagher@ups.com) |
| USD(AT&L)/DPAP/PDI | Craig | MacDougall | Voting | [craig.macdougall@navy.mil](mailto:craig.macdougall@navy.mil) |
|  |  |  |  |  |

### Members and Alternates ♦ Telecom

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company** | **First** | **Last** | **Category** | **Email Address** |
| A&N Associates | Allan | Gilligan | Voting | [agilligan@rcn.com](mailto:agilligan@rcn.com) |
|  |  |  |  |  |

### Observers ♦ Present

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Company** | **First** | **Last** | **Category** | **Email Address** | |
| iControl Inc | George | Cavage | Observer | gcavage@icontrol-inc.com |
| USMC AIT Office | Dennis | O’Leary | Observer | [dennis.j.oleary@usmc.mil](mailto:dennis.j.oleary@usmc.mil) |
|  |  |  |  |  |

### Members Absent

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company** | **First** | **Last** | **Category** | **Email Address** |
| Allied AIDC Inc | Joe | Lemieux | Voting | [ejl@alliedaidc.com](mailto:ejl@alliedaidc.com) |
| American Trucking Association | Carl | Kirk | Non-Voting | [ckirk@trucking.org](mailto:ckirk@trucking.org) |
| Avery Dennison Corp | John | Kessler | Non-Voting | john.kessler@averydennison.com |
| Boeing | Steve | Georgevitch | Non-Voting | steve.georgevitch@boeing.com |
| Bruno Associates | Tom | Bruno | Non-Voting | brunoassoc@aol.com |
| FedEx Services | Mark | Thomas | Voting | mjthomas@fedex.com |
| GS1 US | Ray | Delnicki | Non-Voting | [rdelnicki@gs1us.org](mailto:rdelnicki@gs1us.org) |
| Honeywell Scanning & Mobility | Rob | Hussey | Non-Voting | [Rob.Hussey@honeywell.com](mailto:Rob.Hussey@honeywell.com) |
| SAIC | Ken | O’Connor | Non-Voting | kenneth.j.o'connor@saic.com |
| Savi Technology | Rich | Vossel | Voting | [rvossel@savi.com](mailto:rvossel@savi.com) |
| Sikorsky | Mark | Rowland | Non-Voting | mrowland@sikorsky.com |
| U.S. Postal Service | Himesh | Patel | Voting | [hpatel@email.usps.gov](mailto:hpatel@email.usps.gov) |
| Webscan Inc | Glen | Spitz | Non-Voting | gspitz@webscaninc.com |

# Agenda for This Meeting

* [Welcome and Introductions](#_Welcome_and_Introductions)
* Approval of Agenda
* Membership Updates
* Approval of Minutes
* Review 13B’s submitted on MH10.8.12
* Review and Reaffirm MH10.8.8 (AI-100015)
  + Recommendations from USPS (AI-100012)
* Review DI Maintenance
* MH10.8.13 Progress
  + Contact Al McKinlay (AI-090016)
  + Dialog with Tobyhanna the differences between MIL PRF 61002A and MH10.8.13 (AI-100003)
* Recommendation for vote to retire MH10.8.7 (AI-100007)
  + Report on response from TIA (AI-100010)
* Review of ISO 17364 (AI-100011)
* MH10.8.15 Progress (AI-100026 – AI-100030 and AI-100032)
* Meeting Planning (2011 – 2012)
* 2011 - 2012 Work Plan – Update
* New Business
* Action Item Assignment – Review
* Liaison Reports
  + DoD
  + ISO/IEC JTC1 SC31
  + GS1US

# Approval of the Agenda

A motion was made (Gallagher), seconded (Kimball) and the committee unanimously approved to accept the revised agenda (MH108\_10059R1\_ORD\_Agenda.doc)

# Membership Updates

A review of the Membership Status (MH108\_10061\_MembershipStatus.pdf) and Roster (MH108\_10060\_Roster.pdf) reports were completed. Gary Brunner requested that his status be changed to Observer.

