# REPORT OF MINUTES – MH10 SC8 Ad Hoc

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| Meeting Date: | February 23, 2012 from 1000 – 1200 hours |
| Meeting Location: | Telecom |
| Phone: | 877.952.4879 Pass code: 7038222917 |

# Thursday, February 23, 2012

# Welcome and Introductions

Dan Kimball convened the meeting at 1000 hours.

### AD Hoc Members Present

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company** | **First** | **Last** | **Category** | **Email Address** |
| AIAG | Bill | Hoffman | Voting | bill@hoffmansystemsllc.com |
| Allied AIDC LLC | Joe | Lemieux | Voting | ejl@alliedaidc.com |
| ATIS / Telcordia | Bob | Fox | Voting | [rfox@telcordia.com](mailto:rfox@telcordia.com) |
| CDO Technologies | Don | Ertel | Voting | [don.ertel@cdotech.com](mailto:don.ertel@cdotech.com) |
| DoD Logistics AIT Office | Dan | Kimball | Voting | [dan\_kimball@sra.com](mailto:dan_kimball@sra.com) |
| FedEx Services | Mark | Thomas | Voting | [mjthomas@fedex.com](mailto:mjthomas@fedex.com) |
| GS1 | Frank | Sharkey | Voting | [frank.sharkey@gs1.org](mailto:frank.sharkey@gs1.org) |
| High Tech Aid | Steve | Halliday | Voting | [steve@hightechaid.com](mailto:steve@hightechaid.com) |
| Motorola Solutions Inc. | Rick | Schuessler | Voting | [Rick.Schuessler@motorolasolutions.com](mailto:Rick.Schuessler@motorolasolutions.com) |
| Northrop Grumman | Heather | Weier | Voting | [heather.weier@ngc.com](mailto:heather.weier@ngc.com) |
| Q.E.D. Systems | Craig K | Harmon | Voting | [craig.harmon@qed.org](mailto:craig.harmon@qed.org) |
| U.S. Air Force | Mark | Reboulet | Voting | [Mark.reboulet@wpafb.af.mil](mailto:Mark.reboulet@wpafb.af.mil) |
| U.S. Postal Service | Himesh | Patel | Non-Voting | hpatel@email.usps.gov |
| USD(AT&L)/DPAP/PDI | Craig | MacDougall | Voting | craig.macdougall@navy.mil |
| Vossel LLC | Rich | Vossel | Voting | rich@vossel.com |

# Agenda and Discussion for This Meeting

* Revised Figure 1736x
* Meeting Planning (2012 – 2013)
* 2012 - 2013 Work Plan – Update
* MH10.8.15 Press Release Discussion

# Revised Figure 1736x

The Committee unanimously agreed to accept the Supply Chain Layers Fig 1, without level numbers, as proposed by TC122. The document (MH108\_12017\_SupplyChainLayers\_20120220.pdf) showing this figure is posted to the MH10 SC8 web.

# MH10.8.15 – Press Release

The Committee reviewed the existing Press Release. After agreeing to change the reference to scanners to readers and update Mark Reboulet’s title, the document (*MH108\_12009R3\_ANSI Press Release.docx*) was to be sent to Dan Kimball for distribution.

# 2012 - 13 Meeting Planning – Update

* May 16 - 17 – Detroit MI (DTW12) Plan 1 ½ days
* August 21 - 22 – Everett WA (PAE12)
* October 23 - 24 – TBD

# 2011 - 12 Work Plan

## Existing Document Work Items:

### The Status Detail of these Standards can be viewed in SD 2 (ASC MH10 Standards Status).

* MH10.8.1:2006 – Shipping Label Standard

Determine whether to maintain MH10.8.1 or retire and adopt ISO 15394

To be sent to the Committee for 30 day ballot (30Jan12)

* MH10.8.2:CM – Data & Application identifier standard

Continuous Maintenance

* MH10.8.3:2002 – Syntax for High Capacity ADC Media

Reaffirm per Jan Meeting (BCA11)

Review at Jan Meeting 2015

* MH10.8.4:2002 – Retired in favor of ISO 17364

Review 17364 during 2015

Withdrawn Nov 25, 2011

Not to be used – No action required

* MH10.8.5 – Retired

Not to be used – No action required

* MH10.8.6:2003 – Product Packaging standard

Compare ISO 22742 vs. MH10.8.6

Determine whether to maintain MH10.8.6 or retire and adopt ISO 22742

Review Ballot at DTW Meeting 2012

* MH10.8.7:2005 – Product Marking standard

Ad Hoc developed a 13B for changes to ISO 28219 – Hold document until 2014

Discussion at DTW Meeting 2012

* MH10.8.8:2011 – RFID for Parcels, Packages and Flat Mail

Reaffirmed Nov 25, 2011

Review Summer Meeting 2015

* MH10.8.9 – Retired in favor of ISO 17367

Not to be used – No action required

* MH10.8.10 – Retired in favor of ISO 17366

Not to be used – No action required

* MH10.8.11 – Unit loads and transport packages for North American border crossings