# Approval of the minutes for the July 2010 meeting in St Louis, Missouri

A motion was made (Kimball), seconded (Fox) and the committee unanimously approved the revised minutes from the July 2010 meeting. (MH108\_10040R2\_drMin\_STL.docx)

# Review 13B’s submitted on MH10.8.12

The document was reviewed (MH108\_10064R1\_MH10.8.12\_13B\_AggrCmts.doc) and comments were add to the document. A 60 day ballot was circulated with a closing date of September 24, 2010. The result of that ballot was to accept the Committee Draft of MH10.8.12 dtd 2020-05-02. The detail of that ballot was posted to the website (MH108\_10058\_BallotResults\_3003.pdf)

# Review and Reaffirm MH10.8.8 (AI-100015)

Federal Express and UPS see no need for an update.

## Recommendations from USPS (AI-100012)

USPS presented MH10.8.8 to the UPU at the UPU’s September 2010 meeting and the consensus was to reaffirm. If there is a need for revision at a future date, they will submit a request for revision. A motion was made (Harmon), seconded (Gallagher) and the committee unanimously resolved to reaffirm MH10.8.8

# MH10.8.13 Progress

## Contact Al McKinlay (AI-090016)

Completed

## Dialog with Tobyhanna the differences between MIL PRF 61002A and MH10.8.13 (AI-100003)

No progress yet, this will be addressed at the January 2011 Meeting

# Recommendation for vote to retire MH10.8.7 (AI-100007)

This will be addressed at the January 2011 Meeting. No information from EIA will be included in the document. Bob Fox is still waiting for a response from the mobile phone people.

Bob Fox will review the 13B once again and present a revised MH10.8.7 document if needed. If there are no significant items, then a proposal to retire in favor of ISO 28219 will be addressed at the January meeting. If there are significant items, a change list for ISO 28219 at the next revision will be prepared.

## Report on response from TIA (AI-100010)

Completed

# Review of ISO 17364 (AI-100011)

Completed

# MH10.8.15 Progress (AI-100026 – AI-100030 and AI-100032)

The Ad Hoc Committee requested that the minutes (Ad Hoc) be dated in lieu of the dot (.) numbers.

Reviewed document and agreed changes to the document. Rick Schuessler will resend the revised document to Bob Fox for distribution.

The following changes were made to the document.

Page 7 – remove yellow

Page 9 Change example to Q1 from Q21

Page 12 Remove Mandatory Data

P13 Remove 25S

Page 14 Change the logo at the top of the page

Page 17 long discussion but agreed that <DATA></DATA> should be included to show an empty set

The Committee re-authorized the Ad Hoc to continue; no new members were added.

## Minutes from the Ad Hoc 15434.2 on August 12, 2010

Bob Fox led and the 15434 Ad Hoc and the minutes of that telecom from August 12th will be posted to the MH10 SC8 Website as (MH108\_10051R1\_Mins\_AH15434.2\_Adhoc.doc).

**Minutes from the Ad Hoc 15434.3 on August 27, 2010**

Bob Fox led and the 15434 Ad Hoc and the minutes of that telecom from August 27th will be posted to the MH10 SC8 Website as (MH108\_10053R1\_Mins\_AH15434.3\_Adhoc.doc).

**Minutes from the Ad Hoc 15434.4 on September 23, 2010**

Bob Fox led and the 15434 Ad Hoc and the minutes of that telecom from September 23rd will be posted to the MH10 SC8 Website as (MH108\_10057R1\_Mins\_AH15434.4\_Adhoc.doc).

**Minutes from the Ad Hoc 15434.5 on October 22, 2010**

Bob Fox led and the 15434 Ad Hoc and the minutes of that telecom from October 22nd will be posted to the MH10 SC8 Website as (MH108\_10065R1\_Mins\_AH15434.5\_Adhoc.doc).

# Review DI Maintenance

New DI standard will be coming out soon. This will include all new DIs that have been requested.

# Review of TC122 Projects

Craig Harmon reviewed the 13B (MH108\_10050\_Form 13b 1736x.doc) from ISO17363. A motion was made (Kimball), seconded (Mackey) and the committee unanimously agreed to submit as a CD, 13B, and charts as comments with Craig Harmon as Project leader, Dan Kimball, Mark Reboulet and George Cavage as experts.

ISO 17363/4/5/6/7 all passed. Comments were received. Japan will host a Disposition of Comments meeting on February 8th and 9th 2011, Web access and dial in information will be provided.

Comments will be circulated.

FDIS for ISO 22742 passed with comments, which will be addressed the next time

# 2010 - 11 Meeting Planning – Update

The second day of each of these meetings will be half day sessions.

* January 25 - 26 – Boca Raton (BCT11)
* March 28 - 29 – Atlanta, GA (ATL11)
* July 26 - 27 – Everett WA (PAE11)
* Oct 4 – 5 – Cleveland OH (CLE11)

# 2010-11 Work Plan

## Existing Document Work Items:

### The Status Detail of these Standards can be viewed in SD 2 (ASC MH10 Standards Status).

* **MH10.8.1:2006 – Shipping Label Standard**
  + *To be revised to incorporate CEA 556C*
  + *Assigned to Emmet*
  + *Review for April 2011 Meeting*
* **MH10.8.2:CM – Data & Application identifier standard** 
  + *Continuous Maintenance*
* **MH10.8.3:2002 – Syntax for High Capacity ADC Media**
  + *PINS Published 2008-04-11*
* **MH10.8.4:2002 – RFID Tags for Returnable Containers**
  + Review Document MH108\_07004
  + *Review of ISO 17364*
  + *Determine whether to maintain MH10.8.4 or retire and adopt ISO 17364*
* **MH10.8.5 – Retired**
  + *Not to be used – No action required*
* **MH10.8.6:2003 – Product Packaging standard**
  + *Review of ISO 22742*
  + *Determine whether to maintain MH10.8.6 or retire and adopt ISO 22742*
* **MH10.8.7:2005 – Product Marking standard**
  + *Revise per 13B*
  + *Ad Hoc developed a 13B for changes to ISO 28219 – Hold document until 2014*
* **MH10.8.8:2006 – RFID for Parcels, Packages and Flat Mail**
  + Agreed to reaffirm 2010-11-08

### MH10.8.9 – Product ID using other than optically readable media

* + *PINS Issued, no text*
  + *Awaiting the issuance of ANI/ISO 17367*
  + *Determine whether to maintain MH10.8.9 or retire and adopt ISO 17367*

### MH10.8.10 – RFID for Product Packaging

* + *PINS Issued, no text*
  + *Review ISO 17366*
  + *Determine whether to maintain MH10.8.10 or retire and adopt ISO 17366*

### MH10.8.11 – Unit loads and transport packages for North American border crossings

* + *PINS Filed 2006-09-15*
  + *No action at this time*

### MH10.8.12 – Component Marking Standard

* + *PINS Filed 2007-04-27*
  + *CEA 706A has been formatted and integrated*

### MH10.8.13 – Label Test Procedures for Bar Code and Two-Dimensional (2D) Label

* + PINS Filed 2008-02-01
  + Being developed by Ad Hoc Committee

### MH10.8.14 – Unique Digital Identifier

* + *PINS Filed 2008-06-20*

### MH10.8.15 – XML Output for 15434 messages

* + *PINS Announced ANSI SA 2010-09-10*

# New Business

Anyone who teaches AIDC to students, contact Sprague Ackley. This will allow for grant info to be sent to them.