PINS Filed 2006-09-15

No action at this time

* MH10.8.12 – Component Marking Standard

Approved and Mike Ogle to Prepare BSR9

* MH10.8.13 – Label Test Procedures for Bar Code and Two-Dimensional (2D) Label

PINS Filed 2008-02-01

To be discussed at DTW Meeting 2012

* MH10.8.14 – Unique Digital Identifier

PINS Filed 2008-06-20

On hold until disposition of ISO 29161 is determined

* MH10.8.15 – XML Reader Output from ISO/IEC 15434 formatted AIDC Media

Approved and Mike Ogle to Prepare BSR9

* MH10.8.16 – Label Adhesive Characteristics, Mark Durability and Recyclability

PINS Filed 1/23/2012

Document review at DTW 2012

# Action Items

### Action Items brought forward from previous meetings:

|  |  |  |  |
| --- | --- | --- | --- |
| **Item #** | **Action Item** | **Who** | **By When** |
| 110046 | Create a document show how the MH10.8.x Standards integrate together | Mark Reboulet | 04/15/2012 |
| 120001 | Coordinate with AIM to determine how to provide bar code education | Bob Fox | 04/15/2012 |
| 120002 | Propose a way forward for MH10.8.13 | Joe Lemieux  Bob Fox | 04/15/2012 |
| 120003 | AIM to provide Liaison Reports | Chuck Evanhoe | 04/15/2012 |
| 120004 | Write a section to be included in B.4 (and subsections) in MH10.8.1 to include PDF417 and QR Code | Craig Harmon | 01/24/2012 |
| 120005 | Forward the MH10.8.1 Document, as revised (*MH108\_12003R1\_10.8.1\_20120124.doc*) to Craig Harmon | Bob Fox | 01/24/2012 |

|  |  |  |  |
| --- | --- | --- | --- |
| 120006 | Edit E (*MH108\_12003R1\_10.8.1\_20120124.doc*) to remove references to EDIFICE UN/EDIFACT. Add graphics as necessary and return to Bob Fox | Craig Harmon | 01/27/2012 |
| 120007 | Forward the MH10.8.1 Document, as revised (*MH108\_12003R1\_10.8.1\_20120124.doc*) to Mark Thomas & Bill Hoffman | Bob Fox | 01/31/2012 |
| 120008 | Forward the MH10.8.1 Document, as revised (*MH108\_12003R1\_10.8.1\_20120124.doc*) to Joe Lemieux | Bob Fox | 02/08/2012 |
| 120009 | Send Document (*MH108\_12003R1\_10.8.1\_20120124.doc*) to committee for 30 Day ballot. Will include a clean version and a marked up version and blank 13B | Joe Lemieux | 03/01/2012 |
| 120010 | Send all 13B’s to Heather to create a compiled 13B (*MH108\_12003R1\_10.8.1\_20120124.doc*) | Joe Lemieux | 04/01/2012 |
| 120011 | Prepared a compiled 13b for Committee review at the Detroit Meeting (*MH108\_12003R1\_10.8.1\_20120124.doc*) | Heather Weier | 05/15/2012 |
| 120012 | Perform final editing of MH10.8.6 document, as revised (*MH108\_11010R3\_MH10.8.6\_DraftRevision-20120124.doc*) | Bob Fox | 02/24/2012 |
| 120013 | Send Document (*MH108\_11010R3\_MH10.8.6\_DraftRevision-20120124.doc*) to committee for 30 Day ballot. Will include a clean version and a marked up version and blank 13B | Joe Lemieux | 02/29/2012 |
| 120014 | Prepared a compiled 13b for Committee review at the Detroit Meeting (*MH108\_11010R3\_MH10.8.6\_DraftRevision-20120124.doc*) | Heather Weier | 04/01/2012 |
| 120015 | Complete the BSR9 to obtain final approval.(MH10.8.12) | Craig Harmon  Mike Ogle | 02/23/2012 |
| 120016 | Complete the BSR9 to obtain final approval.(MH10.8.15) | Craig Harmon  Mike Ogle | 02/23/2012 |

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### New Action Items assigned this meeting:

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| --- | --- | --- | --- |
| **Item #** | **Action Item** | **Who** | **By When** |
| 120017 | Plan for selecting Meeting locations | Joe Lemieux | 05/01/2012 |
| 120018 | Update Press Release Document | Joe Lemieux | 02/23/2012 |
| 120019 | Send out Press Release | Dan Kimball | 02/23/2012 |

# Agenda Items for Next Meeting

* [Welcome and Introductions](#_Welcome_and_Introductions)
* Approval of Agenda
* Membership Updates
* Approval of Minutes
* Action Item review
* Election of a Chairman for MH10 SC8
* Liaison Reports
  + AIM
  + DoD
  + Carrier Report
  + GS1US
  + ISO/IEC JTC1 SC31
* Review DI Maintenance
* MH10.8.1 Review 13B
* MH10.8.6 Review 13B
* MH10.8.7 Discussion
* MH10.8.13 Discussion
* MH10.8.16 Document Review
* TC 122 Discussion
* Meeting Planning (2012 – 2013)
* 2012 - 2013 Work Plan – Update
* New Business
* Action Item Assignment – Review

# Acknowledgements

Thanks to Dan Kimball for setting up the Telecom

## Attachments are found at the MH10.8 committee web site

<http://www.autoid.org/mh10/SC8>

MH108\_12017\_SupplyChainLayers\_20120220.pdf

MH108\_12009R3\_ANSI Press Release.docx

**The telecom adjourned the meeting at 1200 hrs**.

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Respectfully submitted on Feb 23, 2012

Joe Lemieux, Secretary MH10 SC8, Allied AIDC, LLC.