### Action Items brought forward from previous meetings:

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| --- | --- | --- | --- |
| **Item #** | **Action Item** | **Who** | **By When** |
| 090016 | Contact Al McKinlay from ASTM and request a new ASTM test panel and fixture to support a 4x8 label | Bob Fox | Complete |
| 090020 | GS1 to review clause 4.2 for suitability for retail label testing. Provide suitable new clause if not suitable. | Frank Sharkey | 01/25/2011 |
| 100003 | Contact Tobyhanna to establish a dialog on the differences between the MIL PRF 61002A and MH10.8.13 Adhesive Test results (protocols). Dan Kimball to provide a contact. | Mark Reboulet  Dan Kimball | 01/25/2011 |
| 100007 | Recommendation for a vote to retire MH10.8.7. Must have a response from TIA. | Bob Fox | 01/25/2011 |
| 100010 | Report on response from TIA to email sent per AI # 090021 | Bob Fox | Complete |
| 100011 | Review of ISO 17364 | Don Ertel | Complete |
| 100012 | Joe Lemieux to send an email with committee recommendations and comments to Himesh (AI-100015). Himesh to provide his comments to Committee. | Himesh Patel  Joe Lemieux | Complete |
| 100014 | Prepare a Draft of MH10.8.7 for next meeting | Bob Fox | 01/25/2011 |
| 100015 | Review and Reaffirm MH10.8.8 | Mark Thomas  Ralph Gallagher | 01/25/2011 |
| 100030 | Check CII format for unprintable characters | Craig Harmon | 01/25/2011 |
| 100033 | Revise draft MH10.8.15 per meeting minutes from 10/22/2010 15434 Ad Hoc conference call (MH108\_10065R1\_Mins\_AH15434.5\_Adhoc.doc) – see changes called for in “Review of editorial issues” and “Technical discussion”. | Don Ertel | Completed |
| 100034 | Revise Annex 1 with a Format 09 sub-routine and possibly place the sub-routine in a new Annex or Annex 3 | Sprague Ackley | Completed |

### New Action Items assigned this meeting:

|  |  |  |  |
| --- | --- | --- | --- |
| **Item #** | **Action Item** | **Who** | **By When** |
| 100035 | Report on Action Item 090016 | Bob Fox | 01/25/2011 |
| 100036 | Review 064 Document for items 8.12 with respect to SEMI |  |  |
| 100037 | Review 064 document for QED 03 | Frank Sharkey | 12/04/2010 |
| 100038 | Send Letter to Frank Sharkey GS1 asking for a review of AI100037 | Mark Reboulet | 11/08/2010 |
| 100039 | In 10.8.2 put a reference to CII in the 25S description | Craig Harmon | 01/25/2011 |
| 100040 | Make a change to 8.2 to state “Where “Field length” is designated in this document it does not include the DI itself” | Craig Harmon | 01/25/2011 |

# Liaison Report Update

## DoD

No Report

## ISO/IEC JTC1 SC31

No Report

# GS1US

No Report

# Agenda Items for Next Meeting

* [Welcome and Introductions](#_Welcome_and_Introductions)
* Approval of Agenda

Membership Updates

Approval of Minutes

Action Item review

* MH10.8.13 Progress
* MH10.8.12 Discussion
* MH10.8.15 Vote
* Review MH10.8.7
* Discussion on CRM
* Meeting Planning (2011 – 2012)
* 2011 - 2012 Work Plan – Update
* New Business
* Action Item Assignment – Review
* Liaison Reports
  + ATIS/BCSC
  + AIAG
  + EPCglobal
  + Carrier’s Report (USPS, UPS, & FedEx)

# New Work Items

* None

# New Initiatives

* None

# Acknowledgements

* None

# Parking Lot Items

* None

**The chair adjourned the meeting at 1700 hrs.**

## Attachments are found at the MH10.8 committee web site

http://www.autoid.org/mh10/SC8

MH108\_10040R2\_drMin\_STL.docx

MH108\_10050\_Form 13b 1736x.doc

MH108\_10051R1\_Mins\_AH15434.2\_Adhoc.doc

MH108\_10053R1\_Mins\_AH15434.3\_Adhoc.doc

MH108\_10057R1\_Mins\_AH15434.4\_Adhoc.doc

MH108\_10059R1\_ORD\_Agenda.doc

MH108\_10060\_Roster.pdf

MH108\_10061\_MembershipStatus.pdf

MH108\_10064R1\_MH10.8.12\_13B\_AggrCmts.doc

MH108\_10065R1\_Mins\_AH15434.5\_Adhoc.doc

MH108\_10066\_ANS\_MH10.8.15\_15434\_XML\_20101025.docx

MH108\_10067\_100825-09br1 TR45 Bar coding reply ltr.doc

**………………………………………..**

Respectfully submitted on Nov 18, 2010

Steve Halliday, High Tech Aid

Joe Lemieux, Secretary MH10 SC8, Allied AIDC, Inc.